MINUTES
October 13, 2009

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 5:07 p.m. by Chairperson Elda Nichols.

Members present were: Elda Nichols, Barb Mercer, Greg Matteson, Joe Sisk, Mark Grotbo, Michelle Edwards, and Brian Aklestad. Member(s) absent: None. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Sanna Clark, Carla McNamara, George Waldner, Philip Kleinsasser, Peter Hofer, Janet Smedsrud, Tiffany Mellor, Sharol O'Brien, Charlotte, Hanson, and Peggy Taylor.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the amended minutes of the September 8, 2009, regular meeting.
Motion: Greg Matteson Second: Michelle Edwards - passed unanimously.

PUBLIC COMMENT

Comment on any Public Matter
None

Community Positive Comment on District Operations
Mr. Genger said that the goal setting meeting went well and that the attendance was good. Elda Nichols also said that the meeting went well and she feels the board is on the right path. Michelle Edwards commented that the block schedule seems to be working well as is she has seen a huge improvement in her daughter's grades. Sanna Clark also commented that the block schedule is working well.

REPORTS

Elementary Principal's Report
Mr. Rapkoch said that he is applying for a $14,500.00 grant through RCND Extension Office to build a 12 ft x 25 ft greenhouse. He will need a letter of support from the trustees. Mr. Rapkoch also said that he has looked into the cost of installing air conditioning in the elementary school after a very warm September. A CTA engineer told him that the estimated cost would be between $94,000.00 and $160,000.00.

High School Principal's Report
Mr. Clark updated the board on the senior project. Mark Grotbo questioned Mr. Clark about the progress of the senior project. Mr. Clark told him that it's the student's choice whether or not to participate in the senior project. He said he feels it will be more successful if the students get started on the project their junior year and can work on it during advisor/advisee every day during their lunch hour. Adults from the community are being asked to help mentor the students in different areas of the project. Sharon Bonderud will be doing an interview process with the juniors and seniors. Mr. Clark said that the high school staff is meeting weekly to make sure that the Alternative Ed students are receiving their daily lessons. He would like to see students that need help to be able to enter the Alternative Ed School as early as 4th grade. He said he feels the Alternative Ed program will be more successful if the students enter at an earlier age. Wendy Reynolds and Kayla Moylan are working with a group of students in the targeted reading program. Mr. Clark handed out a survey to the students asking them what they thought about Homecoming and what activities they would like to see added.

Superintendent's Report
Mr. Genger said that a district employee agreed to stand watch at the bus stop at the old middle school to ensure the students safety getting on and off the bus. Mr. Genger would like the district to offer the staff life insurance as a way of saying thank you for their dedication. Current enrollment is: High School 187, Junior High 87, K-6 259. The board will need to consider raising the current breakfast and lunch prices to help cover rising costs. Mr. Genger will have prices from other local schools at the November board meeting. Mr. Genger introduced Tiffany Mellor, the new Altacare Counselor. Tiffany is from New York. The board will need to get together to discuss the November Energy Funds.

INFORMATION ITEMS
WTR's Energy Audit Presentation
WTR Consulting and Engineers gave a report on the energy audit they compiled for the Shelby School District. The audit will give the district advice on changes that can be made to all of the buildings in the district to help them be more energy efficient. Overall they said that the new elementary building is much less energy efficient than the older buildings. The elementary is missing a component that was included in the original building plans that creates a condensation problem. Other recommendations were new windows for some of the buildings, appropriate size water heater for the size of the building, new lights, and making sure things are shut down for the summer. A detailed energy audit report is available at the administration office. The board will discuss the recommendations and decide which repairs need to made.

Safe Routes to School On-Site Audit
Mr. Genger said that the community is happy with the addition of sidewalks and signs on the routes to the schools. He also said that Lorette Carter has done a marvelous job and deserves a big thank you.

Life Insurance
Gordon Smedsrud handed out a packet with life insurance information to the board. Gordon said that a $10,000.00 life insurance policy for each employee would cost the district a total of $292.33 per month. The board will review the information.

A break was taken at 8:10 p.m. The meeting reconvened at 8:20 p.m.

PERSONNEL ACTION ITEMS
None

ACTION ITEMS
Approval of Bills and Student Activity Accounts
A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The approved warrants were numbered 60983 through 61114. The student activity checks for this month were numbered 9799 through 9863. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.
Motion: Joe Sisk Second: Brian Aklestad - passed unanimously.

Clerk's Report
A motion was made to cancel the following Student Activity check:
#9857
Motion: Michelle Edwards Second: Brian Aklestad – passed unanimously.

There were no Student Attendance Agreements or Individual Transportation Contracts.

Providing Life Insurance for District Employees
This issue was tabled until the November 10th board meeting.

Second Reading/Adoption of District Policy Updates
A motion was made to hear and adopt the second reading of policy updates 1111, 1400, 1512, 3121, 3600F, 5328P, 5500.
Motion: Joe Sisk Second: Michelle Edwards – passed unanimously.

FCCLA Field Trip (Out of State)
Janet Smedsrud asked the board's permission to take a group of students on a two day conference in November to Salt Lake City.
A motion was made to approve the out of state field trip.
Motion: Michelle Edwards Second: Barb Mercer– passed unanimously.

Negotiations (Bus Drivers & Custodians)
The board approved a 2% increase for the bus drivers and custodians. The contract is for two years.
A motion was made to approve the contracts.
Motion: Barb Mercer Second: Brian Aklestad – passed unanimously.

Establishment of a Fine Arts Parents Fund in Student Accounts
Peggy Taylor asked for approval of adding a Fine Arts Parents Fund in the Student Accounts.
A motion was made to add the fund.
Motion: Barb Mercer Second: Brian Aklestad – passed unanimously.

CORRESPONDENCE
None

NEXT MEETING OF THE BOARD
Regular Meeting, Tuesday, November 10, 2009, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT
A motion was made to adjourn the meeting at 8:55 p.m.
Motion: Greg Matteson Second: Michelle Edwards - passed unanimously.

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BUSINESS MANAGER/CLERK **CHAIRMAN OF THE BOARD**