

**MINUTES**  
**June 10, 2014**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:05 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Felicia Midboe, Jay Hould and Anna Fretheim. Member(s) absent: Richard Jorata and Mark Cross. The superintendent, clerk, elementary principal and high school principal were present throughout the entire proceedings. Visitors present were Suzanne Hough, John Hough, Ron Gruber, Carla McNamara, Brynn Cadigan, Eve Jacobson, Travis Clark, Emily McDermott, and Sara Aikins White.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

Motions were made to approve the minutes on the following dates:

May 13, 2014- regular board meeting, as amended

May 15, 2014- special board meeting

June 4, 2014- special board meeting

Motion: Anna Fretheim

Second: Felicia Midboe - passed unanimously.

**PUBLIC COMMENT**

Comment on any Public Matter

None

Community Positive Comment on District Operations

The Shelby Public School Staff and the Board of Trustees presented Mr. Matt Genger a gift certificate as an appreciation for his years of service with the District. Brian Aklestad commented that both graduations went really well.

Information Items

Superintendent Matt Genger announced the resignations of the following staff:

|                 |                  |
|-----------------|------------------|
| Matt Berg       | Amy Daiss        |
| Sherry Weishaar | Maricela Sanchez |
| Jack Stokes     | Kim Ruff         |

**REPORTS**

Elementary School

Peggy Taylor reported that the staff and students finished the year with enthusiasm and energy. She said that the Kiwanis Club provided bikes for each grade, gave away 2 kindles and many other prizes to students who earned tickets for reading and positive behavior. She also said that Mrs. Suzanne Hough was honored by the Troops to the Teachers program. She also reported that the Administration met with the staff several times to gather their input and ideas, which then formed a committee with representatives from the various grades. She said the committee has been looking at the staggered implementation program, considering devices and working on a 3 to 5 year plan. The Principal also told the Board that she will be attending a conference in Florida which is sponsored by the Office of Public Instruction and she is very honored to be a part of it. She also reported that 4 windows at the elementary school building were broken and the sheriff department is investigating on this matter.

High School Report

Jeni Mason presented her written report to the Board of Trustees. She added that the Credit Recovery class is going great and kudos to the teachers who are doing the one on one instructions. She also reported that there was vandalism at the high school parking lot and

somebody drove their vehicle on the front lawn by the high school building and the sheriff department is also investigating on this matter.

#### Superintendent's Report

The Superintendent reported that the 2014-2015 preliminary numbers for Title I funding indicated that the District will be receiving \$6,233 less than last year and the preliminary funding for REAP is \$37,589.

#### **PERSONNEL ACTION ITEMS**

Recommendations were made by the hiring committee to hire the following staff for the 2014-2015 school year:

Transportation Supervisor- Ed Delzer

Bus Drivers- Jeanne Wigen and Loren Bennett

Technology Coordinator- John Hough

Custodians- Ron Migneault, Lyle Kimmet, David Clark, Marlena Schwenke, Lee Davis and Guy Knickerbocker

Food Services

Head Cook- Robin Stubbs

Assistants- Judy Booth, Becky Hansell, Nancy Reedy and Janet Kuntz

Office Personnel- Denise Flesch, Dallas Stirling and Janet Flesch

Educational Para-Professionals- Jane Garsjo, Sandra Blosser, Julie Olsen, Amber Sanchez, Jane Shaffer, Karen Watson, Elena Lopez, Brittany Blair, Heidi Sisk, Jessica Donahue, Elizabeth O'Donnell, Samantha Habets, Linnet Doane and Lynn Pettigrew.

Extra Curricular-

8<sup>th</sup> Grade Boys Basketball- Tom Reynolds

7<sup>th</sup> Grade Volleyball- Mariann Fretheim

All of the above recommendations were approved by the Board of Trustees.

A motion was made to hire Nola Smith-Rodriguez as the High School Special Education Teacher for 2014-2015 school year.

Motion: Felicia Midboe

Second: Anna Fretheim- passed unanimously.

A motion was made to hire Brittany Blair as the teacher for the Camrose Colony for the 2014-2015 school year with a stipulation that she has to turn in her resignation as a para-professional.

Motion: Rikki James

Second: Felicia Midboe- passed unanimously.

#### **ACTION ITEMS**

##### District Insurance Coverage

Travis Clark of Leavitt Great West Insurance Services presented to the Board a proposal for the District's liability insurance for 2014-2015 school year with an increase of \$2,243 compared to last year premium. A motion was made to accept the proposal from Leavitt Great West Insurance Services.

Motion: Felicia Midboe

Second: Jay Hould- passed unanimously.

##### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The approved warrants were numbered 65978 through 66051. The student activity checks for this month were numbered 12499 through 12517. The claims approval list may be referenced in the claims approval file in the administration office and the

Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Jay Hould

Second: Felicia Midboe- passed unanimously.

#### Clerk's Reports

Transportation contracts and student attendance agreements for 2014-2015 school year were presented to the board.

A motion was made to approve the following individual transportation contracts and student attendance agreements:

#### Individual Transportation Contracts Student Attendance Agreements

##### High School

Brian Aklestad

Melissa Aklestad

Ron Kinyon

Joe and Anna Fretheim

Melody Taylor

Cindy Fretheim

Motion: Rikki James

Second: Felicia Midboe- passed unanimously.

#### Individual Transportation Contracts and Student Attendance Agreements

##### For the Elementary School

Melissa Aklestad

Melody Taylor

Joe and Anna Fretheim

Motion: Felicia Midboe

Second: Rikki James- passed unanimously.

#### Bus Request

The Class of 1964 requested the use of the District's School bus sometime in July with the stipulation that it has to be driven by the District's certified bus driver and they have to compensate the bus driver.

Motion: Felicia Midboe

Second: Jay Hould- passed unanimously.

#### District Safety Plan

A motion was made to accept the District's Safety Plan.

Motion: Felicia Midboe

Second: Jay Hould- passed unanimously.

#### Adoption of Retirement Budget Amendments

A motion was made to adopt the High School Retirement Fund Budget Amendment in the amount of \$25,635.95 for the fiscal year 2013-2014.

Motion: Brian Aklestad

Second: Anna Fretheim- passed unanimously.

A motion was made to adopt the Elementary School Retirement Fund Budget Amendment in the amount of \$56,773.81 for the fiscal year 2013-2014.

Motion: Rikki James

Second: Felicia Midboe- passed unanimously.

#### Technology Committee

After a lot discussions on what kind of device is better, which is more economical and which is most beneficial to students, the Board of Trustees and the Technology Committee agreed to purchase chromebooks and ipads.

A motion was made to purchase 22 ipads for the elementary students and 200 chromebooks.

Motion: Jay Hould

Second: Felicia Midboe- passed unanimously.

#### Final Reading, Adoption and Policy Updates

New policies adopted: 1635, 2158, 2171

Revisions and updates for the following policies: 1105, 1110, 1111, 1112, 1113, 1120, 1130, 1210, 1230, 1240, 1310, 1400, 2100, 2110, 2120, 3130, 3226, 3231P, 3300, 3310, 3410, 3422, 3431, 3510, 3520, 3600P, 4332, 5210, 5222, 6110, 6210 and 6140

Policies removed: 1312, 3300P and 3422

The final reading, adoptions, removal and updates to above policies were recommended by the policy committee and were approved by the Board of Trustees.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, July 08, 2014 at 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Chairperson Brian Aklestad adjourned the meeting at 9:17 p.m.

-----  
**BUSINESS MANAGER/CLERK**

-----  
**CHAIRMAN OF THE BOARD**