

MINUTES
November 12-13, 2007

CALL TO ORDER

The District Building Tour began at the Shelby Elementary School Cafeteria at 901 Valley Street. The meeting was called to order November 12, 2007, at 11:35 a.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Elda Nichols, Barb Mercer, Greg Matteson, Mark Grotbo and Joe Larsen. Member absent was: Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark and Ron Migneault.

The Board toured the Shelby Elementary School, the Vo-Ed building and Shelby High School.

The building tour was adjourned at 1:55 p.m.

The regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order November 13, 2007, at 7:03 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Elda Nichols, Barb Mercer, Greg Matteson, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, John Hough, Sanna Clark, Carla McNamara, Lorette Carter, Tom Reynolds, Ron Migneault, George Waldner, Sherman Brown, Bud Everson, Joe McMillen, John Kiser and Mike Wadsworth.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the October 9, 2007, regular meeting as submitted. Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

PUBLIC COMMENT

Comment on any public matter

None

Community Positive Comment on District Operations

Joe Larsen said he attended the Veteran's Day ceremony and dedication. It was really well done and a good thing we do here. Mark Grotbo spoke on the Speech & Drama meet. He said Ms. Hanson put forth a lot of effort, the meet was a success and he commended her. Elda Nichols said the school lunch we had before the Board walk through yesterday was really good and kudos to the kitchen staff. Kevin Mitchell said the band and choir concert was enjoyable. Joe Sisk reported he had a good comment on our school system. A former student that moved to another school said they wished they were back here.

OPENING AND ACCEPTANCE OF HIGH SCHOOL BOILER BIDS

Bids were received from Lo N Bro Plumbing and Heating, Tri-County, Nault Plumbing and Heating and Wadsworth Builders.

| BIDDER | License No | Bid Bond | Addenda | Bid Amount | Base Bid Temp Control | Alternate Temp Control |
|--|------------|----------|---------|--------------|-----------------------|------------------------|
| Lo-N-Bro Plumbing & Heating LLC | 54697 | A310 | 1,2 | \$245,900.00 | \$19,860.00 | \$7,776.00 |
| Tri-County Mechanical & Electrical Inc | 3485 | 405315 | 1,2 | \$256,354.00 | \$20,853.00 | \$8,165.00 |
| Nault Plumbing & Heating Inc. | 46285 | 219559 | 1,2 | \$268,300.00 | \$21,200.00 | \$8,620.00 |
| Wadsworth Buildings Inc | 8108 | 1054 | 1,2 | \$244,100.00 | \$20,800.00 | \$8,500.00 |

The Board will take the bids under advisement and will make a decision at a later date.

REPORTS

Elementary

Mr. Rapkoch reported on Parent/Teacher Conferences, Site Council, All-day Kindergarten, Professional Development, the After School Program and upcoming calendar events.

Middle/High School

Mr. Clark reported on need to add language to the Drug & Alcohol Policy. He also reported on Infinite Campus, weekly eligibility and the writing assessments.

Mathematics curriculum mapping and alignment

Mr. Clark, Kathy Cleverly and Sanna Clark reviewed the mapping and alignment that the math department is working on.

2007 School Goals

Mr. Clark presented the Middle School/High School goals for the school year.

Superintendent

Mr. Genger reported the oil burner in the bus barn is almost ready. The consolidated application with OPI E-grants should be ready to go soon. He should have a preliminary budget ready for the December board meeting. Enrollment seems to keep gaining numbers. Mr. Genger said he is pleased with the work coming out of the math mapping.

Facilities Tour Report

Mr. Mitchell said he would like to see the building committee meet and set up priorities for the year from the board's building tours.

INFORMATION ITEMS

Safe Route to School Update

Lorette Carter reported it is time again for the application process for next year. She said the Task Force did a great job for our first year.

PERSONNEL ACTION ITEMS

Board Ratification of Custodial and Bus Driver Contracts

A motion was made to ratify the custodial and bus driver contracts for the 2007/2008 year.
Motion: Barb Mercer Second: Joe Larsen - passed unanimously.

A motion was made to ratify contracts for John Hough and Ed Delzer; same increase on insurance plus a 2% increase in salary for one year.
Motion: Joe Larsen Second: Mark Grotbo - passed unanimously.

A motion was made to ratify the contract for Marigail Sveum; a \$2,000.00 increase she may add either to salary or insurance.
Motion: Barb Mercer Second: Joe Larsen - passed unanimously.

Discussion/Decision to hire 3rd coach for HS Boys Basketball

Tom Reynolds requested a third boy's basketball coach and recommended Travis Clark for the position.

A motion was made to grant permission to hire a 3rd coach for boy's basketball.
Motion: Greg Matteson Second: Joe Sisk
The motion was amended to hire Travis Clark as the 3rd coach as recommended by the head coach.
Motion: Greg Matteson Second: Joe Sisk - passed unanimously.

A break was taken at 8:58 p.m. The meeting reconvened at 9:07 p.m.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list as presented. The approved warrants were numbered 58539 through 58633. The claims approval list may be referenced in the claims approval file in the administration office.
Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

A motion was made to approve the monthly listing of Student Activities accounts. The student activity checks for this month were numbered 8725 through 8780. The Student Activities accounts may be referenced in the Student Activities file in the administration office.
Motion: Joe Sisk Second: Barb Mercer - passed unanimously.

Clerk's Report

A student attendance agreement was presented for the child of Beverly Postma. A motion was made to accept the agreement.
Motion: Mark Grotbo Second: Greg Matteson - passed unanimously.

The clerk reported the audit for 2006/2007 was finished and there were no findings.

The superintendent evaluation forms were distributed and the clerk asked the board to return them to her by December 3rd.

CORRESPONDENCE

A letter from the Shelby Fire Department was shared.

NEXT MEETINGS OF THE BOARD

Special Meeting, Monday, November 19, 2007, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

Regular Meeting, Monday, December 10, 2007, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

A motion was made to adjourn the meeting at 9:23 p.m.
Motion: Joe Larsen Second: Elda Nichols - passed unanimously.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD