

**MINUTES**  
**August 09, 2022**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Vice-Chairperson Chad Scarborough.

Members present were: Chad Scarborough, Angela Lamb, Dan Leck, Jay Hould and Brian Aklestad. Member(s)absent: Rikki James and Richard Jorata . The superintendent and clerk were present throughout the proceedings. Visitors present were Suzanne Hough, John Hough, Toni Miller, Kristen Russell, Shannon Scarborough, Lorette Carter, Sanna Clark, Sara Benjamin, Merle Clark Bancroft, Robert Wurz, Albert Hofer and Walter Hofer.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the July 12, 2022 regular board meeting.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 72813 through 72904. The student activity checks for this month were numbered 16416 through 16422. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the Administration office.

Motion: Brian Aklestad

Second: Dan Leck- passed unanimously.

Voided Checks

A motion was made to void check #72753 payable to Employee Benefit Management Services in the amount of \$55,856.95.

Motion: Brian Aklestad

Second: Dan Leck- passed unanimously.

**Public Comment**

Shannon Scarborough and the Baptist Church thanked the district for the use of a school bus to transport 70 kids to the Logan Health Retirement Home.

**REPORTS**

Safe Route To Schools

Lorette Carter thanked the district for allowing the City of Shelby to work with the Safe Route to School program. She also thanked the individuals and groups that help and support the program for the past 16 years.

Superintendent Schedule

Mr. Crump told the Board that he has no specific schedule at this time. He added that NMASS meetings will start again in September.

TREMCO Presentation

Craig McCullogh from Tremco presented to the Board on the roof issues and the solutions to the issues. Mr. McCullogh explained that an inspection was done by Tremco representative and there are areas of concern that were discovered. The concerns were wet encapsulated in the roof, failing coatings, failing sealants, poor roofing practices, masonry failure and lack of sealant.

Public Hearing of the 2022-2023 Budget

The clerk presented the proposed budget for the 2022-2023 school year.

**ACTION ITEMS**

Adoption of 2022-2023 Budget

A motion was made to adopt the Elementary School budget for the 2022-2023 school year.

Elementary District

General Fund	\$3,023,556.33
Transportation	176,500.00
Bus Depreciation	79,395.59
Tuition fund	50,000.00
Retirement	375,000.00
Technology	50,000.00
Flex Fund	13,028.76
Building Reserve	87,601.28

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

A motion was made to adopt the High School budget for the 2022-2023 school year.

High School District

General Fund	\$1,648,133.12
Transportation	154,000.00
Bus Depreciation	274,668.05
Tuition	80,000.00
Retirement	240,000.00
Adult Education	80,000.00
Technology	48,000.00
Flex Fund	46,519.96
Building Reserve	78,440.94

Motion: Jay Hould

Second: Brian Aklestad- passed unanimously.

Resignation

Mr. Crump made a recommendation to accept the letters of resignation from Miranda Anderson and Kayla Schabach.

Motion: Brian Aklestad

Second: Jay Hould- passed unanimously.

Hiring

All hirings made by the Board are contingent upon successful background checks.

Parapofessional- Raenell Lee

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

Assistant High School Football Coach- Tim Lange

Motion: Jay Hould

Second: Brian Aklestad- passed unanimously.

Assistant Junior High Football Coach- Jordan Weishaar

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

Board Policy Second Reading

A motion was made to approve the second reading of the following Board Policies:

- 2167- Correspondence Courses
- 2168- Distance, Online and Technology Learning
- 2170- Digital Academy Classes
- 2312- Copyright
- 2312P- Copyright Procedure- DELETE
- 3310- Student Discipline
- 3413F1 & 3413F2- Immunization Exemption Forms
- 5223- Personal Conduct

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

Breakfast and Lunch Prices

To meet federal price requirements Mr. Crump made a recommendation to increase the prices for school breakfasts and lunches.

Motion: Jay Hould

Second: Brian Aklestad- passed unanimously.

Handbook Review

Mr. Crump made recommendations to approve the handbooks for the Shelby Public Schools.

Junior High/High School Handbook

Motion: Jay Hould

Second: Dan Leck- passed unanimously.

Elementary School Handbook

Motion: Jay Hould

Second: Angela Lamb- passed unanimously

Staff Handbook

Motion: Jay Hould

Second: Angela Lamb- passed unanimously

COVID-19 Unforeseen Emergency

The Superintendent made a recommendation that the Board declare an “unforeseen emergency”. Brian Aklestad made a motion *that the Board of Trustees declare an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2023. This motion is based on Covid-19 risks; in recognition that the Governor’s April 22, 2020, Directive implicating Executive Orders 2-2020 and 3-2020 specifies that elected school boards and their districts that adopt their own declaration of emergency will continue receive all state funding, including transportation funding.*

Second: Jay Hould- passed unanimously.

Design Build Contractor

Mr. Crump made a recommendation to approve the first phase of the roof project which are Sections 3A, 3B and 4A. The amount of the first phase project is \$329,300.

Motion: Brian Aklestad

Second: Jay Hould- passed unanimously.

Attendance/Transportation Agreements

A motion was made to approve the attendance and transportation agreements as presented.

Motion: Dan Leck

Second: Angela Lamb- passed unanimously

**Discussion Items**

Opening PIR Days

Mr. Crump discussed with the Board about the activities for the opening PIR Days.

Hiring Update

The superintendent told the Board that there will be interviews on Tuesday, August 16<sup>th</sup> for Assistant Technology Director, Transportation Director and Paraprofessionals. He added that the applicant for the Counselor job is working on getting a certification.

Year End Projects

Mr. Crump told the Board that the bathroom project is going smoothly and that the Athletic Facility is almost done.

Correspondence

None

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, September 13, 2022 at 7:00 p.m. Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana.

The meeting was adjourned at 9:19 p.m.

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**BUSINESS MANAGER/CLERK**

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**CHAIRPERSON OF THE BOARD**