

**MINUTES**  
**August 14, 2007**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 5:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Barb Mercer, Greg Matteson, Elda Nichols, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Rocky Hart, Ray Wanty, Tammy Robertson, Joe Rapkoch, Shawn Clark, Lauri Tokerud, Carla McNamara, Meghan McNamara, Sharol O'Brien, Charlotte Hanson, Eric Tokerud, Tressa Tokerud, Alexis Brown, Tyson Byers, Brian Hayes, Peggy Taylor, David Madison and Kelly Hayes.

The **Pledge of Allegiance** was recited.

**PUBLIC HEARING FY 2007-2008 BUDGET**

Presentation of FY 2007-2008 Budget

Mr. Genger presented the proposed budget for the 2007-2008 school year.

Public Comment or Questions regarding FY 2007-2008 Budget

None

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the July 10, 2007, regular meeting and the July 23, 2007, special meeting as presented.

Motion: Greg Matteson                      Second: Barb Mercer - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Lauri Tokerud reported there were many positive comments on how well behaved our students were on the trip to Australia. Tammy Robertson added they were good ambassadors. Peggy Taylor dittoed the statements. Ray Wanty reported the same things are said on the Explore America trip and added the guides always say they would take our groups again. Shawn Clark said the custodians have the school ready and it looks great. Eric Tokerud said the football field is in much better shape this year; a lot of work was put into it. Mark Grotbo commended Tammy Robertson for going above and beyond on her work on the website and DVD.

**REPORTS**

Shelby Elementary School – Mr. Rapkoch reported he was back to work yesterday. Today he attended the Big Sky Special Needs meeting and there was a lot of information. He reported it looks like we may have 4 or 5 more students. Janet Flesch has started work, taking Jan Buyske's position. There was a lack of communication between Mr. Rapkoch and the custodians, so Mr. Rapkoch will be taking care of the area on the front lawn that needed attention. Mr. Rapkoch echoed Mr. Clark's earlier statement in congratulating the custodial staff on getting the school ready.

Shelby Middle/High School – Mr. Clark reported they took 23 students to Flathead last Monday, Tuesday and Wednesday. It is a good start for the first four events of the first semester. It is the fifth year we've done this retreat. Coyote and Comet days are next week for grades 7-12. Letters went out to the parents last week. We have several new students enrolled. A new scoreboard was ordered and should be here in a couple weeks. Twenty four of the new speakers are in the gym. A question was presented what we have planned for the music department position. A long term substitute recommendation will come to the board for hiring at the September meeting.

HS Athletics/Activities – (Parental Concern) - Mr. Wanty publicly thanked Mrs. Grotbo for stepping in to chaperone for the leadership retreat. Mr. Wanty presented some ideas to help heal moral in the coaching staff. Rocky Hart addressed the board regarding a uniform fine applied to his son Ryan.

The next portion of the meeting went into closed session in accordance with Montana law 2-3-203(3).

The meeting was closed at 6:01 p.m.

The meeting was opened at 6:09 p.m.

### **INFORMATION ITEMS**

Australia Trip – Lauri Tokerud thanked the board for allowing them to go to Australia. The kids were great. There will be a presentation of the trip next Wednesday, August 22 at 7:00 p.m. in the auditorium. Alexis Brown and Tressa Tokerud added comments to a power point presentation that was put together by Tammy Robertson. After the presentation, Lauri Tokerud asked the board if they would approve another EF Tours trip; this time to Costa Rica next year. She was informed that it would need to be a formal agenda item for the board to take action. This item will be added to the agenda for the September board meeting.

Elementary and High School Boilers – Mr. Genger informed the board that the engineer did get back to us on the elementary boiler gasket issue. The gaskets need to be replaced with Teflon gaskets and water needs to be cycled through the system year round. The high school boiler issue has two possibilities. One is to install 2 new boilers and keep the existing, working boiler as a backup or install 4 new boilers at one time.

A motion was made to provide funding for doing an engineering design for the four boilers for \$8,000.00 and get the price differential for doing all 4 or 2 now and 2 later.

Motion: Mark Grotbo                      Second: Elda Nichols – passed unanimously.

A motion was made to accept the quote from Combustion Services of \$16,979.00 to replace the gaskets in the elementary boiler system with Teflon gaskets.

Motion: Barb Mercer                      Second: Greg Matteson – passed unanimously.

A break was taken at 6:52 p.m. The meeting reconvened at 6:57 p.m.

First Reading of Board Policy Updates – First readings on updates to policy numbers 1105, 1111, 1420, 3121, 3416, 5130, 5325, 5334P, 7320 and 8430.

A motion was made to accept the first readings of the Board Policy updates as presented.

Motion: Joe Sisk                              Second: Elda Nichols – passed unanimously.

### **PERSONNEL ACTION ITEMS**

Chad Emerson needs to be added to the list of coaches for Middle School football.

A motion was made to hire Doug Richman and Traci Richman as Middle School girl's basketball coaches.

Motion: Elda Nichols                      Second: Mark Grotbo – passed unanimously.  
A motion was made to hire Bill Hansell, Mac McDermott, Ron Buck and Chad Emerson as Middle School football coaches.

Motion: Mark Grotbo                      Second: Elda Nichols – passed unanimously.

A motion was made to hire Jill Conant and Kristin Wiederrick as High School assistant volleyball coaches.

Motion: Joe Sisk                              Second: Joe Larsen – passed unanimously.

A motion was made to hire Jack Stokes as a route bus driver.

Motion: Joe Larsen                      Second: Greg Matteson – passed unanimously.

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office. The approved warrants were numbered 58184 through 58334. The student activity checks for this month were numbered 8615 through 8620.

Motion: Jo Larsen      Second: Joe Sisk - passed unanimously.

### Clerk's Report

The clerk informed the board that the Trustee's Financial Statements have been completed. They will be submitted to OPI tomorrow.

There were no checks or warrants to be voided, no student attendance agreements or individual transportation contracts to be presented this month.

The clerk confirmed the registrations for Barb Mercer, Mark Grotbo, Joe Larsen and Matt Genger to attend the MTSBA workshop in Great Falls on August 16<sup>th</sup>.

### Adoption of FY 2007-2008 Budgets

#### Elementary District

General	2,433,130.26
Transportation	193,450.00
Bus Depreciation	194,033.86
Tuition	17,000.00
Retirement	304,365.00
Technology	7,254.70
Flexibility	.09

A motion was made to adopt the elementary district budgets for the 2007-2008 school year as presented.

Motion: Elda Nichols                      Second: Greg Matteson – passed unanimously.

#### High School District

General	1,484,916.07
Transportation	122,700.00
Bus Depreciation	210,056.46
Retirement	192,100.00
Technology	8,715.56

A motion was made to adopt the high school district budgets for the 2007-2008 school year as presented.

Motion: Mark Grotbo                      Second: Elda Nichols – passed unanimously.

Opening of fuel bids

One fuel bid was received. It was submitted by Ben Taylor Inc. The price for red diesel was \$2.469 per gallon and the price for gasoline was \$2.729 per gallon.

A motion was made to accept the bid submitted by Ben Taylor Inc.

Motion: Joe Larsen                      Second: Joe Sisk - passed unanimously.

Ratification of SEA Negotiations -

A motion was made to not ratify the SEA negotiated agreement.

Motion: Barb Mercer                      Second: Joe Larsen – passed unanimously.

**CORRESPONDENCE**

None

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, September 11, 2007 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 7:21 p.m.

Motion: Mark Grotbo                      Second: Elda Nichols – passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**