

MINUTES
January 14, 2014

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Jay Hould, Mark Cross, Anna Fretheim and Richard Jorata. Member(s) absent: Felicia Midboe. The clerk was present throughout the entire proceedings. Also present were High School principal, Jeni Mason and Elementary School principal, Peggy Taylor. Visitors present were Suzanne Hough, John Hough, Mike White, Sara White, Eve Jacobson and Carla McNamara.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the amended minutes of the December 10, 2014, regular meeting.

Motion: Richard Jorata

Second: Mark Cross- passed unanimously.

PUBLIC COMMENT

None

Positive comment on District Operation

Matt Genger thanked Harry Benjamin for helping the students build lots of projects at the shop class. He also thanked the employees who worked at the cafeteria for trying their best to prepare food for the students even when the electricity was out. Peggy Taylor thanked Matt Genger for crawling up on the elementary roof to put some of the pieces together which was blown away by the strong winds. Brian Aklestad thanked everybody when the elementary gym was not being used for trying to make the best of the situation and he hoped that in two months it will be done.

Information Item

Agriculture Education Position

Brian Aklestad said that he visited with the gentleman that applied for the position last year but we lost contact with him. He explained that the board is not trying to replace anybody but might open another position in the future.

REPORTS

Shelby Elementary School

Mrs. Peggy Taylor reported that the holiday season concerts were wonderful. She said that each performance was very well attended and very enjoyable. She thanked Mr. Gruber, Miss Daiss and the classroom teachers for their hard work and dedication. She told the board that the district is sending teachers, counselors and administration personnel to the Assessment Conference in Helena on January 15th through the 17th with a hope that many of our questions about the Smarter Balanced Assessment process will be answered. She also told the board that teachers and students continue to take the sample assessment and the district is checking our technology to make sure we meet all of the requirements. Mrs. Taylor said that the testing window is March through May and that the schedule will be developed when they return from the conference as it impacts the computer classes and lab schedule.

She explained to the board that the teachers and administration have started discussions about updating the district's evaluation tool since Chapter 55 accreditation standards have changed our requirements and the district is working together to develop the process that will be presented to the board. She reported that the elementary school gym is out of commission because of the

water break and that Mr. Reynolds is using the wrestling room and is getting very creative on the lessons and activities he is planning for the students. She also reported that the installation of the new sound system had to be postponed until the week of January 13th. Mrs. Taylor said that Home N School will host a bingo night on Tuesday, January 21st and will kick off I Love to Read Month with their annual Family reading night in February.

Shelby Middle/High School

Mrs. Jeni Mason reported that based on teaching staff survey results, Domain 2 Learning Environment will be the domain the teachers will be evaluated on this school year and next year teachers will be evaluated on all 4 teaching domains in accordance with Office of Public Instruction requirements. She also reported that an attendance committee was organized for Middle and High School and that the Middle School students are no longer packing backpacks to and from classes due to the close proximity of their classrooms and continue to utilize their lockers, rather than the areas near the lunchroom to store their belongings during lunch. She told the board that the Middle and High School library purchased 22 kindle readers for students to begin checking out. Mrs. Mason also told the board that the Fire Marshall had a building inspection and found two violations. The two violations are the following:

1. In the high school art room there are several cans of spray paint and other flammable/combustible liquids. These liquids shall be stored in a flammable/combustible liquid storage cabinet or be removed.
2. In the automatic fire sprinkler riser room (boiler room) the spare sprinkler head box is missing sprinkler wrenches that are required for the spare sprinkler heads. Also have the sprinkler contractor to do a survey of the automatic sprinkler system in the school to make sure there are enough spare sprinkler heads for the various types of sprinkler heads that are installed in the school buildings.

She told the board that she is working with the custodial staff to resolve the two violations. She continued on to report that our school will be participating in an interactive skype lesson with author and Shelby Alumni Mr. James Grady, a lesson that will cover his new novella which was set in Shelby, "This Given Sky". She said that the lesson will be taking place on the afternoon of January 21st in the auditorium and will consist of students from the sophomore class and select community members. Mr. Grady and his publisher, Pen Faulkner have generously donated a copy of this novella to our school and community.

Superintendent's Report

Mr. Matt Genger was not present at this time.

MHSA Annual Meeting

Mike White presented to the board on some of the proposals that the MHSA executive board is planning to amend and the board of trustees shared their opinions about the amendments.

A recess was taken at 8:07 p.m. and reconvened at 8:15 p.m.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 65605 through 65684. The Student Activity checks for this month were numbered 12276 through 12335. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Mark Cross

Second: Rikki James- passed unanimously.

Clerk's Report

The clerk reported that there are two trustees whose terms will be expiring in the year 2014. They are Rikki James and Felicia Midboe. She said that the deadline to file is on March 27th at 5:00 p.m. and school election for this year is on May 6th.

Superintendent Resignation

Superintendent Matt Genger has tendered his resignation to the board, his last day will be June 30, 2014. A motion was made to grant Mr. Genger a retirement incentive which is 3 years of health insurance coverage, paid at the rate of the district's annual contribution for insurance which is \$5375/year.

Motion: Brian Aklestad

Second: Mark Cross – passed unanimously.

Superintendent Search

The board has decided to form a committee for the search of the new superintendent.

CORRESPONDENCE

None.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, February 11, 2014, at 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

The meeting was adjourned by Chairperson Brian Aklestad at 8:54 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD