

**MINUTES**  
**June 13, 2017**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:02 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Dan Leck, Anna Fretheim and Krista Mellinger. Member(s) absent: Richard Jorata and Jay Hould. The superintendent, clerk, elementary and high school principals were present. Visitors present were Suzanne Hough, John Hough, Ron Gruber, Kim Hayes, Mike White, Julie Olsen, Emily McDermott, Janelle Koschmeder, Carol Perisho and Philip Kleinsasser.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the May 9, 2017 regular board meeting.

Motion: Dan Leck

Second: Rikki James- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 68707 through 68766. The student activity checks for this month were numbered 14049 through 14064. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Krista Mellinger

Second: Dan Leck- passed unanimously.

Voided Checks/Warrant

A motion was made to void claim check # 68704 payable to US Bank Equipment Finance Inc. in the amount of \$80.00 and student account checks # 14031 payable to Willie Nelson in the amount of \$91.24 and # 14032 payable to Dennis Barker in the amount of \$60.00.

Motion: Dan Leck

Second: Rikki James- passed unanimously.

**Public Comment**

Ron Gruber commented that in light of the Class C Basketball tournament, the PIR day should be changed to a different date. Brian Aklestad said that the State Track Meet went well and congratulated the 4 X 4 boys relay team for taking 1<sup>st</sup> place and for breaking the school record. Mr. Aklestad also said that the graduation went well.

**Reports**

Elementary Report

Erica Allen presented her report to the Board. She thanked Joe Fretheim Farms for allowing the 3<sup>rd</sup> graders to visit their farm. She also thanked Danny Hintz for arranging the buses for all of the students field trip.

JH/HS Report

Philip French discussed his report with the Board. He added that the State Golf Tournament in Shelby went well. He then congratulated the golf team, softball team and track team for a wonderful season.

Superintendent's Schedule

The Superintendent told the Board that he will be taking two days off during the month of July.

**ACTION ITEMS**

Resignation/Retirement

Mr. Crump made a recommendation to accept the resignation letter from Jaime Peterson.

Motion: Rikki James

Second: Anna Fretheim- passed unanimously.

The Board thanked her for her service to the district.

Staff Hiring

The Superintendent made recommendations to hire the following staff:

Choir Teacher- Kristen Cruze

Motion: Rikki James

Second: Krista Mellinger- passed unanimously.

Summer School Teachers- Kathje Griffis, Robyn Skillman, Brice Stewart and Eric Tokerud.

Motion: Rikki James

Second: Krista Mellinger- passed unanimously.

High School/Junior High Assistant Cross Country- Merle Raph

High School Football Assistants - Bob Brusven and Paul Schilling

Speech and Drama- Jodi Aklestad

Cheerleading Coaches- Jessica Buck and Darcy White

High School Girls Basketball Assistants- Tracy Richman and Zach Hayes

Motion: Rikki James

Second: Krista Mellinger- passed unanimously.

Junior High Head Football- Bill Hansell

Junior High Football Assistants- Eric Tokerud and Tom Reynolds

Junior High Head Wrestling- Thad White

Junior High Assistant Wrestling- Eric Mertz

Junior High Cheerleading Coaches- Amanda Buck and Raenell Lee

Motion: Krista Mellinger

Second: Rikki James- passed unanimously.

Summer Maintenance Crew

Karen Watson, Dallas Stirling, Aaron White and TJ Reynolds

Motion: Rikki James

Second: Anna Fretheim- passed unanimously.

Classified Recommendations

Elementary/Junior High Paraprofessionals:

Carissa Buxel, Katelyn Bohmer, Kelly Buxel, Linnet Doane, Shannon Scarborough, Suphawan

Schulties, Valerie Stratton, Tun McCracken and Melody Taylor

Motion: Anna Fretheim

Second: Rikki James- passed unanimously.

High School Paraprofessionals:

Alicia Baney, Debra Jordan, Terri Jo Baney, Sandra Blosser, Jane Garsjo, Julie Olsen and Karen Watson

Motion: Dan Leck

Second: Krista Mellinger- passed unanimously.

Cafeteria Staff:

Becky Hansell, Casey Clark, Inga Odden and Judy Swick-Scofield

Custodial Staff:

Lee Davis, Lyle Kimmet, David Clark, Guy Knickerbocker, Janet Kuntz and David Wagner

Transportation/Maintenance Director- Danny Hintz

Bus Drivers:

Jeanne Wigen and Susan Cleverley

District Secretaries:

Jessica Larson, Dallas Stirling, Amber Sanchez and Alyssa Edwards

Business Manager- Melit Flynn

Technology Coordinator- John Hough

Golden Triangle Curriculum Consortium:

Director- Diana Knudson

Assistant- Brianna McDonough White

The motion for the above recommendations was made by Dan Leck and was seconded by Rikki James. The motion passed unanimously.

Sixth Grade Class Numbers

Mr. Crump recommended that the anticipated 24 sixth grade students next school year will be moved into one classroom and will be taught by Miss Shelly Rewerts.

Motion: Rikki James

Second: Dan Leck- passed unanimously.

2018-2019 Football 11 Man to 8 Man

Mr. Crump recommended for an eight-man football team for the 2018-2019 season.

Motion: Dan Leck

Second: Krista Mellinger-passed unanimously.

Board Policy 5253- Language Change to reflect CBA

A motion was made to approve the second and final reading of Board Policy 5253 for the language change to the retirement incentive on the Collective Bargaining Agreement.

Motion: Rikki James

Second: Anna Fretheim- passed unanimously.

First Reading on Board Policies

A motion was made to approve the first reading for the required changes on the following policies:

BP 2333 - Participation in Commencement Exercises

BP 3100- Entrance, Placement, and Transfer

BP 3121 - Enrollment and Attendance

BP 3125 Education of Homeless Children

BP 3125F - Education of Homeless Children

BP 3210 - Equal Education, nondiscrimination and Sex Equity

BP 5120 - Hiring Process and Criteria

BP 5420 – Paraprofessionals

Motion: Rikki James

Second: Krista Mellinger- passed unanimously.

A motion was made to approve the first reading for the recommended changes on the following policies except BP 4210:

BP 1531 - Trustee Expenses

BP 3300 - Suspension and Expulsion - Corrective Actions and Punishments

BP 4210 - School-Support Organizations, Boosters and Fundraising

BP 4330F - School Facilities/Grounds Use and Liability Release Agreement

BP 5010 - Equal Employment Opportunity and Non-Discrimination

BP 8100 - Transportation

BP 3413F1 - Medical Exemption Form

BP 3413F2 - Affidavit of Exemption on Religious Grounds

BP 4600 - No Child Left Behind - Delete

BP 2150 - Suicide Awareness and Prevention  
BP 5220 - Prohibition of Aiding Sexual Abuse  
BP 5420F - ESSA Qualifications Notifications

Motion: Krista Mellinger

Second: Dan Leck- passed unanimously.

BP 4120 was reviewed but there were no changes made and no motion was made.

Protested Taxes- Accessing Dollars

The Superintendent made recommendations to access the following dollar amounts on NaturEner's protested taxes:

Elementary Funds- \$220,00.00

Motion: Dan Leck

Second: Krista Mellinger- passed unanimously.

High School Funds- \$60,000.00

Motion: Dan Leck

Second: Krista Mellinger- passed unanimously.

Student Attendance Agreement

A motion was made to approve a student attendance agreement as presented to the Board.

Motion: Rikki James

Second: Anna Fretheim- passed unanimously.

**Discussion Items**

Joint Power Trust Insurance

The Superintendent will meet with Gary Habluzel on Wednesday.

Year End Spending

The water drainage problem at the elementary school building was discussed and will be taken care of first if there is available funding.

Correspondence

None.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, July 11, 2017, 7:00 p.m.

Work Session, July 12, 2017

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Chairperson Brian Aklestad adjourned the meeting at 8:45 p.m.

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**BUSINESS MANAGER/CLERK**

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**CHAIRPERSON OF THE BOARD**