



Shelby Public School District #14



1010 Oilfield Ave ~ Shelby, MT 59474
www.ShelbyPublicSchools.org
Phone: (406) 424-8910 ~ Fax: (406) 434-2959

SHELBY SCHOOL BOARD MEETING AGENDA

Location: Shelby Boardroom, District Office

Date: Tuesday, February 12, 2019

Time: 7:00 PM

- | | |
|---|--------------|
| 1. Call To Order | Mr. Aklestad |
| 2. Pledge Allegiance | Mr. Aklestad |
| 3. Review and Approval of Minutes | Mr. Aklestad |
| 4. Review and Approval of Claims and Voided Checks | Ms. Flynn |
| 5. Public Comment | Mr. Aklestad |
| 6. Reports | |
| a. New Teacher Presentation | Mr. Erickson |
| b. FFA Costa Rica Trip | Mr.T.White |
| c. Elem Principal Report | Ms. Finch |
| d. JH/HS Principal Report | Mr. Fisher |
| e. Superintendent Schedule | Mr. Crump |
| 7. Action Items | Mr. Crump |
| a. Resignation/Retirement | |
| b. Hiring | |
| c. Softball Update | |
| d. Trustee Resolution to Call for an Election | |
| e. Superintendent Contract Extension | |
| f. Review Uniform Complaint Policy 1700 | |
| g. Bus Use for Annual 4-H Camp | |
| h. 2019-20 Calendar Adoption | |
| i. New Copier Purchase | |
| j. Attendance/Transportation Agreements | |
| 8. Discussion Items | Mr. Crump |
| a. MHSA Annual Meeting Results | |
| 9. Correspondence | Mr. Crump |
| 10. Next Meeting of the Board - Tuesday, March 12, 2019 | Mr. Aklestad |
| 11. Adjournment | Mr. Aklestad |

MINUTES
January 8, 2019

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:01p.m. by Chairperson Brian Aklestad.

The **Pledge of Allegiance** was recited.

Members present were: Brian Aklestad, Anna Fretheim, Dan Leck and Jay Hould was present through a conference call. Member(s) absent: Richard Jorata, Rikki James and Krista Mellinger. The superintendent, clerk, junior/high school principal and elementary principal were present. Visitors present were John Hough, Sue Hough, Tony Heaton, Kristi Calvery, Eric Tokerud, Ron Buck, Jennifer Mosley and Philip Kleinsasser.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the December 11, 2018 regular board meeting.
Motion: Dan Leck
Second: Jay Hould-passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 69879 through 69923. The student activity checks for this month were numbered 14748 through 14842. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Dan Leck
Second: Anna Fretheim- passed unanimously.

Voided Checks

A motion was made to void claim warrant #69904 in the amount of \$244.58 payable to Montana Broom and Brush.

Motion: Anna Fretheim
Second: Dan Leck- passed unanimously.

Public Comment

Mrs. Suzanne Hough said that she loves the new driver's ed vehicle. Mr. Brian Aklestad congratulated the wrestling team, the basketball teams and the speech and drama team for their success.

Reports

New Teacher Presentation

Miss Kristi Calvery is the new High School English Language Arts teacher. She told the Board that there are 31 students taking AP Language. She thanked the district for the new books that were purchased for her class. She added that she also co-teach the Video Media/Journalism class with Mrs. Griffis. She also thanked Mr. Eric Tokerud for being a wonderful mentor.

Mr. Tony Heaton is the new Junior High/High School Counselor. He told the Board that he is so fortunate to be hired by the Shelby School District and thanked Mr. Fisher and Mr. Crump for their support and leadership. He discussed how the dual credits work and answered few questions to the Board.

Elementary Principal

Miss Finch read her written report to the Board. She said that January had the highest enrollment number so far this school year with 258 students. She added that there will be an Internet Safety Presentation for 5th and 6th grade students on January 30th. She also mentioned that the custodians have finished painting the cafeteria.

Junior High/High School Principal

Mr. Fisher read through the activities for the month of January and also the upcoming events in February. He told the Board that the enrollment at the junior high/high school increased by two students for the month of January. He also announced that Skyler Martin was chosen as the Student of the Week and it will be broadcasted on January 29th at 10:00 p.m. on KRTV Newscast.

Superintendent Schedule

Mr. Crump told the Board that he will be attending the Speech and Drama State Meet in Three Forks and he will also be attending the State Wrestling Meet in Billings.

ACTION ITEMS

Hiring

Special Education Teacher- Irish Rosales
Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

A motion was made to hire the following coaches:

High School

Assistant Track Coaches- Paul Ekness, Eric Tokerud and Shanna Henke
Assistant Golf Coach- Tom Reynolds
Motion: Dan Leck

Second: Anna Fretheim- passed unanimously.

Junior High

Head Track Coach- Mike White
Assistant Track Coaches- Mac McDermott, Sara White and Tracy Richman
Assistant Wrestling Coach- Eric Mertz
Golf Coach- Tom Reynolds
Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

MHSA Annual Meeting Proposals

The Board voted on the following proposals:

Proposal to Amend Executive Board- no motion was made to vote on it, so no by default.

Proposal to Amend Eligibility- No
Motion: Dan Leck

Second: Anna Fretheim- passed unanimously.

Proposal to Amend Eligibility Interpretation- No
Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

Proposal to Amend Eight Grade Participation/Transfer- Yes
Motion: Dan Leck

Second: Anna Fretheim- passed unanimously.

Proposal to Amend General Penalties- No
Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

Proposal to Amend Contests Prohibited Rule- No
Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

Proposal to Appoint a Committee to Add Girls Wrestling as a MHSA sanctioned sport- No
Motion: Anna Fretheim

Second: Jay Hould

Anna Fretheim voted yes. Jay Hould, Brian Aklestad and Dan Leck voted no. The motion did not pass.

Proposal to Increase Number of Allowable Basketball games to 20 for all classes- No
Motion: Dan Leck

Second: Anna Fretheim- passed unanimously.

DISCUSSION ITEMS

Trustee Election

There are two trustee positions up for election this year. They are Anna Fretheim and Richard Jorata.

Elementary Project Update

Completed the water heaters and water fountain projects.

Cafeteria Update

Fully staffed right now.

Schedule Superintendent Evaluation

The Superintendent evaluation is scheduled on January 22, 2019 at 7:00 p.m.

Correspondence

A letter from Diana Knudson announcing her retirement on June 30, 2019.

Title Monitoring Review- there were three findings issued.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, February 12, 2019, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

Chairperson Brian Aklestad adjourned the meeting at 8:24 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD

MINUTES
January 22, 2019
SPECIAL MEETING

CALL TO ORDER

A special meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:05 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Jay Hould, Anna Fretheim, Richard Jorata and Dan Leck. Member(s) absent: Krista Mellinger.

The **Pledge of Allegiance** was recited.

Superintendent's Evaluation

The rights of the individual outweigh the public's right to know so the meeting was closed at 7:06 p.m. The meeting was opened at 10:15 p.m.

ADJOURNMENT

The meeting was adjourned by Chairperson Brian Aklestad at 10:16 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD

SHELBY SCHOOL DISTRICT
Budget vs. Actual Report
For the Accounting Period: 1 / 19

Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Avail able Appropriation
101 General Fund	193,676.86	1,044,402.26	327.42	1,044,729.68	2,622,933.55	1,578,203.87
110 Transportation Fund	12,680.02	72,703.85	0.00	72,703.85	198,000.00	125,296.15
111 Bus Depreciation Fund	0.00	0.00	0.00	0.00	118,865.24	118,865.24
113 Tuition	0.00	23,302.80	0.00	23,302.80	80,000.00	56,697.20
114 Retirement	24,275.74	127,234.47	0.00	127,234.47	365,000.00	237,765.53
128 Technology Fund	828.36	44,948.72	0.00	44,948.72	54,967.47	10,018.75
129 Flexibility Fund	0.00	1,443.36	350.80	1,794.16	57,547.50	55,753.34
150 Debt Service	0.00	11,487.51	0.00	11,487.51	352,756.44	341,268.93
161 Building Reserve	0.00	31,158.45	0.00	31,158.45	69,597.89	38,439.44
201 General Fund	156,841.05	781,110.72	3,954.00	785,064.72	1,581,542.71	796,477.99
210 Transportation Fund	9,140.56	55,041.03	0.00	55,041.03	130,000.00	74,958.97
211 Bus Depreciation Fund	0.00	0.00	0.00	0.00	189,571.03	189,571.03
213 Tuition	0.00	15,535.20	0.00	15,535.20	80,000.00	64,464.80
214 Retirement	19,479.19	94,644.80	0.00	94,644.80	230,000.00	135,355.20
217 ADULT EDUCATION FUND	0.00	0.00	0.00	0.00	70,000.00	70,000.00
228 Technology Fund	9,226.18	42,500.28	0.00	42,500.28	63,340.94	20,840.66
229 Flexibility Fund	0.00	1,896.75	350.80	2,247.55	92,647.90	90,400.35
250 Debt Service	0.00	5,796.88	0.00	5,796.88	171,394.12	165,597.24
261 Building Reserve	4,495.82	27,644.64	0.00	27,644.64	160,608.23	132,963.59
Grand Total :	430,643.78	2,380,851.72	4,983.02	2,385,834.74	6,688,773.02	4,302,938.28

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53491	5143 3 RIVERS TELEPHONE COOPERATIVE	1,868.64				
Camrose 0210						
1	02/01/19 fiber lease/dsl	457.38		101	100-1000	531
2	02/01/19 fiber lease/dsl	457.38		201	100-1000	531
3	02/01/19 fiber lease/dsl	457.38		101	100-2300	531
4	02/01/19 fiber lease/dsl	457.37		201	100-2300	531
5	02/01/19 admin phone bill	3.45		101	100-2300	531
6	02/01/19 el phone bill	12.00		101	100-2400	531
7	02/01/19 hs phone bill	23.68*		201	100-2400	531
53482	6830 AMBER D. SANCHEZ	60.00				
1	01/19/19 verizon data plan-2months	60.00		201	100-1000	531
2	01/19/19 December '18-Jan '19	0.00		201	100-1000	531
53509	5814 ANNA FRETHEIM	501.79				
# of trips= 10 X 44 X .54						
= 2 X 44 X .58						
1	02/05/19 mileage-12 trips	173.18		101	100-2400	582
2	02/05/19 mileage-12 trips	115.46		201	100-2400	582
3	01/25/19 student trans 1st sem 2019	213.15		210	100-2700	514
53479	5928 ARMACOST TRANE SERVICE CO	527.50				
1	38831 01/09/19 replaced DA Sensor	277.50		101	100-2600	440
2	38938 02/06/19 bad bearings exhaust fan	250.00		101	100-2600	440
53477	7100 ASUS Computer International	205.60				
1	2118004572 01/01/19 tech supplies	123.36*		128	100-1000	682
2	2118004572 01/01/19 tech supplies	82.24		228	100-1000	682
53480	5351 B&H PHOTO-VIDEO	2,397.60				
1	153004099 01/08/19 Panasonic AG-AC30PJ Camco	2,397.60	11098	228	100-1000	660
53507	647 BEBICH WELDING SERVICE	60.00				
1	9209 01/31/19 to weld & repair pipe	60.00	11109	201	100-2600	610
53513	59 BEN TAYLOR INC	2,872.89				
1	16554 01/31/19 bus route fuel	680.01		110	100-2700	624
2	16554 01/31/19 bus route fuel	453.34		210	100-2700	624
3	16554 01/31/19 HS athletic trips	948.40		201	720-3500	624
4	16554 01/31/19 HS non-athletic trips	373.20		201	710-3400	624
5	16554 01/31/19 Colony vehicle	213.59		101 71	100-1000	624
6	16554 01/31/19 JH athletic trips	96.39		101	720-3500	624
8	16554 01/31/19 Admin/teachers trips	95.80		101	100-2400	624
9	16554 01/31/19 driver's education	12.16		218	100-1000	624

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53524	6823 Big Sky Drug Testing Services LLC	652.40				
1	12944 01/31/19 Miscellaneous-HS	476.00		201	720-3500	330
2	12944 01/31/19 extracurricular-MS	42.00		101	720-3500	330
3	12945 01/31/19 random testing	134.40		101	720-3500	330
53508	3975 BRIAN AKLESTAD	391.20				
11	(# of trips)x 60 miles x .54=356.40= through Jan. 2019					
1	X 60 X .58 = 34.80					
Total	=391.20					
1	01/31/19 miles-12 trips	391.20		201	100-2400	582
G921	4996 BRIANNA HANSEN	473.40				
1	02/05/19 phone allowance	50.00		182	107-2212	531 570
2	01/07/19 mileage-Deer Lodge-GFalls (2)	168.20		182	107-2212	582 570
3	01/15/19 mileage-Deer Lodge-Shelby (2)	255.20		182	107-2212	582 570
53527	6748 BRYSON SALES AND SERVICE OF	1,495.41				
1	267714 01/09/19 blower/motor	99.48		110	100-2700	610
2	267640 01/07/19 gas spring	91.65		210	100-2700	610
3	267614 01/04/19 windshields/parts	600.12		110	100-2700	610
4	267614 01/04/19 windshields/parts	400.01		210	100-2700	610
5	69882 01/14/19 credit	-53.40		110	100-2700	610
6	268030 01/23/19 bus parts	33.03		110	100-2700	610
7	268408 02/07/19 bus parts	194.71		110	100-2700	610
8	268408 02/07/19 bus parts	129.81		210	100-2700	610
53501	5023 CAMROSE COLONY	1,095.21				
	summer rate- 2018					
	breakfast-\$2.07					
	Lunch- \$3.50					
1	01/31/19 January Food Program	1,095.21*		212	910-3100	631
53492	3 CITY OF SHELBY WATER DEPT	3,775.69				
1	01/24/19 bus barn water&garbage	95.64		110	100-2700	421
2	01/24/19 bus barn water&garbage	63.76		210	100-2700	421
3	01/24/19 EL & HS -water/sewer/garbage	2,169.77*		201	100-2600	421
4	01/24/19 EL & HS -water/sewer/garbage	1,446.52		101	100-2600	421

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
53504		5913 COTTAGE KEEP	40.00						
1		7863 01/03/19 fresh flowers	24.00		110	100-2700	610		
2		7863 01/03/19 fresh flowers	16.00		210	100-2700	610		
53499		15 CULLIGAN SOFT WATER SERVICE	174.00						
1		01/31/19 Admin water/cooler rental	48.00*		210	100-2700	450		
2		01/31/19 EL water/cooler rental	8.00		101	100-2600	450		
3		01/31/19 HS water/cooler rental /50 lb	118.00		201	100-2600	450		
4		01/31/19 solar salt delivery	0.00		201	100-2600	450		
53523		6648 D & J SPECIALTIES	111.50						
1		4313 01/15/19 Camrose fire extinguisher	111.50*		101 71	100-2600	440		
2		4313 01/15/19 6 year maintenance & supplies	0.00*		101 71	100-2600	440		
53528		6956 DANNY HINTZ	372.00						
1		02/08/19 boiler refresher course	223.20*		101	100-2600	582		
2		02/08/19 in Dillon-mileage & meals	148.80*		201	100-2600	582		
53481		7009 DE LAGE LANDEN FINANCIAL SERVICES,	275.00						
1		62158425 01/14/19 GTCC copier lease	275.00		182	108-2212	550 580		
6920		2851 DIANA KNUDSON	483.50						
1		02/06/19 mileage in district	37.70		182	107-2212	582 570		
2		02/06/19 mileage out of district	295.80		182	108-2212	596 580		
3		02/06/19 phone allowance- 3 months	150.00		182	107-2212	531 570		
53529		6699 ECKROTH MUSIC COMPANY	1,500.00						
1		3244103 12/17/18 maintenance and repair of	1,500.00	11101	201	710-3400	440		
2		3244103 12/17/18 musical instruments	0.00		201	710-3400	440		
53494		6879 ELLIOTT CRUMP	45.00						
2		01/29/19 State S&D-reimb meals	45.00		201	710-3400	582		
53526		220 FISHER'S TECHNOLOGY	945.14						
GTCC Koni ca/BHC654E-FEQ21784									
5		660050 01/11/19 GTCC copier	5.59		182	108-2212	550 580		
6		657214 01/02/19 copy charges	51.99		101	100-1000	440		
9		657214 01/02/19 copy charges	34.66		201	100-1000	440		
10		661049 01/15/19 copy charges	417.01		101	100-1000	440		
11		661049 01/15/19 copy charges	278.00		201	100-1000	440		
12		665841 02/01/19 copy charges	94.73		101	100-1000	440		
13		665841 02/01/19 copy charges	63.16		201	100-1000	440		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53476	74 FOOD SERVICES OF AMERICA	8,762.32				
1	5649609 01/08/19 food bill	1,308.00		212	910-3100	630
2	5653121 01/15/19 FFVP	66.16*		212	460-3100	630
3	5653120 01/15/19 food bill	2,125.23		212	910-3100	630
4	5653734 01/16/19 food bill	78.75		212	910-3100	630
5	5656382 01/21/19 credit	-39.40		212	910-3100	630
6	5656645 01/22/19 food bill	722.98		212	910-3100	630
7	5660040 01/29/19 food bill	912.39		212	910-3100	630
8	5661137 01/31/19 food bill	43.43		212	910-3100	630
9	5663384 01/29/19 SWMSS	3,544.78		212	910-3100	630
53518	22 GENERAL DISTRIBUTING CO	188.11				
1	00719661 01/29/19 welding supplies	83.12		215	100-1000	610 351
2	00722795 01/31/19 acetylene	39.99		215	100-1000	610 351
3	00721146 01/31/19 one year service agreement	65.00		101	100-1000	340
53502	6231 INFINITE CAMPUS	5,388.80				
1	025454 02/01/19 support/server	991.20*		212	910-3100	681
2	025454 02/01/19 support/server	2,638.56*		101	100-1000	681
4	025454 02/01/19 support/server	1,759.04*		201	100-1000	681
53521	6291 JEANNE M WIGEN	53.00				
1	12/20/19 BBall in Cut Bank	12.00		201	720-3500	582
2	01/05/19 BBall in Fairfield	18.00		201	720-3500	582
3	01/12/19 Speech & Drama-Dutton	23.00		201	710-3400	582
53530	2896 JOINT POWERS TRUST	60,645.70				
\$2121.49 for one month/add this amount to the to total health insurance premium for GTCC \$1190.00 EL retiree insurance incentive= D Sparks ends 6/19= \$557.50 and Kathy Cleverly= \$632.50 \$632.50- HS retiree insurance incentive= Clay Davis= \$632.50						
1	02/01/19 health ins premium/February	50,247.38*		189	100-2500	260
3	02/01/19 EL retiree incentive	1,190.00		101	100-2500	261
4	02/01/19 HS retiree incentive	632.50*		201	100-2500	261
5	02/01/19 retirees premium/TRS ACH	6,454.33*		189	100-2500	260
6	02/01/19 GTCC	2,121.49*		189	100-2500	260
53497	3436 KENCO SECURITY AND TECHNOLOGY	122.00				
1	1530582 02/01/19 alarm monitoring Feb. 2019	73.20		101	100-2600	340
2	1530582 02/01/19 alarm monitoring Feb. 2019	48.80		201	100-2600	340

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53522	6458 KEVIN DODSON	64.00				
1	01/05/19 Speech & Drama Great Falls	23.00		201	710-3400	582
2	01/12/19 BBall in Harlem/Malta	41.00		201	720-3500	582
53519	7084 KYLE FISHER	64.00				
1	01/25/19 MHSA meeting-reimb meals	64.00		201	720-3500	582
53498	7066 LISA CLARK	327.92				
1	01/16/19 OPI Assessment Conf. -Bozeman	327.92		115	420-1000	582 338
2	01/16/19 meals and mileage	0.00		115	420-1000	582 338
53496	2 MARIAS RIVER ELECTRIC COOP	7,000.40				
1	01/24/19 electric bill	2,596.04		201	100-2600	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
2	01/24/19 electric bill	3,894.05		101	100-2600	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
3	01/24/19 bus barn	510.31		210	100-2700	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
53478	228 MASBO	80.00				
3	6476 01/14/19 2019 budget workshop	40.00		101	100-2500	582
4	6476 01/14/19 2019 budget workshop	40.00		201	100-2500	582
53517	6973 MatBoss, LLC	559.00				
1	3749 02/07/19 wrestling software	559.00*		201	720-3500	681
2	2241 08/02/17 subscription 18-19	0.00*		201	720-3500	681
53512	6546 MELISSA AKLESTAD	117.04				
1	01/25/19 student transp 1st sem 2019	117.04		210	100-2700	514
53511	6320 MELODY TAYLOR	922.25				
1	01/25/19 student transp 1st sem 2019	922.25		110	100-2700	514
53520	6673 MICHAEL WHITE	64.00				
1	01/25/19 MHSA meeting-reimb meals	64.00		201	720-3500	582
53493	181 MONTANA HIGH SCHOOL ASSOC	120.00				
1	01/22/19 MHSA annual mtng fees	120.00		201	720-3500	810
53514	5571 MONTANA INTERQUEST CANINES	375.00				
1	4162 01/10/19 K-9 inspection	375.00		201	100-1000	340

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
G922	7099 MOUNTAIN GOAT INSTRUCTIONAL DESIGN	1,828.00				
1	02/06/19 consulting	828.00		182	108-2212	320 580
2	02/06/19 templates for science	1,000.00		182	108-2212	330 580
53503	3913 NCCE (NW COUNCIL FOR COMPUTER ED)	720.00				
1	765951 01/25/19 Early Bird Registration	360.00*	11104	128	100-2213	582
2	765951 01/25/19 Early Bird Registration	360.00*	11104	228	100-2213	582
53489	758 QUILL CORPORATION	453.92				
1	4094750 01/09/19 AVERY REINFORCEMENTS	0.67	11097	101	100-1000	610
2	4094750 01/09/19 SHARPIE-ULTRA FINE-BLACK	52.45	11097	101	100-1000	610
3	4094750 01/09/19 SHARPIE-FINE-BLACK	32.40	11097	101	100-1000	610
4	4094750 01/09/19 EXPO- DRY ERASERS	23.60	11097	101	100-1000	610
5	4094750 01/09/19 EXPO-GALLON-CLEANER	30.63	11097	101	100-1000	610
6	4094750 01/09/19 8OZ BOTTLES- BOARD CLEANER	10.62	11097	101	100-1000	610
7	4094750 01/09/19 GREEN INDEX CARDS	11.10	11097	101	100-1000	610
8	4094750 01/09/19 BLUE INDEX CARDS	11.30	11097	101	100-1000	610
9	4094750 01/09/19 CANARY INDEX CARDS	11.30	11097	101	100-1000	610
10	4094750 01/09/19 WHITE INDEX CARDS	2.50	11097	101	100-1000	610
11	4094750 01/09/19 2 PACK LAMINATING FILM	68.39	11097	101	100-1000	610
12	4094750 01/09/19 BLACK CONSTRUCTION PAPER	17.20	11097	101	100-1000	610
13	4094750 01/09/19 1-3/8" X1-7/8" STICKYS	3.57	11097	101	100-1000	610
14	4094750 01/09/19 additional amount	27.47		101	280-1000	610
15	4747259 01/31/19 PAPERMATE INKJOY 3PACK	6.64	11107	101	280-1000	610
16	4747259 01/31/19 PILOT PRECISE PENS 3PACK	4.71	11107	101	280-1000	610
17	4747259 01/31/19 3.5" EXPANDABLE FOLDERS	62.92	11107	101	280-1000	610
18	4747259 01/31/19 X-ACTO ELECTRIC SHARPENER	61.16	11107	101	280-1000	610
19	4747259 01/31/19 BIC WHITE-OUT 12PACK	15.29	11107	101	280-1000	610
53510	6806 RICHARD JORATA	91.56				
Feb 2018 through January 2019						
7 x 21 x .54= 79.38						
1 x 21 x .58= 12.18						
1	02/05/18 trustee mileage- 8 trips	91.56		201	100-2400	582
53495	1 SHELBY GAS ASSOCIATION	13,811.40				
switch between 110 & 210 every month						
cf						
1	01/24/19 bus barn gas	881.00		110	100-2700	411
2	01/24/19 EL & HS gas charges	7,758.24		101	100-2600	411
3	01/24/19 EL & HS gas charges	5,172.16		201	100-2600	411

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53525	444 Shelby Glass & Door, Inc.	2,150.00				
	Snow Removal Services					
1	111 01/17/19 plow with pick up-EL	100.00		101	100-2600	432
2	111 01/17/19 plow with loader-HS	300.00		101	100-2600	432
3	111 01/17/19 plow with loader- Admin-.5	100.00		210	100-2600	432
4	111 01/18/19 plow with pick up- EL	100.00		201	100-2600	432
5	111 01/18/19 plow with loader- Admin-.5	100.00		110	100-2600	432
6	111 01/18/19 plow with loader-HS parking-2	400.00		201	100-2600	432
7	111 01/21/19 plow with pick up- EL -AM	100.00		101	100-2600	432
8	111 01/21/19 plow with loader- EL- PM	100.00		101	100-2600	432
9	111 01/21/19 plow with pickup-bus pick up	50.00		201	100-2600	432
10	111 01/21/19 plow with loader- Admin	100.00		210	100-2600	432
11	111 01/21/19 plow with loader- HS	400.00		201	100-2600	432
12	111 01/22/19 plow with loader- HS	200.00		201	100-2600	432
13	111 01/22/19 plow with pick up-HS bus stop	50.00		201	100-2600	432
14	111 01/22/19 plow with pick up-EL bus stop	50.00		101	100-2600	432
53485	911 SHELBY HIGH SCHOOL - CHOR	53.00				
1	12/19/18 lunch workers Dec 17-21	53.00		212	910-3100	570
53486	3835 SHELBY HIGH SCHOOL - EXPLORE	53.00				
1	01/11/19 lunch workers Jan. 7-11	53.00		212	910-3100	570
53487	6164 SHELBY HIGH SCHOOL - NHS	53.00				
1	01/18/19 lunch workers Jan. 14-18	53.00		212	910-3100	570
53488	5767 SHELBY HIGH SCHOOL - SOPHOMORE	21.20				
1	01/04/19 lunch workers Jan. 14-18	21.20		212	910-3100	570
53505	61 SHELBY PAINT AND HARDWARE	99.99				
	Ag Class					
1	013021 01/16/19 utility pump	99.99		215	390-1000	610 352
53516	6818 Shelby Volunteer Fire Department	378.00				
1	02/07/19 first aid/cpr class-Med Prep	350.00		201	100-1000	340
2	02/07/19 2 bus drivers	28.00		210	100-2700	340
53490	6759 SHOUTPOINT, INC.	690.00				
	in connection with Infinite Campus					
1	17180 03/01/19 Interconnected VOIP lines	345.00*		128	100-1000	681
2	17180 03/01/19 Interconnected VOIP lines	345.00*		228	100-1000	681
3	17180 03/01/19 In connection	0.00*		128	100-1000	681
4	17180 03/01/19 with Infinite Campus	0.00*		228	100-1000	681

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
53475	75 SYSCO FOOD SERVICES OF MONTANA	12,466.82				
1	243087839 01/03/19 milk/towel bar	167.28*		212	910-3100	610
2	243091337 01/07/19 FFVP	274.98*		212	460-3100	630
3	243091338 01/07/19 food bill	2,429.15		212	910-3100	630
4	243091338 01/07/19 supplies	241.46*		212	910-3100	610
5	243096892 01/10/19 food bill/supplies	321.17		212	910-3100	630
6	243100094 01/14/19 FFVP	68.62*		212	460-3100	630
7	243100094 01/14/19 food bill	118.32		212	910-3100	630
8	243100095 01/14/19 FFVP	88.72*		212	460-3100	630
9	243100095 01/14/19 FFVP	91.86*		212	460-3100	630
10	243100096 01/14/19 food bill	1,520.50		212	910-3100	630
11	243105560 01/17/19 food bill	1,552.39		212	910-3100	630
14	243112451 01/22/19 kitchen supplies	145.29*		212	910-3100	610
15	243109480 01/21/19 FFVP	270.96*		212	460-3100	630
16	243109481 01/21/19 food bill	941.46		212	910-3100	630
17	243114766 01/24/19 FFVP	141.67*		212	460-3100	630
18	243114767 01/24/19 food bill	1,302.92		212	910-3100	630
19	243117567 01/26/19 kitchen supplies	17.34*		212	910-3100	610
20	243118195 01/28/19 FFVP	144.04*		212	460-3100	630
21	243118196 01/28/19 food bill	1,169.27		212	910-3100	630
22	243123825 01/31/19 FFVP	94.52*		212	460-3100	630
23	243123826 01/31/19 food bill	1,269.62		212	910-3100	630
24	243088922 01/01/19 credit	-81.10		212	910-3100	630
25	243112581 01/23/19 credit	-142.45		212	910-3100	630
26	243117391 01/26/19 credit	-29.46		212	910-3100	630
27	243100097 01/14/19 After School Program-snacks	159.52		212	910-3100	630
28	243123827 01/31/19 After School Program-snacks	188.77		212	910-3100	630
53500	5233 TEST	5,677.00				
1	9689 01/26/19 mx265 Smart Interactive p	5,358.00	11100	228	100-1000	660
2	9689 01/26/19 Shipping and Handling	319.00	11100	228	100-1000	660
53483	6342 Toole County Extension Revolving	120.00				
1	1162019 01/16/19 Servsafe Manager Course	120.00*		212	910-3100	330
53484	6653 US BANK TRUST SPA LOCKBOX CM9695	4,495.82				
loan will paid off on August 15, 2020						
1	01/22/19 interest/board of investment	271.79*		261	100-5200	850
2	01/22/19 principal payment	4,224.03*		261	100-5200	840
53531	5585 VERIZON WIRELESS	208.41				
1	9822692569 01/21/19 Supt./Transp. Director	138.94*		210	100-2700	531
2	9822692569 01/21/19 JH/HS principal	69.47*		201	100-2400	531

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
G923		3484 VISA (for GTCC)	1,716.49					
1		02/06/19 meeting lunches	1,599.90		182	108-2212	592	580
2		02/06/19 card fee/supplies	8.99		182	108-2212	600	580
3		02/06/19 3 Rivers phone & internet	107.60		182	107-2212	531	570
53515	E	6023 WELLS FARGO BANK P CARD SYSTEM	10,822.37					
1		01/07/19 L Clark- conference fees	75.00		101	280-1000	582	
2		01/24/19 E. Crump-S&D meals & lodging	1,579.20		201	710-3400	582	
3		01/27/19 L Davis custodial purchases	559.52	11106	101	100-2600	610	
4		01/19/19 Speech & Drama lodging meals	822.08		201	710-3400	582	
5		01/08/19 A Finch- classroom supplies	779.43		115	420-1000	610	338
6		01/09/19 K Fisher-meals & fuel	39.68		201	720-3500	582	
7		01/07/19 board room supplies	11.97		201	100-2400	610	
8		01/15/19 Cmarose school supplies	61.48*		101 71	100-1000	610	
9		01/30/19 K Griffis-camcorder&scan disk	219.86		215	474-1000	682	112
10		01/16/19 A Heaton-conference lodging	194.46*		201	100-2122	582	
11		01/30/19 bus barn supplies	801.69		110	100-2700	610	
12		01/30/19 bus barn supplies	534.46		210	100-2700	610	
13		01/21/19 J Hough-tech supplies	364.34		228	100-1000	682	
14		01/25/19 L Kimmet custodial supplies	295.08	11096	201	100-2600	610	
15		01/15/19 After School Program supplies	8.48		115	401-1000	610	382
16		01/12/19 T Reynolds-BBall lodging&meals	2,687.45		201	720-3500	582	
17		01/17/19 pers purchase-reimb S Rewerts	12.99		101	100-1000	610	
18		01/15/19 USPS- transcripts mailed	14.80*		201	100-1000	532	
19		01/15/19 kitchen supplies	70.94*		212	910-3100	610	
20		01/10/19 OSHA healthcare	25.00	11099	215	451-1000	610	829
21		01/29/19 M White cooking class supplies	447.16		201	100-1000	610	
22		01/29/19 MHSA mtng meals/lodging/fuel	545.81		201	720-3500	582	
23		01/15/19 Dairy Products- class project	23.32	11103	201	100-1000	610	
24		01/19/19 T White-wrestlers lodging&meal	483.24		201	720-3500	582	
25		01/19/19 T White-FFA meals	79.38		201	710-3400	582	
26		01/19/19 S & D fuel in Malta	85.55		201	710-3400	582	
53506		3338 YOGO INN	291.87					
1		01/26/19 FFA lodging	291.87		201	710-3400	582	
		# of Claims	61	Total :	161,378.86			
		Total Electronic Claims	10,822.37					
		Total Non-Electronic Claims	150,556.49					

SHELBY SCHOOL DISTRICT
Fund Summary for Claims
For the Accounting Period: 1/19

Fund/Account	Amount
101 General Fund	
101	\$22,037.98
110 Transportation Fund	
101	\$4,378.53
115 Miscellaneous Federal Funds	
101	\$1,115.83
128 Technology Fund	
101	\$828.36
182 Interlocal Agreement	
101	\$4,781.98
189 Health Insurance	
101	\$58,823.20
201 General Fund	
101	\$28,579.70
210 Transportation Fund	
101	\$2,944.47
212 Food Services	
101	\$23,686.69
215 Miscellaneous Federal Funds	
101	\$467.96
218 Traffic Education or Driver's Ed.	
101	\$12.16
228 Technology Fund	
101	\$9,226.18
261 Building Reserve	
101	\$4,495.82
Total :	\$161,378.86

I have carefully examined the above Register and refer the same to the Board of Trustees.

Filed: _____

Allowed Amount \$ _____

Disallowed Amount \$ _____

Approved by the Board of Trustees

Chairman

Attest: _____
Clerk

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
100	Regular Education Programs -						
107	GTCC Interlocal Funds						
2212	Instruction of Curriculum Development Services						
112-570	Professional -Education GTCC InterLocal Dues	6,273.84	43,916.88	0.00	43,916.88	75,286.86	31,369.98
115-570	Office/Clerical/Technology GTCC InterLocal Dues	3,234.72	21,693.72	0.00	21,693.72	35,441.28	13,747.56
160-570	Sick Leave GTCC InterLocal Dues	0.00	0.00	0.00	0.00	6,000.00	6,000.00
170-570	Vacation Leave GTCC InterLocal Dues	0.00	0.00	0.00	0.00	2,500.00	2,500.00
210-570	Social Security/Medicare GTCC InterLocal Dues	705.22	5,214.27	0.00	5,214.27	6,900.00	1,685.73
220-570	Teachers' Retirement GTCC InterLocal Dues	562.76	3,939.32	0.00	3,939.32	6,677.88	2,738.56
230-570	PERS GTCC InterLocal Dues	268.48	2,132.58	0.00	2,132.58	2,906.18	773.60
240-570	Unemployment Compensation GTCC InterLocal Dues	18.07	132.26	0.00	132.26	300.00	167.74
250-570	Workers' Compensation GTCC InterLocal Dues	49.42	361.78	0.00	361.78	600.00	238.22
260-570	Health Insurance GTCC InterLocal Dues	0.00	21,214.90	0.00	21,214.90	24,000.00	2,785.10
320-570	Professional -Educational Services GTCC InterLocal Dues	0.00	4,300.00	0.00	4,300.00	4,500.00	200.00
340-570	Technical Services GTCC InterLocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
440-570	Repair and Maintenance Services GTCC InterLocal Dues	0.00	0.00	0.00	0.00	400.00	400.00
531-570	Telephone GTCC InterLocal Dues	307.60	1,356.32	0.00	1,356.32	2,500.00	1,143.68
532-570	Postage GTCC InterLocal Dues	0.00	0.00	0.00	0.00	500.00	500.00
582-570	Travel Out-of-District GTCC InterLocal Dues	461.10	2,462.34	0.00	2,462.34	6,000.00	3,537.66
610-570	Supplies GTCC InterLocal Dues	0.00	55.00	0.00	55.00	3,000.00	2,945.00
650-570	Periodicals GTCC InterLocal Dues	0.00	0.00	0.00	0.00	100.00	100.00
660-570	Minor Equipment-New GTCC InterLocal Dues	0.00	0.00	0.00	0.00	1,500.00	1,500.00
681-570	Software GTCC InterLocal Dues	0.00	0.00	0.00	0.00	100.00	100.00
810-570	Dues & Fees GTCC InterLocal Dues	0.00	159.99	0.00	159.99	500.00	340.01
	Function Total:	11,881.21	106,939.36	0.00	106,939.36	180,712.20	73,772.84
	Program Total:	11,881.21	106,939.36	0.00	106,939.36	180,712.20	73,772.84

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
108	GTCC Professional Development - Dues						
2212	Instruction of Curriculum Development Services						
150-580	Stipends	0.00	1,500.00	0.00	1,500.00	4,500.00	3,000.00
	GTCC Professional Development Dues						
210-580	Social Security/Medicare	0.00	114.76	0.00	114.76	500.00	385.24
	GTCC Professional Development Dues						
220-580	Teachers' Retirement	0.00	2,880.43	0.00	2,880.43	4,101.55	1,221.12
	GTCC Professional Development Dues						
230-580	PERS	0.00	0.00	0.00	0.00	250.00	250.00
	GTCC Professional Development Dues						
240-580	Unemployment Compensation	0.00	2.86	0.00	2.86	250.00	247.14
	GTCC Professional Development Dues						
250-580	Workers' Compensation	0.00	7.80	0.00	7.80	5,000.00	4,992.20
	GTCC Professional Development Dues						
320-580	Professional-Educational Services	828.00	28,890.93	0.00	28,890.93	44,000.00	15,109.07
	GTCC Professional Development Dues						
330-580	Other Professional Services	1,000.00	1,190.00	0.00	1,190.00	4,000.00	2,810.00
	GTCC Professional Development Dues						
340-580	Technical Services	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	GTCC Professional Development Dues						
550-580	Printing, Binding and Duplication	280.59	2,892.78	0.00	2,892.78	6,000.00	3,107.22
	GTCC Professional Development Dues						
592-580	Meals & Lodging	1,599.90	28,304.36	0.00	28,304.36	45,000.00	16,695.64
	GTCC Professional Development Dues						
596-580	Mileage	295.80	3,611.06	0.00	3,611.06	12,575.32	8,964.26
	GTCC Professional Development Dues						
600-580	Supplies and Materials	8.99	7,886.41	0.00	7,886.41	10,000.00	2,113.59
	GTCC Professional Development Dues						
	Function Total:	4,013.28	77,281.39	0.00	77,281.39	138,176.87	60,895.48
	Program Total:	4,013.28	77,281.39	0.00	77,281.39	138,176.87	60,895.48
	Program Group Total:	15,894.49	184,220.75	0.00	184,220.75	318,889.07	134,668.32
	Fund Total:	15,894.49	184,220.75	0.00	184,220.75	318,889.07	134,668.32
	Grand Total:	15,894.49	184,220.75	0.00	184,220.75	318,889.07	134,668.32

Account	Receipts					Invest	Misc.	Misc.	Closing
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
407 ART CLUB	2382.46	100.09	0.00	53.00	0.00		0.33	0.00	2335.70
101 ATHLETICS	10542.94	5060.25	0.00	4591.50	0.00		1.38	0.00	10075.57
405 AUTO/WOOD SHOP/VICA	1283.11	0.00	0.00	0.00	0.00		0.18	0.00	1283.29
402 BAND	614.47	19.37	0.00	73.63	0.00		0.09	0.00	668.82
408 BAND & CHOIR UNIFORMS/TRAVEL	899.80	0.00	0.00	0.00	0.00		0.13	0.00	899.93
112 BOYS BASKETBALL	496.63	0.00	0.00	0.00	0.00		0.07	0.00	496.70
213 BPA	2868.83	0.00	0.00	0.00	0.00		0.40	0.00	2869.23
203 CHEERLEADERS	1429.81	682.02	0.00	0.00	0.00		0.10	0.00	747.89
403 CHOIR	2737.24	0.00	0.00	274.00	0.00		0.42	0.00	3011.66
319 CLASS OF 2019 (SR)	3496.62	23.76	0.00	298.50	0.00		0.53	0.00	3771.89
320 CLASS OF 2020 (JR)	6537.86	0.00	0.00	31.80	290.60		0.91	0.00	6861.17
321 CLASS OF 2021 (SO)	1241.92	0.00	0.00	432.00	498.80		0.30	0.00	2173.02
322 CLASS OF 2022 (FR)	2242.50	0.00	0.00	42.40	0.00		0.32	0.00	2285.22
202 CONCESSIONS	14201.57	6973.49	0.00	5209.00	-1147.71		1.61	0.00	11290.98
103 COYOTE CLASSIC TOURNAMENT	26525.66	4319.67	0.00	212.30	-442.39		3.06	0.00	21978.96
108 CROSS COUNTRY	550.94	0.00	0.00	0.00	0.00		0.08	0.00	551.02
503 DISTRICT 7 MUSIC FESTIVAL	2518.45	0.00	0.00	0.00	0.00		0.35	0.00	2518.80
702 EL STUDENT COUNCIL	0.17	0.00	0.00	0.00	0.00		0.00	0.00	0.17
206 EXPLORE AMERICA	5239.18	2805.00	0.00	0.00	294.10		0.38	0.00	2728.66
212 FCCLA	391.06	0.00	0.00	0.00	0.00		0.05	0.00	391.11
211 FFA	9052.50	5488.57	0.00	65.00	0.00		0.51	0.00	3629.44
209 FINE ARTS	1756.28	0.00	0.00	0.00	0.00		0.24	0.00	1756.52
107 FOOTBALL	97.93	96.00	0.00	2900.38	0.00		0.40	0.00	2902.71
406 FRENCH CLUB	859.49	0.00	0.00	0.00	-294.10		0.08	0.00	565.47
111 GIRLS BASKETBALL	1502.22	0.00	0.00	0.00	0.00		0.21	0.00	1502.43
115 GOLF	183.61	0.00	0.00	0.00	0.00		0.03	0.00	183.64
208 HOWL	101.24	0.00	0.00	0.00	0.00		0.01	0.00	101.25
221 JOBS FOR MONTANA GRADS	432.67	0.00	0.00	0.00	0.00		0.06	0.00	432.73
220 KEY CLUB	540.62	256.50	0.00	212.00	0.00		0.07	0.00	496.19
640 MIDDLE SCHOOL BAND	5006.35	367.00	0.00	0.00	0.00		0.65	0.00	4640.00
610 MIDDLE SCHOOL BOYS ATHLETICS	648.60	176.76	0.00	0.00	157.95		0.09	0.00	629.88
624 MIDDLE SCHOOL BUILDERS CLUB	1307.77	0.00	0.00	0.00	0.00		0.18	0.00	1307.95
622 MIDDLE SCHOOL CHEERLEADERS	2586.70	0.00	0.00	0.00	0.00		0.36	0.00	2587.06
641 MIDDLE SCHOOL CHOIR	162.81	21.00	0.00	0.00	254.40		0.06	0.00	396.27
611 MIDDLE SCHOOL GIRLS ATHLETICS	308.27	428.58	0.00	408.00	157.95		0.06	0.00	445.70
643 MIDDLE SCHOOL HOME EC	620.29	0.00	0.00	0.00	0.00		0.09	0.00	620.38
621 MIDDLE SCHOOL STUDENT COUNCIL	1203.04	98.00	0.00	0.00	230.40		0.19	0.00	1335.63
612 MIDDLE SCHOOL UNIFORM MAINTENANCE	5502.10	0.00	0.00	0.00	0.00		0.77	0.00	5502.87
401 NHS	1684.94	0.00	0.00	0.00	0.00		0.23	0.00	1685.17
501 RECOGNITION	5503.98	408.90	0.00	3.00	0.00		0.71	0.00	5098.79
214 SCHOOL PLAY	1079.54	0.00	0.00	0.00	0.00		0.15	0.00	1079.69
216 SCIENCE CLUB	500.09	0.00	0.00	0.00	0.00		0.07	0.00	500.16
700 SHELBY ELEMENTARY	1784.62	0.00	0.00	0.00	0.00		0.25	0.00	1784.87
114 SOFTBALL	413.14	0.00	0.00	0.00	0.00		0.06	0.00	413.20
205 SPEECH & DRAMA	1715.43	283.00	0.00	0.00	0.00		0.20	0.00	1432.63
201 STUDENT COUNCIL	8.49	0.00	0.00	53.00	0.00		0.01	0.00	61.50
102 TOURNAMENT FUNDS	3983.62	1000.00	0.00	0.00	0.00		0.42	0.00	2984.04
113 TRACK	1806.16	950.00	0.00	224.25	0.00		0.15	0.00	1080.56
104 UNIFORM MAINTENANCE	8029.90	0.00	0.00	0.00	0.00		1.12	0.00	8031.02
109 VOLLEYBALL	562.71	0.00	0.00	0.00	0.00		0.08	0.00	562.79
110 WRESTLING	2216.00	712.00	0.00	0.00	0.00		0.21	0.00	1504.21
207 YEARBOOK	5778.86	0.00	0.00	0.00	0.00		0.80	0.00	5779.66

02/08/19
18:31:40

SHELBY SCHOOLS
Statement of Activity by Account Name for 01/01/19 to 01/31/19

Page: 2 of 2
Report ID: S100

Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	

Total for Student Accounts	153141.19	30269.96		15083.76			19.21		137974.20
Bank Account Totals	153141.19	30269.96	0.00	15083.76	0.00		19.21	0.00	137974.20
							Bank Balance		137974.20
							Plus Outstanding Checks		17079.42
							Minus Outstanding Deposits		0.00

							Balance		155053.62
							Minus Receipts in Transit		0.00

							Statement Balance		155053.62

February 2019 ~ Elementary School Board Report

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
K	36	36	36	37	37	36			
1	36	37	36	36	35	36			
2	32	32	33	32	33	33			
3	36	35	38	38	38	35			
4	33	33	34	34	35	35			
5	36	34	34	34	34	34			
6	33	33	34	34	34	32			
Camrose	12	12	12	12	12	12			
Total	254	252	257	257	258	253			

Month in Review:

- January 9 - Midterms
- January 14 - Bus Evacuation & Safety Training
- January 23 - MTSS Training
- January 24
 - Colony Visit
 - Shelby Promoter at School
- January 25 - Start of 4th Grade Cribbage Unit
- January 28 - Diabetes Education
- January 30
 - IAT
 - Internet Safety Presentation
- January 31 - PAWS Assembly & Student of the Month Activity
- February 6 - 100th Day of School
- February 7 - Book Club
- February 8 - 5th-8th Grade Spelling Bee
- February 11 - February Birthday Celebration
- February 11-12 - Scoliosis Screening

Schedule for this Month:

- February 13 - 4th Grade NAEP (National Assessment of Educational Progress) Testing
- February 20 - IAT
- February 21 - Book Club
- February 22 - End of 2nd Trimester

- February 25 - Junior High Mass Band Concert @ Sunburst including 6th Grade - 6:30 PM
- February 25-26 - Parent Teacher Conferences
- February 28 - Elementary PAWS & 2nd Trimester Academics Awards Assembly
- March 7 - Book Club

Special Announcements:

- Filipino Cultural Presentation
- "I Love To Read" Night - Home 'N School

JH/High School Board Report ~ February 12, 2019

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
7	23	23	25	25	25	26				
8	34	33	33	32	32	32				
9	27	27	27	28	30	30				
10	27	27	27	28	28	27				
11	37	38	38	38	38	38				
12	23	23	22	22	22	22				
Total	171	171	172	173	175	175				

Month in Review:

- 1/3: School Resumes
- 1/4: Snowball Dance
- 1/14: 2nd Round of Bus Evacuations HS Students @ 12:00pm JH Students @ 12:35pm
- 1/15: MTDA Final Exams 7th & 8th Per.
- 1/16 & 1/17: OSHA Training (T. White)
- 1/17: 7th & 8th Grade Science Trip to St. Mary Glacier National Park
- 1/19 Divisional Speech & Drama @ Malta
- 1/26 & 1/27: State Speech & Drama @ Three Forks
- 1/23 & 1/24: JH/HS Semester Exams
- 1/25: End of 1st Semester
- 1/25 & 1/26: Fergus Mechanics Contest @ Lewistown
- 1/29: 2nd Semester Traffic Ed. Parent Meeting 5:30 p.m. - 6:30 p.m.
- 1/29: Skyler's Student of the Week Tuesday, January 29 10 pm KRTV Newscast
- 1/30: 1st Semester Grades Due @ 4:00 p.m.

Schedule for this Month:

- 2/11 & 2/12: Scoliosis Screening
- 2/12: NAEP Testing for 8th Graders
- 2/14: Speech & Drama Showcase
- 2/14 - 2/16: BBB & GBB District Tournament @ Shelby
- 2/19: FFA District Competition @ CMR
- 2/20: Very Special Arts Workshop
- 2/21 - 2/23: GBB Divisional Tournament @ Malta
- 2/25: JH Band Festival @ Sunburst (Gruber)
- 2/27: Very Special Arts Workshop
- 2/28 - 3/2: BBB Divisional Tournament @ Shelby

Upcoming Events:

- 3/7 - 3/9: BBB & GBB State Tournament @ Bozeman
- 3/11: Spring Sports Start
- 3/13: FFA Competition Mechanics and Agronomy @ Choteau
- 3/16: Prom
- 3/18 & 3/19: Mental Health First Aid Class for Med Prep Students
- 3/22: Key Club Blood Drive 9:30 a.m. - 2:30 p.m.
- 3/22: Western Art Week Art Event @ Great Falls (Aspensen)

- 3/22: JH Dance
- 4/3 - 4/6: FFA to State Convention @ Bozeman
- 4/5 - 4/6: District Music Festival @ Shelby
- 4/21- 4/23: FFA to Envirothon Conference @ Lewistown
- 4/24-4/25: IGNITE Conference in Billings - all seniors in JMG attend
- 5/9: Shelby Booster Athletic Banquet @ 6:00 p.m.

1 **Shelby School District**

2
3 **THE BOARD OF TRUSTEES**

1700
page 1 of 3

4
5 Uniform Complaint Procedure

6
7 The Board establishes this Uniform Complaint Procedure as a means to address complaints
8 arising within the District. This Uniform Complaint Procedure is intended to be used for all
9 complaints except those involving challenges to educational material and those governed by a
10 collective bargaining agreement.

11
12 The District requests all individuals to use this complaint procedure, when the individual
13 believes the Board or its employees or agents have violated the individual's rights under:
14 (1) Montana constitutional, statutory, or administrative law; (2) United States constitutional,
15 statutory, or regulatory law; or (3) Board policy.

16
17 The District will endeavor to respond to and resolve complaints without resorting to this formal
18 complaint procedure and, when a complaint is filed, to address the complaint promptly and
19 equitably. The right of a person to prompt and equitable resolution of a complaint filed
20 hereunder will not be impaired by a person's pursuit of other remedies. Use of this complaint
21 procedure is not a prerequisite to pursuit of other remedies, and use of this complaint procedure
22 does not extend any filing deadline related to pursuit of other remedies.

23
24 The Superintendent has the authority to contract with an independent investigator at any time
25 during the complaint procedure process. Within fifteen (15) calendar days of the
26 Superintendent's receipt of the independent investigator's report and recommendation, the
27 Superintendent will respond to the complaint and take such administrative steps as the
28 Superintendent deems appropriate and necessary.

29
30 Level 1: Informal

31
32 An individual with a complaint is first encouraged to discuss it with the appropriate teacher,
33 counselor, or building administrator, with the objective of resolving the matter promptly and
34 informally. An exception is that a complaint of sexual harassment should be discussed directly
35 with an administrator not involved in the alleged harassment.

36
37 Level 2: Building Administrator

38
39 When a complaint has not been or cannot be resolved at Level 1, an individual may file a signed
40 and dated written complaint stating: (1) the nature of the complaint; (2) a description of the
41 event or incident giving rise to the complaint, including any school personnel involved; and (3)
42 the remedy or resolution requested. This written complaint must be filed within thirty (30)
43 calendar days of the event or incident or from the date an individual could reasonably become
44 aware of such event or incident.

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When a complaint alleges violation of Board policy or procedure, the building administrator will investigate and attempt to resolve the complaint. The administrator will respond in writing to the complaint, within thirty (30) calendar days of the administrator's receipt of the complaint.

If either the complainant or the person against whom the complaint is filed is dissatisfied with the administrator's decision, either may request, in writing, that the Superintendent review the administrator's decision. (See Level 3.) This request must be submitted to the Superintendent within fifteen (15) calendar days of the administrator's decision.

When a complaint alleges sexual harassment or a violation of Title IX of the Education Amendments of 1972 (the Civil Rights Act), Title II of the Americans with Disabilities Act of 1990, or Section 504 of the Rehabilitation Act of 1973, the building administrator may turn the complaint over to a District nondiscrimination coordinator. The coordinator will complete an investigation and file a report and recommendation with the Superintendent. A coordinator may hire, with the approval of the Superintendent, an independent investigator to conduct the investigation. Within fifteen (15) calendar days of the Superintendent's receipt of the coordinator's or independent investigators report and recommendation, the Superintendent will respond to the complaint and take such administrative steps as the Superintendent deems appropriate and necessary. If either the complainant or the person against whom the complaint is filed is dissatisfied with the Superintendent's decision, either may request, in writing, that the Board consider an appeal of the Superintendent's decision. (See Level 4.) This request must be submitted in writing to the Superintendent, within fifteen (15) calendar days of the Superintendent's written response to the complaint, for transmission to the Board.

Level 3: Superintendent

If either the complainant or the person against whom the complaint is filed appeals the administrator's decision provided for in Level 2, the Superintendent will review the complaint and the administrator's decision. The Superintendent will respond in writing to the appeal, within thirty (30) calendar days of the Superintendent's receipt of the written appeal. In responding to the appeal, the Superintendent may: (1) meet with the parties involved in the complaint; (2) conduct a separate or supplementary investigation; (3) engage an outside investigator or other District employees to assist with the appeal; and/or (4) take other steps appropriate or helpful in resolving the complaint.

If either the complainant or the person against whom the complaint is filed is dissatisfied with the Superintendent's decision, either may request, in writing, that the Board consider an appeal of the Superintendent's decision. (See Level 4.) This request must be submitted in writing to the Superintendent, within fifteen (15) calendar days of the Superintendent's written response to the complaint, for transmission to the Board.

1
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3 Level 4: The Board
4

5 Upon written appeal, the Board will consider the Superintendent's decision in Level 2 or 3.
6 Upon receipt of written request for appeal, the Chair will either: (1) place the appeal on the
7 agenda of a regular or special Board meeting; or (2) appoint an appeals panel of not less than
8 three (3) trustees to hear the appeal and make a recommendation to the Board. If the Chair
9 appoints a panel to consider the appeal, the panel will meet to consider the appeal and then make
10 written recommendation to the full Board. The Board will report its decision on the appeal, in
11 writing, to all parties, within thirty (30) calendar days of the Board meeting at which the Board
12 considered the appeal or the recommendation of the panel. A decision of the Board is final,
13 unless it is appealed pursuant to Montana law within the period provided by law.
14

15 Level 5: County Superintendent
16

17 When a matter falls within the jurisdiction of a county superintendent of schools, the decision of
18 the Board may be appealed to the county superintendent by filing written appeal within thirty
19 (30) calendar days of the Board's decision, pursuant to Montana law.
20

21
22
23 Legal Reference: Title IX of the Education Amendments of 1972 (Civil Rights Act)
24 Title II of the Americans with Disabilities Act of 1990
25 § 504 of the Rehabilitation Act of 1973
26

27 Policy History:

28 Adoption on:

29 Reviewed on:

30 Revised on: 5/12/09, 8/09/2011

2019-2020

Shelby Public School Calendar

1010 Oilfield Ave
Shelby, MT 59474
Phone: 406-424-8910
Fax: 406-434-2959

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

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22	23	24	25	26	27	28
29	30					

October

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26	27	28	29	30	31	

November

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24	25	26	27	28	29	30

December

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22	23	24	25	26	27	28
29	30	31				

January

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26	27	28	29	30	31	

February

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23	24	25	26	27	28	29

March

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22	23	24	25	26	27	28
29	30	31				

April

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May

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23	24	25	26	27	28	29
30	31					

June

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

8/13-14	Coyote Days
8/16	Fall HS Practices Start
8/23	New Teacher Orientation
8/26	PIR Day (No School)
8/27	Opening PIR Day (No School)
8/28	First Day of School
9/2	Labor Day (No School)
9/16-21	Homecoming Week
9/23	PD Day (No School) - 1
10/17-18	MFPE (No School)
11/1	PD Day (No School) - 2
11/8	Elem - End of First Trimester - 48
11/18-19	7-12 Parent-Teacher Conferences
11/19 & 21	K-6 Parent-Teacher Conferences
11/21	Winter HS Practices Start
11/27	PIR Day (No School)
11/28-29	Thanksgiving (No School)
12/6	Coyote Classic (No School)
12/20	Christmas Break (1 PM Release)
12/21-1/5	Christmas Break (No School)
1/15-16	JH/HS Semester Exams
1/17	JH/HS End of Semester - 85
1/20	PD Day (No School) - 3
2/21	Elem - End of Second Trimester - 60
3/2-3	K-12 Parent-Teacher Conferences
3/5	Girls Divisional BB (1 PM Release)
3/6	PIR Day (No School)
3/9	Spring HS Practices Start
3/16	PD Day (No School) - 4
4/9-13	Spring Break
4/27	PD Day (No School) - 5
5/24	Graduation 3 PM
5/25	Memorial Day (No School)
6/2-3	JH/HS Semester Exams
6/4	Last Day of School (1 PM Release)
6/5	PIR Day (No School)
6/5	PIR Day (No School)

JH/HS 2nd - 90/ Elem 3rd - 67