MINUTES
May 13, 2008

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 6:59 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Elda Nichols, Barb Mercer, Greg Matteson, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Michelle Edwards, Sanna Clark, Carla McNamara, Tracy K. Stevens, Sara Aikins, Jennifer Klette, Debbie Munson, Peggy J. Taylor, Boyd Jackson, Ron Gruber, Cris Steinbacher, Kim Hayes, Kelly Hayes, Janelle Lutke, Ula Omdahl, Ronni Goodan, Gary Goodan, Vicky Warila, Gordon Smedsrud, Marla Hasquet, Eric Tokerud, and Charlotte Hanson.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the April 8, 2008, regular meeting as submitted.
Motion: Joe Larsen Second: Mark Grotbo – passed unanimously.

PUBLIC COMMENT

Comment on any public matter
None

Community Positive Comment on District Operations
Greg Matteson said he was impressed with the session he saw at the Leadership Conference at the High School.

Elda Nichols said the Dorian Choir performed well at the State Music Festival.

Peggy Taylor said five or six of the music instructors at the State Music Festival got their start in Shelby. She also said that the students were well behaved and it was a great music festival. Peggy said Shelby has a great reputation in music.

Vicky Warila said the middle school students did a great job cleaning on "cleanup day". They also planted trees and added a bench to the coyote trail.

Kim Hayes said that the high school track team did an excellent job.

Joe Rapkoch commented that he received a lot of positive comments on the elementary spring programs.

Kevin Mitchell said his last year as chairman of the board was an exceptional one. He thanked administrators, teachers, and fellow board members for their support during his term.

Joe Larsen thanked Debbie Munson for being at the board meeting and coaching cross-country.

BOARD REORGANIZATION

The Trustees **canvassed the results of the May 6, 2008** budget authority and trustee election.

Canvass results of May 6th Levy Election

A motion was made to certify that the taxpayers of School District No. 14 of Toole County, Montana, on May 6, 2008 voted on the **High School General Fund** budget authority in the amount $22,558.00 and being approximately 2.59 mills, for the school year 2008-2009. Number of votes for the budget authority and any levy: Shelby: 199, Galata: 43, total: 242. Number of votes against the budget authority and any levy: Shelby: 107, Galata: 32, total: 139.
Motion: Elda Nichols Second: Mark Grotbo – passed unanimously

A motion was made to certify that the taxpayers of School District No. 14 of Toole County, Montana, on May 6, 2008 voted on the **High School Technology Fund** budget authority in the amount $48,000.00 and being approximately 5.51 mills, for the school year 2008-2009. Number of votes for the budget authority and any levy: Shelby: 186, Galata: 40, total: 226. Number of votes against the budget authority and any levy: Shelby: 120, Galata: 35, total: 155.
Motion: Elda Nichols Second: Mark Grotbo – passed unanimously

A motion was made to certify that the taxpayers of School District No. 14 of Toole County, Montana, on May 6, 2008 voted on the **Elementary School General Fund** budget authority in the amount $60,377.00 and being approximately 10.04 mills, for the school year 2008-2009. Number of votes for the budget authority and any levy: Shelby: 197. Number of votes against the budget authority and any levy: Shelby: 110.
Motion: Mark Grotbo Second: Barb Mercer – passed unanimously

A motion was made to certify that the taxpayers of School District No. 14 of Toole County, Montana, on May 6, 2008 voted on the **Elementary School Technology Fund** budget authority in the amount $50,000.00 and being approximately 8.32 mills, for the school year 2008-2009. Number of votes for the budget authority and any levy: Shelby: 186. Number of votes against the budget authority and any levy: Shelby: 119.
Motion: Mark Grotbo Second: Barb Mercer – passed unanimously

Canvass results of May 6th Trustee Election

A motion was made as follows:
Whereas, The Board of Trustees of Shelby Public Schools, District No. 14 of Toole County, State of Montana, have received nomination petitions and write-in intent declarations equal to the number of positions to be elected, notice was given by the clerk of the district that the Trustee Positions would be filled by acclamation.

Therefore, The regular Trustee Election was not held and only Levy Elections were held on May 6, 2008.

Be It Resolved, **Michelle Martin Edwards, 875 Oilfield Ave #5, Shelby, Montana 59474,** is duly elected by acclamation to fill the Office of Trustee for the term of 3 years, beginning May 13, 2008 and ending by the 15th day of May 2011.
Motion: Joe Larsen Second: Barb Mercer – passed unanimously

A motion was made as follows:
Whereas, The Board of Trustees of Shelby Public Schools, District No. 14 of Toole County, State of Montana, have received nomination petitions and write-in intent declarations equal to the number of positions to be elected, notice was given by the clerk of the district that the Trustee Positions would be filled by acclamation.

Therefore, The regular Trustee Election was not held and only Levy Elections were held on May 6, 2008.

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Be It Resolved, **Greg Matteson**, **841 N Marias Ave, Shelby, Montana 59474**, is duly elected by acclamation to fill the Office of Trustee for the term of 3 years, beginning May 13, 2008 and ending by the 15th day of May 2011.
Motion: Joe Larsen Second: Barb Mercer – passed unanimously

Swear in newly elected trustees
The newly elected trustees, Michelle Martin Edwards and Greg Matteson, were sworn in by County Superintendent, Boyd Jackson.

Elect Officers

Chairman Kevin Mitchell called for nominations for chairperson.

A motion was made to nominate Elda Nichols as chairperson.
Motion: Joe Larsen Second: Barb Mercer

A motion was made that nominations for chairperson cease.
Motion: Joe Larsen Second: Barb Mercer – passed unanimously.

Elda Nichols was named chairperson by acclamation.

Chairman Kevin Mitchell asked for nominations for vice chairperson.

A motion was made to nominate Mark Grotbo as vice chairperson.
Motion: Joe Larsen Second: Barb Mercer

A motion was made that nominations for vice chairperson cease.
Motion: Joe Larsen Second: Barb Mercer – passed unanimously.

Mark Grotbo was named vice chairperson by acclamation.

A motion was made to appoint Denise Flesch as clerk for School District 14.
Motion: Joe Sisk Second: Mark Grotbo – passed unanimously.

The clerk was given a certificate by Boyd Jackson, Toole County Superintendent.

Appoint trustees to standing committees

The appointment of trustees to standing committees was tabled until the June board meeting.

REPORTS

Elementary
Mr. Rapkoch reported that the Awards Assembly will be held Fri. May 23rd. The students are planning a recycling drive the week of May 19-23. The Math Committee will make its recommendation for a K-6 Math Series at the June school board meeting. The after school summer RECCS program will be Mon.-Thurs. starting the week of June 9th. The program will run all summer until schools starts in August.

Middle School/High School
Mr. Clark gave a presentation to the board on how to search OPI's website to find information on graduation requirements, curriculum/assessment, and the college preparatory program. Discussion was made on the need for high school students to take 3-4 years of math to prepare them for college. Mr. Clark also showed the board examples of the student's writing portfolios. The Leadership Forum was a success with Bruce Brown being the keynote speaker. Former students Tori Wanty, and Jake Wiegand also spoke to the student body. Mr. Clark said that the "Baby Think It Over Program" is

underway. Middle School graduation will be held Thursday, May 29th at 7:00 p.m. and the High School graduation will be held Sunday, May 25th at 3:00 p.m.

Superintendent
Mr. Genger reported that removal of the last boiler is almost complete. Mr. Genger and Mr. Clark attended the Teacher's Fair in Missoula and Bozeman and returned to Shelby with no prospects for the open teaching positions. There is a definite need to have the alternative school go from half time to full time with the number of students increasing next year. Mr. Genger thanked Ula Omdahl for the great job she did filling in for Sanna Clark.

INFORMATION ITEMS

None

A break was taken at 8:42 p.m. The meeting reconvened at 8:53 p.m.

PERSONNEL ACTION ITEMS

The board received a letter of resignation from Dallas Stirling (JH track), Valerie Leo and Jacqueline Rohlf (kitchen staff).

Mr. Genger will bring a recommendation for the GTCC Director and Secretary to the June board meeting.

A motion was made to hire the following Elementary teachers (K-5) for the 2008-2009 school year: JoEve Aikins, Sara Aikins, Barb Donnell, Anna Edgar, Veronica Goodan, Kelly Hayes, Kimberly Hayes, Suzanne Hough, Prudence Hulman, Brandy Kiefer, Sara Kincaid-Park, Jennifer Klette, Christine Leary, Janelle Lutke, Thomas Reynolds, Tammy Robertson, Donna Sparks, Penny Stevens, Peggy Taylor, Shelly Wanty, Kristin Wiederrick, and Ron Gruber.
Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

A motion was made to hire the following JH/HS teachers (6-12) for the 2008-2009 school year:
Julia Arnold, Tyson Byers, Sanna Clark, Kathy Cleverly, Clayton Davis, Ron Gruber, Charlotte Hanson, Brian Hayes, Ula Hilt-Omdahl, Kathy Johnson, Robert Lee, David Madison, Sharol O'Brien, Holly Pepprock, Wendy Reynolds, Janet Smedsrud, Molly Springer, Cristine Steinbacher, Tracy Stevens, Joanie Svennungsen, Eric Tokerud, Lauri Tokerud, Ray Wanty, and Vicky Warila.
Motion: Joe Larsen Second: Barb Mercer - passed unanimously.

A motion was made to hire the following Administrators/Supervisors and Non Certified Contracted Personnel:
Principal, Elementary and Cam Rose School – Joe Rapkoch, Principal, Shelby 7-8 and Shelby High School – Shawn Clark. Transportation Supervisor – Ed Delzer, Business Manager – Denise Flesch, Payroll Clerk - Melit Flynn, and Technology Coordinator – John Hough.
Motion: Greg Matteson Second: Mark Grotbo - passed unanimously.

A motion was made to hire the following Secretaries:
Elementary School Secretary – Janet Flesch, and MS/HS Secretary – Dallas Stirling.
Motion: Greg Matteson Second: Mark Grotbo - passed unanimously.

A motion was made to hire the following Custodians:
Marvin Christianson, David Clark, Lee Davis, Lyle Kimmet, Ron Migneault, and Marlena Schwenke.
Motion: Barb Mercer Second: Greg Matteson - passed unanimously.

A motion was made to hire the following Para-professionals:

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LeAnn Appley, Terri Jo Baney, Sandra Blosser, Ronald Buck, Linnet Doane, Marlene Dulmage, Jane Garsjo, Tawnee Hartwell, Diane Hershey, Brianna McDonough – White, Leorra Nickol, Lynn Pettigrew, Nancy Reedy, Maricela Sanchez, Jane Shaffer, Debra Stephens, Karen Watson, Sherry Weishaar, and Teri White.
Motion: Joe Sisk Second: Mark Grotbo - passed unanimously.

A motion was made to hire the following Transportation staff:
Jack Stokes, Jeanne Marie Wigen, Mike Gorder, and Belinda Pacheco.
Motion: Joe Sisk Second: Mark Grotbo - passed unanimously.

A motion was made to hire the following Lunch Room staff:
Mary Christianson, Becky Hansell, Cathy Snyder, and Stephanie Neith.
Motion: Joe Larsen Second: Mark Grotbo - passed unanimously.

A motion was made to hire the following extra/co-curricular positions:
Football, Head Coach Tyson Byers, Assistant Eric Tokerud. Middle School: Bill Hansell, Mac McDermott.
Volleyball Coaches: High School; Head Coach Donna Sparks, Assistants; Jill Conant, Kristin Wiederrick.
Junior High Head Coach; Donna Sparks, Assistants Emily McDermott, Jill Conant.
Girls Basketball: Head Coach Doug Richman, Assistant Tracy Richman. Junior High: 8th Grade Joe Fretheim, 7th Grade Ron Buck, 6th Grade Wendy Reynolds. Cross Country: Debbie Munson, Merle Raph.
Since the teaching contracts have not been issued, the completion of the extra/co-curricular will be presented in June.
Motion: Mark Grotbo Second: Joe Sisk - passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts
A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office. The approved warrants were numbered 59137 through 59238. The student activity checks for this month were numbered 9130 through 9179.
Motion: Greg Matteson Second: Joe Larsen - passed unanimously.

Clerk's Report
A motion was made to cancel the following warrant(s):
#58990
Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

There were no student attendance agreements and no individual transportation contracts to be approved by the board this month.

Continuation with Federal Programs
A motion was made to continue with the Federal Programs.
Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

Continuation as a member of Big Sky Special Needs Co-op, Golden Triangle Co-op, MTSBA, MHSA, MREA, and MCS.
A motion was made to continue with the memberships.
Motion: Joe Larsen Second: Mark Grotbo - passed unanimously.

Discussion/Action on disposal of obsolete school district equipment.
The trustees agreed to dispose of obsolete school district equipment. The auction will be held in conjunction with the County on July 12th, 2008 at the school administration building.
A motion was made to dispose of obsolete school district equipment.

Motion: Joe Sisk Second: Barb Mercer - passed unanimously.

Approval of negotiated agreement with SEA
The negotiations committee and the SEA came to an agreement on a 3 year contract. The teachers will receive an increase of $125.00 in health insurance, a 1% raise for the first year and a 2% raise for the next 2 years.
A motion was made to accept the agreement between the negotiation committee and SEA.
Motion: Joe Larsen Second: Barb Mercer - passed unanimously.

Discussion/Action on purchase of new activity bus
The trustees agreed to trade in a yellow bus to purchase a new coyote bus. The school district will keep the current coyote bus. Original cost of the new coyote bus is $157,000 with the trade-in value of the yellow bus being $24,000 bringing the final cost to $133,000. The new coyote bus should arrive sometime in November 2008.
A motion was made to purchase a new coyote bus.
Motion: Joe Sisk Second: Greg Matteson - passed unanimously.

Discussion/Action on 2008-2009 school calendar
The school day will start at 8:15 a.m. and end at 3:35 p.m. (grades 4-12) and 8:15 a.m.-3:10 p.m. (K-3) with an early release time of 2:30 on Friday's. The early release on Friday's will help the student's that need to be gone for extra-curricular activities. The first day of school is August 27, 2008 and the last day of school is May 28, 2009.
A motion was made to accept the 2008-2009 school calendar.
Motion: Barb Mercer Second: Joe Sisk - passed unanimously.

Discussion/Action on Property Insurance through Northern Montana Insurance Services
The board reviewed Gordon Smedsrud's policies and decided to stay with EMC but to go with a $1,000 deductible rather than a $2,500 deductible.
A motion was made to accept the insurance policy through Northern Montana Insurance Services.
Motion: Barb Mercer Second: Mark Grotbo - passed unanimously.

CORRESPONDENCE

A letter was received from Pastor Fred E. Brown with concerns about Shelby Schools observing Wednesday evenings as family night.

NEXT MEETINGS OF THE BOARD

Regular Meeting, Tuesday, June 10, 2008, at 7:00 p.m. **HAS BEEN MOVED TO** Tuesday, June 17, 2008.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

A motion was made to adjourn the meeting at 9:50 p.m.
Motion: Mark Grotbo Second: Barb Mercer – passed unanimously.

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BUSINESS MANAGER/CLERK **CHAIRMAN OF THE BOARD**

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