

MINUTES
August 12, 2014

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Vice-Chairperson Rikki James.

Members present were: Rikki James, Felicia Midboe, Jay Hould, Richard Jorata and Anna Fretheim. Member(s) absent Brian Aklestad and Mark Cross. The superintendent, clerk, elementary principal and high school principal were present throughout the proceedings. Visitors present were Suzanne Hough, John Hough, Sara Aikins White, Brynn Cadigan, Kathy Cleverly, Carla McNamara, Lorette Carter, Tom Carter, Diana Knudson, Brianna White, Philip Kleinsasser, Julie Olsen, and Eve Jacobson.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the July 15, 2014 special board meeting.

Motion: Anna Fretheim

Second: Richard Jorata- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 66125 through 66240. The student activity check for this month was number 12523. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Jay Hould

Second: Felicia Midboe- passed unanimously.

Public Comment

Peggy Taylor complimented Mr. Crump for his professionalism as the new superintendent in our school district.

PUBLIC HEARING FY 2014-2015 BUDGET

Presentation of FY 2014-2015 Budget

Superintendent Elliott Crump presented the proposed budget for the 2014-2015 school year.

REPORTS

Golden Triangle Coop Curriculum (GTCC)

Director of GTCC, Diana Knudson told the Board that GTCC begun 20 years ago. She explained that GTCC helps schools comply with federal and state mandates that dictate the curriculum tied to the Montana Standards, provides support with professional development focusing on research-based best practice programs that provide college credit through workshops for teachers, aids schools in curriculum mapping, alignment instruction and assessment. She said that the Coop serves 54 school districts and around 11,000 students. She also told the Board that she really appreciates that Shelby School District is hosting the Coop.

Montana North Central Education Service Program (MNCESR)

Sarah Zook and Holly Olszewski are MNCESR trainers that provide workshops to school districts in nine different counties in Montana. They explained to the Board these workshops help schools align their instruction to common core standards. They also explained the curriculum mapping which saves teachers a lot of repetitive planning time as they save maps from year to year and now they only make them once and then adjust as needed. Holly and Sarah told the Board that they also meet with staff individually during their prep time to answer questions and validate their progress.

Safe Route To School

Lorette Carter thanked the District for partnering with the City of Shelby to make the Safe Route To School program a success. She encouraged people to go out and walk or ride bikes to school with the kids. She said that October 8th is the International Walk to School Day and jazz band members will be playing some music.

Superintendent's Report

The superintendent told the Board that once a month he will be attending a meeting with the Chamber of Commerce and that he will let the Board know when he is out of his office.

A break was taken at 8:37 p.m. and reconvened at 8:43 p.m.

Discussion Items

Opening the School Year/PIR Days

Mr. Crump said that he is looking forward for the opening days of the school year and the professional development days that Mrs. Taylor and Mrs. Mason had planned. He told the Board that it will be great for the staff to see some of the board members present during those days.

Sport Complex Maintenance Plan

Mr. Crump told the Board that the fences are falling down around the sport complex and the grass is dead. He said if we are going to go forward with the track project we have to find a way to maintain it. He also said that if we do not hire or assign somebody to maintain the sport complex it is not worth investing money into the facility. He presented the Board a list of the projects that needed to be done around the sports complex.

Drug Testing Procedures

A discussion on whether the homecoming court was considered an extracurricular activity or not and to make changes so that this procedure will be successful. Mr. Crump suggested that if we reduce the number of students being tested each session, the company doing the testing should not have difficulty completing the testing for us. The elementary and high school principal have come up with a plan to make this work more smoothly.

Girls Basketball

Mr. Crump told the board the head coach will miss the first two weeks of practice and the assistant coach, Anne Lancaster will be taking over the head coaching role until the head coach joins the team. Mr. Crump explained that Kara Peterson, the head coach has been doing summer open gym with the team.

Accreditation

The superintendent announced to the Board that the Elementary and Camrose School received regular accreditation. He said that the High School had 2 deviations and received advice accreditation and Junior High had 1 deviation and also received advice accreditation.

Elementary Drainage Project

The district is trying to get bids for this project and Mr. Crump will be informing the Board on the bid prices as he receives them.

ACTION ITEMS

Student Attendance Agreements

A motion was made to approve the following student attendance agreements for the following:

Melissa Ostberg-1

Patrice and Larry Allen-1

Jim and Valenna Becker-2

Edward and Cindy Krutzfeld- 2

Dean and Carrie Lerum-2

Lloyd and Ula Omdahl- 3

Motion: Anna Fretheim

Second: Jay Hould- passed unanimously.

Individual Transportation Contract

A motion was made to approve the transportation contract for Melissa Ostberg.

Motion: Anna Fretheim

Second: Jay Hould- passed unanimously.

Choir Position Recommendation

The motion to hire a choir teacher was removed at this time.

Toole County Health Department’s Memorandum of Understanding

A motion was made to approve the agreement between the Toole County Health Department and the Shelby School District allowing for their use of our facility in emergency situations.

Motion: Anna Fretheim

Second: Richard Jorata- passed unanimously.

Student Handbooks

A motion was made to approve the Elementary and Junior/High School handbooks with the following changes:

1. Combine Junior High/High School handbooks
2. Add Elementary information for continuity
3. Clarify absence policy appeal process
4. Lunch prices
5. Adjust self reporting consequences

Motion: Felicia Midboe

Second: Richard Jorata- passed unanimously.

Adoption of FY 2014-2015 Budgets

Elementary District

General Fund	\$2,539,203.00
Transportation	198,900.00
Bus Depreciation	164,775.85
Tuition fund	18,723.52
Retirement	364,020.00
Technology	52,115.99
Flex Fund	42,239.79
Debt Service	298,225.00

A motion was made to adopt the Elementary District budgets for the 2014-2015 school year.

Motion: Felicia Midboe

Second: Anna Fretheim- passed unanimously

High School District

General Fund	\$1,578,537.82
Transportation	126,840.00
Bus Depreciation	211,249.72
Retirement	225,996.00
Adult Education	67,000.00
Technology	49,325.25
Flex Fund	62,855.50
Debt Service	156,943.76
Building Reserve	90,877.19

A motion was made to adopt the High School District budgets for the 2014-2015 school year.

Motion: Felicia Midboe

Second: Richard Jorata- passed unanimously.

SRO/DARE OFFICER

A motion was made to approve the hiring of Robert Rivera as the SRO/DARE OFFICER for our school district.

Motion: Felicia Midboe

Second: Richard Jorata- passed unanimously.

First Reading of SRO Policy # 3650

A motion was made to approve the first reading of SRO Policy # 3650.

Motion: Felicia Midboe

Second: Jay Hould- passed unanimously.

Verizon Tower

Mr. Crump recommended to the Board of approving the building of a Verizon Tower on the District’s property that has been selected for this project upon review and approval by the District’s legal counsel as to the terms and conditions to ensure that the district’s interests are protected. A motion was made to approve the building of a Verizon Tower on the District’s property.

Motion: Jay Hould Second: Felicia Midboe- passed unanimously.

Letterhead Approval

A motion was made to approve the letterhead as selected.

Motion; Felicia Midboe Second: Jay Hould- passed unanimously.

Public Use of Facility

A motion was made to approve the form for public use of facility.

Motion: Felicia Midboe Second: Richard Jorata- passed unanimously.

Coaching Plan and Hiring Recommendations

A motion was made to hire the following coaches for the High School:

High School Volleyball Assistant Coach- Bridget Blevins

High School Football Assistant Coach- Craig Remsen

Motion: Richard Jorata Second: Felicia Midboe- passed unanimously.

A motion was made to hire the following coaches for Elementary and Junior High:

6th Grade Girls Basketball- Anne Lancaster

Junior High Football Assistants- Tom Reynolds and Shannon McAllister

Motion: Anna Fretheim Second: Felicia Midboe- passed unanimously.

Concessions Plan and Hiring Recommendations

The plan was each school organization, club or sport will be responsible for operating either one High School concession event or two Junior High concession event each year. If an organization refuses to run a concession, no school funding will be allocated to that organization (including transportation) and that organization will not be allowed to do any other fundraising events.

A motion was made to hire Sandra Blosser as the Concession Coordinator.

Motion: Anna Fretheim Second: Felicia Midboe- passed unanimously.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, September 09, 2014, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

Vice-Chairperson Rikki James adjourned the meeting at 12:02 a.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD