MINUTES
July 14, 2009

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:05 p.m. by Chairperson Elda Nichols.

Members present were: Elda Nichols, Barb Mercer, Greg Matteson, Joe Sisk, Mark Grotbo, and Brian Aklestad. Members absent: Michelle Edwards. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, Joe Rapkoch, Sanna Clark, Carla McNamara, Tyson Byers, Debie Munson, George Waldner, Philip Kleinsasser, Merle Raph.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the June 8, 2009, regular meeting as submitted.
Motion: Joe Sisk Second: Brian Aklestad- passed unanimously.

PUBLIC COMMENT

Comment on any public matter
Mr. Clark thanked Tom Root for putting on the Bear River Boogie to raise money for the new Sports Complex.

Community Positive Comment on District Operations
Sanna Clark said that three of the RECCS employees attended a conference in Nashville. She said they really learned a lot and enjoyed the conference.

REPORTS

Shelby Elementary School
Mr. Rapkoch said that the Bullying Committee plans to go with the Olweus Bullying Program as it is a good program and recommended by other school districts. He said that the elementary will have an inservice on August 21st or 22nd. Shelby Elementary has received a $500.00 grant from MSU Team Nutrition to put towards the greenhouse they'd like to build. They will need an architect to review the plans for the greenhouse.

Shelby Middle/High School
Mr. Clark explained his new block schedule to the board and also his new evaluation form for middle school and high school teachers. He said he feels the evaluation form is much more in depth and will be helpful in evaluating teachers. Mr. Clark has also made some changes to the advisor program. He said when a student enters the high school they will have the same advisor all four years so that the advisor can track their progress and keep them on schedule to finish their portfolio.

Superintendent's Report
Mr. Genger reported that the building of the Alternative Ed classrooms is on schedule. The framing has been completed with wiring and plumbing almost completely roughed in and the outside walls have been sheet rocked. John will run the computer lines next week. Ed has tried to contact local concrete contractors to pour the side walk and apron for the Bus Barn. The District may want to increase substitute pay for teachers, custodians and food service. We will run ads for a bus driver and food service position.

The poison seems to be working on the gopher population. Core samples on the football field were taken last week and we are waiting for the results.

INFORMATION ITEMS

Parental Concern

The meeting was closed in accordance with Montana Law 2-3-203(3) at 7:10 p.m. for a parental concern.

The meeting was reopened at 7:30 p.m.

Report and First Reading of Policy Up-Dates
The report and first reading of policy updates was tabled until the August 11th board meeting.

PERSONNEL ACTION ITEMS

High School Cross Country Coaches
A motion was made to hire Debbie Munson as Head Coach, and Merle Raph as Assistant.
Motion: Joe Sisk Second: Mark Grotbo – passed unanimously.

2009-2010 Para-Professionals, IT Director, Secretaries
A motion was to hire the following with a 2% increase in wages:
IT Coordinator: John Hough, School Secretaries: Dallas Stirling, Janet Flesch. Para - professionals: Michael Alford, LeAnn Appley, Terri Jo Baney, Ronald Buck, Sandra Blosser, Linnet Doane, Marlene Dulmage, Jane Garsjo, Kayla Hanson, Tawnee Hartwell, Diane Hershey, Leorra Nickol, Belinda Pacheco, Lynn Pettigrew, Kimberly Ruff, Mari Sanchez, Jane Shaffer, Debra Stephens, Karen Watson,
Sherry Weishaar, Teri White.
Motion: Greg Matteson Second: Barb Mercer – passed unanimously.

Bus Drivers/Transportation Director
A motion was made to hire Transportation Supervisor Ed Delzer. Bus Drivers: Mike Gorder, Jack Stokes, Jeanne Wigen.
Motion: Joe Sisk Second: Brian Aklestad – passed unanimously

Food Service Staff
A motion was made to hire Food Service Supervisor Catherine Snyder. Food Service Staff: Mary Christianson, Becky Hansell, Stephanie Neith.
Motion: Mark Grotbo Second: Barb Mercer – passed unanimously

Custodian Staff
A motion was made to hire Custodial Staff: Marvin Christianson, David Clark, Lee Davis, Lyle Kimmet, Ron Migneault, Marlena Schwenke.
Motion: Brian Aklestad Second: Barb Mercer – passed unanimously

GTCC Staff/Director
A motion was made to hire Director, Diana Knudson, Secretary, Brianna White.
Motion: Mark Grotbo Second: Brian Aklestad – passed unanimously

District Payroll Clerk/Office Manager
A motion was made to hire District Payroll Clerk/Secretary Melit Flynn.
Motion: Joe Sisk Second: Brian Aklestad – passed unanimously

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The approved warrants were numbered 60629 through 60703. The student activity checks for this month were numbered 9742 through 9770. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.
Motion: Mark Grotbo Second: Joe Sisk - passed unanimously.

Clerk's Report

There were no checks or warrants to be voided, no student attendance agreements or individual transportation contracts to be presented this month.

Our general fund is in good shape at the end of the fiscal year and we will be encumbering purchase orders to draw down the elementary general fund and the high school general fund to leave a balance of approximately $10,000.00 in each.

Private Use of District Bus Approval
Shelby Alumni asked to use a bus to tour the wind farm.
A motion was made to allow the use of the bus.
Motion: Joe Sisk Second: Greg Matteson – passed unanimously.

CORRESPONDENCE

None

NEXT MEETING OF THE BOARD
Regular Meeting, Tuesday, July 14, 2009, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT
A motion was made to adjourn the meeting at 9:55 p.m.
Motion: Mark Grotbo Second: Barb Mercer – passed unanimously.

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BUSINESS MANAGER/CLERK **CHAIRMAN OF THE BOARD**