

**MINUTES**  
**January 10, 2006**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:02 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Lynda McBride, Elda Nichols, Barb Mercer, Greg Matteson, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Shyra Schackman, Carissa Buxel, Lynda Barker, Dennis Barker, Cris Steinbacher, Elizabeth Niemyjski, Claire ?, Al ?, David Wagner, Dawn Wager, Carlee Larson, Stuart Abbott, Claire M. Abbott, Chris Keck, Barbara Simonetti, Laura Jo McKamey, Cookie Bashor, Bryan Barker and Victoria Zell.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the December 13, 2005, regular meeting as presented. Motion: Elda Nichols Second: Joe Larsen - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

Ms. Larson addressed the Board and asked to be placed on the agenda for the next board meeting regarding retaliation and bullying in the public school system. Mr. Barker said he and several 5<sup>th</sup> grade parents would like the 5<sup>th</sup> graders to be able to participate in Middle School wrestling. Ms. Niemyjski said she would like to see that too. Lynda Barker added that the 5<sup>th</sup> graders now participate in the USAW wrestling and it is not very competitive and that is why she would like to see the 5<sup>th</sup> graders in the Middle School wrestling program. A ninth grade girl said she went to practice and was told she couldn't play in a game and that she was not good enough to be on the team. She added that the teenage girls change their shirts in front of the male coach and another person has been at practice also when this has happened and that is the high school principal. Victoria Zell asked for information such as the number enrolled in the elementary and high school and in Home Schools and also wanted to know the cost for us. Mr. Rogers advised her to stay at the meeting for awhile and that this information will be addressed in the Information section of the meeting.

Community Positive Comment on District Operations

Kevin Mitchell said he enjoyed the band and choir Christmas Concerts. Lynda McBride agreed with this and added that Ms. Sanford and Mr. Gruber did a fantastic job. Barb Mercer attended the Christmas Program at the Cam Rose Colony and said it was fun and they did a good job.

Chairman Mitchell asked if there was any objection to moving Action Item #5 up to now. There were no objections. Mr. Rogers said a group of 5<sup>th</sup> grade parents want the 5<sup>th</sup> graders included in the Middle School wrestling program. He added that Conrad has let them participate for several years. Discussion followed. A motion was made to table the item until further investigation can be done such as checking with SEA and the coaches; then schedule a special meeting later for possible action.

Motion: Elda Nichols Second: Lynda McBride - passed unanimously.

**REPORTS**

Shelby Elementary School - Mr. Rapkoch reported that things have been going pretty smoothly since the break. He said we gained 3 students today. The end of the quarter is the 20<sup>th</sup>; report cards go out

on the 25<sup>th</sup>. He also reported that on the 24<sup>th</sup> the first meeting of the site councils will be held. It is at 7:00 p.m. in the cafeteria of the Elementary School. Both councils will be started, the K-6 council and the 7-12 council. There is an early release the 25<sup>th</sup>. We have been working on the School Improvement Plans. Chairman Mitchell asked Mr. Rapkoch to explain the site councils. They are used to help advance and further education and work as an advisory group. Barb Mercer asked if Marcia Haroldson's position had been filled. Mr. Rapkoch advised no replacement was hired; they were able to handle with the current staff, utilizing them in different ways.

Shelby Middle School/Shelby High School - Mr. Clark reported the pre-registration process will start next week. A major change in the master schedule is that AP US History will be blocked with AP JR English Comp. We will be bidding on three tournaments (Divisional Volleyball, Divisional Basketball and District Basketball) and should know the results Monday. The second writing assessment will be the end of February and it will be compared to the first one done in October. Mr. Madison will be heading a group to look into Senior Portfolios and then bring it to the 7-12 site council.

Superintendent's report - Mr. Rogers asked Chairman Mitchell if it was all right to put his report and the Information Items together and this was fine. Mr. Rogers reported he and Mr. Hilyard from Conrad attended the Special Legislative Session in December. They attended Senate Debates and a couple committee meetings. There was about \$71 million of new money added. About half of the money is one time and specific. Mr. Rogers went through the new money, both one time money and the money added into the formula for each year. The other half goes into the formula for each year. Elementary enrollment is at 413 and the High School is at 177. The Elementary is about the same as last year but the High School has dropped from 193 last year to 177 this year. This is a significant drop but should go back up next year. The budget for the Elementary is \$2,231,507 and the High School is \$1,446,439. The Elementary budget will have \$192,000 added and the High School will have \$44,000. Next year's budget for the High School will be \$1,442,000 (\$4,000 less than this year) and the budget for the Elementary will be \$2,382,000 (\$100,000 more than this year). The new money we get is \$91,000 for Elementary and \$44,000 for High School. The one time only money we get is \$43,000 for the High School and \$90,000 for the Elementary.

A break was taken at 8:04 p.m. The meeting reconvened at 8:11 p.m.

## **INFORMATION ITEMS**

Mr. Rogers said he met with George Waldner from the Cam Rose Colony. Next Wednesday, Mr. Rapkoch and Mr. Rogers will take computers back to the colony.

## **PERSONNEL ACTION ITEMS**

None

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Sisk                      Second: Barb Mercer - passed unanimously.

### Clerk's Report

A motion was made to disapprove the Student Attendance Agreement for the child of Matthew Horak.

Motion: Lynda McBride              Second: Elda Nichols - passed unanimously.

The clerk reported that the Petition for Nomination for School Board Trustee forms are available at the administration office.

Second Reading and adoption of Revised Policy Revisions

Revisions to Policy numbers 2151, 5238P, 8123 and 8225.

A motion was made to accept the second readings and adopt the above mentioned policies.

Motion: Joe Sisk      Second: Lynda McBride – passed unanimously.

Review and Board Direction on Proposals for MHSA Annual Meeting

The MHSA proposals for the January 16<sup>th</sup> meeting were discussed. The Board said yes to support the proposal and no to not support the proposal. #1 – yes, #2 – no, #3 – yes, #4 – yes, #5 – yes, #6 – yes #7 – N/A, #8 – yes by two trustees and no by four trustees (one trustee no vote), #9 – N/A, #10 – N/A, #11 – N/A, #12 – yes, #13 – no, #14 – no, #15 – no, #16 – yes, #17 – yes, #18 – yes, #19 – no, and #20 – yes.

**CORRESPONDENCE**

A letter was received from Kristine Thatcher, Regional Manager for the Great Falls Driver Licensing department of the Montana Motor Vehicle Division. She thanked us for allowing them to use the back parking lot of the administration office for their commercial driver license skills testing. The testing is done about once a month.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, February 14, 2006, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 9:14 p.m.

Motion: Elda Nichols      Second: Lynda McBride– passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**MINUTES  
January 31, 2006  
SPECIAL MEETING**

**CALL TO ORDER**

A special meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Lynda McBride, Elda Nichols, Barb Mercer, Greg Matteson and Joe Sisk and Joe Larsen. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, Cris Steinbacher, Elizabeth Niemyjski, Kramer Niemyjski and Nicole Niemyjski.

The **Pledge of Allegiance** was recited.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Joe Larsen said the school music department staff held a fundraiser concert and it was very well done. Kevin Mitchell added that the concert was very enjoyable and they did a good job.

**ACTION ITEMS**

Discussion and Possible Action on Middle School Wrestling

Mr. Rogers informed the Board that he included two pieces of information. One was a letter from the SEA and the other was a list of the other middle schools we participate against and whether they allow 5<sup>th</sup> graders to participate or not. After discussion, a motion was made to allow the 5<sup>th</sup> grade to participate in Middle School Wrestling.

Motion: Lynda McBride      Second: Elda Nichols

After further discussion the vote was:

In favor: Elda Nichols and Lynda McBride

Opposed: Greg Matteson, Barb Mercer and Kevin Mitchell

Motion failed.

**NEXT MEETING OF THE BOARD**

A change was made to the date of the next regular Board Meeting. The February meeting will be Monday, February 20, 2006, at 7:00 p.m.

**ADJOURNMENT**

A motion was made to adjourn the meeting at 7:38 p.m.

Motion: Joe Sisk      Second: Joe Larsen – passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**MINUTES**  
**February 20, 2006**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:03 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Lynda McBride, Elda Nichols, Barb Mercer, Greg Matteson, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Carlee Larson, Dawn Wagner, David Wagner, Sharon Bashor, Troy Wanken, Lou Ellen Wanken, Sanna Clark and Laura Jo McKamey.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the January 10, 2006, regular meeting and the January 31, 2006 special board meeting as presented.

Motion: Elda Nichols Second: Lynda McBride - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Barb Mercer said she thought the tournament was great. Tom Rogers added that there were a lot of good comments. Lynda McBride congratulated the wrestlers on the State Wrestling Tournament and their season. Joe Sisk said the trophies in the multi-purpose room look nice.

**INFORMATION ITEMS**

Mr. Rogers said he received word that Sunburst wishes to dissolve their co-op for boys golf as they have enough for their own team.

**REPORTS**

Shelby Elementary School - Mr. Rapkoch reported the Billings Opera came up last Monday and performed. The members of the opera had a lot of good comments on our kids and one was that they were the best audience they've had of that size. The 6<sup>th</sup> was Family Reading Night. We had about 50 students and 12-14 readers in attendance. The last early release in-service went real well. Midterms will go out this week. The CRT's are in about a week and the ITBS a couple weeks later.

Shelby Middle School/Shelby High School - Mr. Clark reported they are finishing up the pre-registration process. By the end of March we hope to have schedules ready. We are starting the process of evaluating the graduation requirements and looking at some type of senior project.

Superintendent's report - Mr. Rogers said there were two broken pipes at the High School this morning; both are fixed now. A company is coming to look at the leaks in the roof by the library and the corridor toward the auditorium. They will let us know what needs to be done. We had the first Site Council meeting. There was not a huge turnout. We discussed the councils and will meet again the middle to end of March.

**PERSONNEL ACTION ITEMS**

A motion was made to hire Rod Stirling for Middle School Wrestling and Tammy Robertson for Middle School Volleyball.

Motion: Lynda McBride            Second: Barb Mercer – passed unanimously.

Under Personnel Action Items it was decided the Board will meet with the principals during the next board meeting scheduled for March 14, 2006.

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Larsen            Second: Joe Sisk - passed unanimously.

### Clerk's Report

A motion was made to void the following student activity and claim warrants:

Student Activity warrants: 7570, 7624 & 7691

Claim warrants: 55980 and 55981

Motion: Lynda McBride            Second: Barb Mercer – passed unanimously.

A motion was made to approve the Student Attendance Agreement for the child of Beverly Postma for the 2005-2006 school year.

Motion: Lynda McBride            Second: Barb Mercer – passed unanimously.

A motion was made to approve the Student Attendance Agreements for the 3 elementary children of Jennifer Kuster for the 2006-2007 school year.

Motion: Lynda McBride            Second: Elda Nichols

In favor: Lynda McBride, Elda Nichols and Barb Mercer

Opposed: Kevin Mitchell and Greg Matteson

Motion passed

A motion was made to approve the Student Attendance Agreement for the high school child of Jennifer Kuster for the 2006-2007 school year.

Motion: Joe Larsen            Second: Joe Sisk

In favor: Joe Larsen, Joe Sisk, Lynda McBride, Elda Nichols, Barb Mercer and Greg Matteson

Opposed: Kevin Mitchell

Motion passed

The clerk asked the Board for permission to add a student activity account for Hands Across The Border. A motion was so made.

Motion: Lynda McBride            Second: Elda Nichols – passed unanimously.

The clerk reported that the Petition for Nomination for School Board Trustee forms are available and the deadline is March 23, 2006, at 3:30 p.m.

Mr. Rogers presented a calendar for the 2006 – 2007 school year. A motion was made to adopt the calendar as presented.

Motion: Barb Mercer            Second: Elda Nichols – passed unanimously.

Mr. Rogers asked the board to approve the Hands Across The Border trip to Hermosillo, Mexico on March 15 – 21. A motion was made to approve the trip.

Motion: Lynda McBride            Second: Elda Nichols – passed unanimously.

A break was taken at 8:28 p.m. The meeting reconvened at 8:40 p.m.

The next portion of this agenda went into closed session at 8:41 p.m. in accordance with Montana law 2-3-203 (3). This deals with an individual's right to privacy. The meeting is now closed except for the Trustees, appropriate administrators, the district clerk, the individual and any person they may have selected to represent them in this matter.

The meeting was opened at 9:51 p.m.

**CORRESPONDENCE**

None

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, March 14, 2006, 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 9:53 p.m.  
Motion: Elda Nichols                      Second: Barb Mercer – passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**MINUTES**  
**March 14, 2006**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:04 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Lynda McBride, Elda Nichols, Barb Mercer, Greg Matteson, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Mark Grotbo, Troy Wanken, George Waldner and guest, Sharon Bashor, Cris Steinbacher, Victoria Zell, and Sanna Clark.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the February 20, 2006, regular meeting as presented. Motion: Joe Sisk      Second: Lynda McBride - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter  
None

Community Positive Comment on District Operations

Cris Steinbacher said Cookie Bashor did a great job the other day bringing in the "Cat in the Hat" character from Dr. Seuss. Barb Mercer said she received a nice compliment on the website and how it is growing. Joe Sisk said the boys did well at the basketball tournament in Glasgow. Kevin Mitchell congratulated the basketball teams and wrestling team on their good seasons. He added that Doug and Tracy have really turned their program around. Joe Rapkoch said he received positive comments on the Elementary School from people at the spelling bee last night. Lynda McBride heard from judges that the students who participated in the American Legion Oratorical did very well.

**REPORTS**

Shelby Elementary School – Mr. Rapkoch shared the Elementary School Pledge. He said he was happy to report that many students seem to know the pledge. The spelling bee last night went very well. Emily Christiaens, from Shelby was first and Josh Friesen, from Sunburst was second. We have the peer mediators chosen for next year and they should begin their orientation process tomorrow. A week from Friday is the end of the quarter. The CRT's for grades 3-8 starts next week. The early out tomorrow will include Jeff Jergens with a workshop on meth. Parent-Teacher conferences are the 28<sup>th</sup> and the 30<sup>th</sup>. April 3-7 will be the ITBS tests for grades 4, 8 and 11.

Shelby Middle School/Shelby High School – Mr. Clark said the Middle School Science Fair should be next week or the following week. The second writing assessment was completed a couple weeks ago and they will be scored tomorrow at the early out. We will be meeting to pick about 10 suggestions for next year's early outs to take to Mr. Rogers. Scheduling continues for next year. We should have a master schedule for next year ready to present at the next board meeting. We are looking at the handbooks for next year to bring to the June meeting. The Principal's Cup, an academic challenge set up by the Northcentral Administrators has started this year. Prom is April 1<sup>st</sup> and the Drug Dog will be there. Parent-Teacher conferences are the 28<sup>th</sup> and the 30<sup>th</sup>. The CRT's are the 21<sup>st</sup>, 22<sup>nd</sup> & 23<sup>rd</sup>. On March 28<sup>th</sup> a man from Billings will be here putting on a Violence & Rape Prevention workshop for all female students.



Superintendent's report - Mr. Rogers reported the Soroptomist donated \$500 to help defray the cost on the Rape Escape program. The Assessment Committee met two weeks ago to brainstorm and continue to put things together.

## **INFORMATION ITEMS**

Mr. Rogers went through the latest General Fund budget sheets. He proposed a budget of \$2,306,945.00 for the elementary and \$1,444,111.00 for the high school. This will be a proposal of no mill levies for next year.

Superintendent's report (cont.) - Mr. Rogers said many probably have heard of the recall of commodity foods. We did not receive any of this food. However, this means we will now have to buy the missing food ourselves.

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Larsen                      Second: Lynda McBride - passed unanimously.

### Clerk's Report

A motion was made to void the following student activity and claim warrants:

Claim warrants: 53853 and 55053

Student Activity warrants: 7753, 7251, 7252, 7250, 7347, 6610, 6845, 7290 & 7322

Motion: Lynda McBride                  Second: Elda Nichols - passed unanimously.

The clerk reported that the Petitions for Nomination for School Board Trustee forms are available and the deadline is March 23, 2006, at 3:30 p.m.

### Resolution to call for a School Election

A motion was made to pass a Resolution to conduct a School Election on May 2, 2006. A copy of the Resolution is attached.

Motion: Lynda McBride                  Second: Barb Mercer - passed unanimously.

### First reading of revision to Policies 1420; 3226; 3300

A motion was made to accept the first reading of revisions to Policies 1420; 3226; 3300.

Motion: Joe Sisk                      Second: Barb Mercer - passed unanimously.

Recommendations for teaching contracts for the 2006-2007 school year for tenured teachers

The following list of tenured teachers was presented to receive contracts for the 2006-2007 school year.

Shelby Elementary School and Cam Rose School

JoEve Aikins	Kim Hayes	Peggy Taylor	Barb Donnell
Jeanean Haugestuen	Sara Aikins	Kristie White	Kristin Wiederrick
Chris Leary	Shelly Wanty	Kelly Hayes	Tammerah Robertson
Sharon Bashor	Carolyn Burns	Tom Reynolds	Donna Sparks
Cris Steinbacher	Penny Stevens		

Shelby Middle School and Shelby High School

JoDee Bracken	Kathy Cleverly	Clayton Davis	Charlotte Hanson
Brian Hayes	Rob Lee	David Madison	Sharol O'Brien
Ula Omdahl	Holly Pepprock	Wendy Reynolds	Janet Smedsrud
Molly Springer	Tracy Stevens	Eric Tokerud	Lauri Tokerud
Ray Wanty	Vicky Warila	Michael White	

A motion was made to offer contracts to the Shelby Elementary School, Cam Rose School and Shelby Middle School Teachers as presented.

Motion: Lynda McBride      Second: Elda Nichols – passed unanimously.

A motion was made to offer contracts to the Shelby High School as presented.

Motion: Joe Larsen      Second: Joe Sisk – passed unanimously.

Permission to use facsimile weapon in the school play

A motion was made to give approval for the use of a facsimile weapon (stage knife) in the school play.

Motion: Joe Sisk      Second: Elda Nichols – passed unanimously.

A break was taken at 8:47 p.m. The meeting reconvened at 9:00 p.m.

**PERSONNEL ACTION ITEMS**

A motion was made to hire Nicole Sanford as Assistant Play Director.

Motion: Elda Nichols      Second: Barb Mercer – passed unanimously.

Principal Discussions

The next portion of this agenda went into closed session at 9:02 p.m. in accordance with Montana law 2-3-203 (3). This deals with an individual's right to privacy. The meeting is now closed except for the Trustees, appropriate administrators, the district clerk, the individual and any person they may have selected to represent them in this matter.

The meeting was opened at 11:05 p.m. and a break was taken at that time. The meeting reconvened at 11:09 p.m.

Joe Sisk and Joe Larsen will not be back from National School Board Association Convention in time for the April board meeting. A motion was made to change the date of next month's board meeting to April 17, 2006, at 7:00 p.m.

Motion: Lynda McBride      Second: Joe Larsen – passed unanimously.

The next portion of this agenda went into closed session at 11:15 p.m. in accordance with Montana law 2-3-203 (3). This deals with an individual's right to privacy. The meeting is now closed except for the Trustees, appropriate administrators, the district clerk, the individual and any person they may have selected to represent them in this matter.

The meeting was opened at 11:44 p.m.

A motion was made to instruct Mr. Rogers to move forward with a professional development plan for the principals.

Motion: Elda Nichols                      Second: Barb Mercer – passed unanimously.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Monday, April 17, 2006, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 11:46 p.m.

Motion: Barb Mercer                      Second: Elda Nichols – passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**MINUTES**  
**April 17, 2006**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Lynda McBride, Elda Nichols, Barb Mercer, Greg Matteson, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Cris Steinbacher, Pat Moore, Connie Moore, Loren Timmerman, Andrew Timmerman, Brian Moore, Christine Timmerman, Mark Grotbo, Sanna Clark, Peggy Taylor, LouEllen Wanken and Sharon Bashor,

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the March 14, 2006, regular meeting as presented.  
Motion: Elda Nichols                      Second: Lynda McBride - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Elda Nichols said she heard good comments about the workshop for the girls. Lynda McBride said the students on the Hands Across The Border had a good time, learned a lot. It was a good opportunity for them. The students from Mexico come here tomorrow. Kevin Mitchell said the Music Festival went well. Shawn Clark said we need to congratulate Rob Lee on the science fair held over a week ago and thanks to Holly Pepprock, Eric Tokerud, Lisa Macalister and Joanie Svennungsen for the growth in the formal writing area.

**REPORTS**

National School Boards Association Conference - Mr. Larsen and Mr. Sisk attended the NSBA Conference in Chicago last week. Mr. Larsen thanked the district and Mr. Rogers for allowing us to go and encouraging us to go. He said the conference was like MCEL on steroids! He also reported the presenters were top notch, including Colin Powell. Mr. Sisk said most of the workshops he attended seemed to all address that businesses are all looking for dependable workers. He also thanked the district adding it was a worthwhile trip for them.

Shelby Elementary School - Mr. Rapkoch reported the teachers will be starting a new task the day after tomorrow. They will be setting up their schedules for next year. This is a new practice we will try this year. One thing we will be looking at is setting aside the first 1 ½ hour in the primary grades for reading. We will also try for 2 lunch periods instead of the 4 there are now and a 50 minute lunch period for every teacher. The second Site Council meeting will be next Monday, April 24<sup>th</sup> at 7:00 p.m. with the main focus of the meeting being to begin looking at setting up the by laws. Next month there will be art lessons taught to the classes by teachers other than their own with an art gallery showing the next day on May 25<sup>th</sup>. Tomorrow is the Home N School meeting at 7:00 p.m. April 22<sup>nd</sup> is

the Home N School Carnival from 6:00 to 8:00. April 25<sup>th</sup> is the 5<sup>th</sup> and 6<sup>th</sup> grade Spring Concert at 2:00 and April 26<sup>th</sup> is the kindergarten screening.

Shelby Middle School/Shelby High School - Mr. Clark distributed handouts of the Middle School and High School master schedules for next year. These were briefly discussed.

Superintendent's report - Mr. Rogers reported that many of the adjustments in the Middle School/High School schedule are to shift monies in the budget for next year. The Hands Across The Border students arrive tomorrow. There will be a Welcoming Ceremony Wednesday in the gym at 8:30 a.m. Title I allocations have been released by OPI. We will be receiving approximately \$10,000 less again next year. To cover the shortage in the High School budget for next year the budget lines will be cut 4% in every line item except salary lines.

A motion was made to move item #8 in front of item #7 under the action items portion.  
Motion: Elda Nichols                      Second: Lynda McBride - passed unanimously.

### **INFORMATION ITEMS**

Accreditation Status - The OPI letter of Final Determinations - Accreditation Status was distributed and Mr. Rogers explained the letter.

Acknowledgement of support for District programs - MCR, LLC donated funds to help defray the cost of the Cross Country/Track shelter. The Shelby Soroptimist and the Mark Cross family each donated funds to help defray the cost of the Rape Escape Program.

### **PERSONNEL ACTION ITEMS**

A motion was made to accept the resignation of JoDee Bracken from High School Special Education.  
Motion: Joe Larsen      Second: Elda Nichols - passed unanimously.

A motion was made to assign Peggy Taylor to Reading Specialist/Title I Coordinator from 1-2 Combination class.  
Motion: Lynda McBride                      Second: Elda Nichols - passed unanimously.

### **ACTION ITEMS**

#### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.  
Motion: Lynda McBride                      Second: Elda Nichols - passed unanimously.

#### Clerk's Report

The clerk reminded the community that the annual school election will be May 2, 2006, from noon to 8:00 p.m.

Recommendations for teaching contracts for 2006-2007 school year for non-tenured teachers

A motion was made to offer contracts to the following elementary district non-tenured teachers for the 2006-2007 school year:

Andrea Boehmler  
Sheila Grady  
Suzanne Hough  
Brandy Kiefer  
Janelle Lutke

Motion: Lynda McBride            Second: Barb Mercer – passed unanimously.

A motion was made to offer contracts to the following high school district non-tenured teachers for the 2006-2007 school year:

Ron Gruber  
Bruce Sailer  
Nicole Sanford

Motion: Joe Sisk            Second: Joe Larsen – passed unanimously.

A motion was made to offer a tenure contract to Sanna Clark for the 2006-2007 school year.

Motion: Joe Sisk            Second: Elda Nichols – passed unanimously.

A motion was made that the following non-tenured teacher not be offered a contract for the 2006-2007 school year:

Lisa Macalister

Motion: Lynda McBride            Second: Barb Mercer - passed unanimously.

Second reading and adoption of revision to Policies 1420; 3226; 3300

A motion was made to adopt the revisions to Policies 1420; 3226; 3300.

Motion: Joe Larsen    Second: Lynda McBride – passed unanimously.

Membership in Golden Triangle Curriculum Co-op

A motion was made to continue membership in the Golden Triangle Co-op for the 2006-2007 school year.

Motion: Elda Nichols            Second: Joe Sisk- passed unanimously.

Call for Bids

A motion was made to instruct the clerk to call for bids for the District Liability Insurance and to call for bids for door replacement/repairs.

Motion: Joe Sisk            Second: Joe Larsen - passed unanimously.

A break was taken at 8:18 p.m. The meeting reconvened at 8:29 p.m.

Student Discipline Appeals

The meeting went into closed session at 8:29 p.m.

The meeting was opened at 9:16 p.m.

No action was taken.

Discussion and possible action on Student Activity Policy

The Board discussed revising the Student Activity Policy. A committee was formed to begin looking into changes. The committee consists of Kevin Mitchell, Joe Larsen and Elda Nichols.

**CORRESPONDENCE**

None

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, May 9, 2006, 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 9:39 p.m.  
Motion: Lynda McBride      Second: Elda Nichols - passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**





A motion was made as follows: Whereas, the trustee election was held for Shelby School District No. 14, Toole County on May 3, 2005, at which the following person was considered for election to the Shelby School District No. 14, Toole County: Mark S. Grotbo, 54 Russell Road, Shelby, Montana 59474; Whereas, the total number of registered electors who were eligible to vote in the election was 2047; Whereas, the canvass of the votes established the following: Total number of ballots cast: 195; total number of ballots destroyed: 0; total number of ballots counted: 195; of which said counted votes, Mark S. Grotbo received 130 votes as Trustee for three years. Now, therefore, be it certified that Mark S. Grotbo has been approved by the district electors, and is assigned to a three (3) year term.

A motion was made as follows: Whereas, the trustee election was held for Shelby School District No. 14, Toole County on May 3, 2005, at which the following person was considered for election to the Shelby School District No. 14, Toole County: Joe Larsen, P O Box 116, Galata, Montana 59444; Whereas, the total number of registered electors who were eligible to vote in the election was 208; Whereas, the canvass of the votes established the following: Total number of ballots cast: 45; total number of ballots destroyed: 0; total number of ballots counted: 45; of which said counted votes, Joe Larsen received 40 votes as Trustee for three years. Now, therefore, be it certified that Joe Larsen has been approved by the district electors, and is assigned to a three (3) year term.  
Motion: Lynda McBride      Second: Joe Sisk - passed unanimously

Kevin Mitchell said the board thanked Lynda McBride for her 6 years of dedicated service and hard work and they wished her the best.

#### Swear in newly elected trustees

The newly elected trustees, Elda L. Nichols, Mark S. Grotbo and Joe Larsen, were sworn in by County Superintendent, Boyd Jackson.

#### Elect Officers

Chairman Kevin Mitchell called for nominations for chairperson.

A motion was made to nominate Kevin Mitchell as chairman.

Motion: Joe Sisk      Second: Barb Mercer

A motion was made that nominations for chairman close.

Motion: Joe Larsen      Second: Elda Nichols - passed unanimously.

Kevin Mitchell was named chairperson by acclamation.

Chairman Kevin Mitchell asked for nominations for Vice Chairperson.

A motion was made to nominate Elda Nichols as Vice Chairperson.

Motion: Barb Mercer      Second: Joe Larsen

A motion was made that nominations for vice chairperson close.

Motion: Greg Matteson      Second: Mark Grotbo - passed unanimously.

Elda Nichols was named vice chairperson by acclamation.

A motion was made to appoint Marigail Sveum as business manager/clerk for School District 14.

Motion: Joe Larsen      Second: Mark Grotbo - passed unanimously.

Chairman Mitchell asked the trustees to look at the committees. Mark Grotbo said he could fill in on the committees that Lynda McBride was on. Chairman Mitchell asked the clerk to print up the new listing and have it available for the board to approve at the June meeting.

## REPORTS

Transportation Committee - Mr. Larsen reported for the transportation committee. He said Mr. Delzer reported that route 2 next year will not need to be as long as it has been in the past and that route 2A can be eliminated. The committee approved this. Mr. Delzer also reported that one bus is depreciated out. It is a 1998 with 83,000 plus miles. Mr. Delzer has looked into a new bus. In March he was told a 2006 Bluebird would run \$59,000 and if there was a 2007 on hand it would be \$60,000. If none are available and one had to be ordered it would be \$64,500. The committee moved to purchase a new bus and asked Mr. Delzer to get a firm figure and bring it to the board for approval at the next meeting.

A motion was made to approve the bus routes for the 2006-2007 school year as presented.  
Motion: Joe Larsen                      Second: Greg Matteson - passed unanimously

Shelby Elementary School - Mr. Rapkoch reported the teachers are taking on the scheduling for next year and the class lists. The class lists will be made before the end of the year. He reported we will have the privilege of 2 student teachers next year. One will work with Sara Aikins and Middle School Special Education and the other with Kim Hayes. We will be participating in a survey for the Golden Triangle Co-op called "Surveys of Enacted Curriculum". This will help show our strengths and weaknesses. The in-service for this survey will be next Thursday. There will be a program dealing with understanding disabilities next Tuesday at 10:00 a.m. and the Sunshine Singers will perform at 9:30 before that program. The art thematic unit will be held May 24<sup>th</sup> and 25<sup>th</sup>. The art will be displayed the afternoon of the 25<sup>th</sup>. The next site council meeting is the 15<sup>th</sup> at 7:00 p.m. in the Elementary Cafeteria. Mr. Rapkoch thanked Mr. Clark and Mr. Madison for the Teens in Crisis program. Mr. Rapkoch said the staff has worked very hard throughout the year and he would like to congratulate them and thank them for their cooperative efforts.

Shelby Middle School/Shelby High School - Mr. Clark took the Board on a tour through the school's web pages. He also mentioned that high school and 8<sup>th</sup> grade graduations are coming up and asked any or all of the board members to let him know if they would be attending.

Superintendent's report - Mr. Rogers explained the letter from OPI that is listed under "Correspondence". He said next month we will look at how the budget is shaping up. The high school budget is tight but we will look at the district only paying for extra curricular meals for overnights and tournaments. That money will then be freed up to use for fuel. The Wellness Policy will be presented for the second reading and adoption at the next meeting.

Mr. Rogers explained his requested salary increase for next year. He asked the board to approve a raise of \$1,500 and a decrease in work days from 260 to 250. If the board is agreeable to this request; it will be placed on the agenda under personnel action items next month. The Board advised him to have it put on the action items for June.

## INFORMATION ITEMS

None

## PERSONNEL ACTION ITEMS

A motion was made to hire Julia Jackson-Arnold as a Special Education teacher.  
Motion: Joe Larsen      Second: Joe Sisk - passed unanimously.

A motion was made to accept the resignation of Andrea Boehmler as an Elementary Special Education teacher.  
Motion: Mark Grotbo                      Second: Barb Mercer - passed unanimously.

A break was taken at 8:48 p.m. The meeting reconvened at 8:59 p.m.

## ACTION ITEMS

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Greg Matteson      Second: Joe Sisk - passed unanimously.

### Clerk's Report

There were no warrants or student activity checks to be voided this month.

The clerk advised the board that the Individual Transportation Contracts and Student Attendance Agreements for the 2006-2007 school year would be brought to the board at the June meeting.

The MTSBA Spring Workshop is May 24<sup>th</sup> in Great Falls. The clerk asked the board to let her know by this Friday if they would like to attend and she will turn in the registration form.

### Recommendations for a teaching contract for the 2006-2007 school year for a non-tenured teacher

A motion was made to offer a contract to Sara McMillan for the 2006-2007 school year. Her name was inadvertently left off the list approved last month.

Motion: Mark Grotbo      Second: Elda Nichols - passed unanimously.

### Discussion and possible action on a retirement incentive

A motion was made to approve a retirement incentive for certified employees that are eligible for retirement and have at least 15 years of service with the District. The incentive shall be an annual insurance contribution equal to the contribution given to employees for a three year period.

Motion: Joe Sisk      Second: Barb Mercer - passed unanimously.

### Continuation with Federal Programs

A motion was made to continue participation in Federal Programs.

Motion: Joe Sisk      Second: Barb Mercer - passed unanimously.

### Continuation as a member of Big Sky Special Needs Co-op

A motion was made to approve the District's continued participation in the Big Sky Special Needs Cooperative and designate the Superintendent as the District's representative on the Cooperative Board.

Motion: Joe Larsen      Second: Elda Nichols - passed unanimously.

### Discussion and possible action on disposal of obsolete equipment from closed schools

A motion was made to pass a resolution to dispose of obsolete equipment from the closed schools in the most cost-effective manner according to appropriate statutes.

Motion: Elda Nichols      Second: Mark Grotbo - passed unanimously.

## CORRESPONDENCE

MHSA's letter was received granting the dissolution of the cooperative agreement for boys' golf between North Toole County High School and Shelby High School.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, June 13, 2006, 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

Kevin Mitchell asked the special policy committee to meet. The meeting is scheduled for noon on Thursday, May 11, 2006, and the committee will begin to look at the Student Activities Handbook.

**ADJOURNMENT**

A motion was made to adjourn the meeting at 9:54 p.m.  
Motion: Joe Sisk      Second: Joe Larsen - passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**DRAFT**

**MINUTES**  
**May 23, 2006**  
**SPECIAL MEETING**

**CALL TO ORDER**

A special meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Mark Grotbo, Elda Nichols, Barb Mercer, Greg Matteson and Joe Sisk. Member absent: Joe Larsen. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, LouEllen Wanken, Troy Wanken, TJ Wanken, Brad Tomsheck, Deon Tomsheck and Tony Tomsheck.

The **Pledge of Allegiance** was recited.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Elda Nichols said the Senior Awards Banquet went well and the meal was good. Joe Sisk said the Booster Club put on a nice feed the other night.

**STUDENT DISCIPLINE HEARING**

The meeting was closed in accordance with Montana law 2-3-203(3) at 7:02 p.m.

The meeting was opened at 7:19 p.m.

A motion was made to apply the discipline as discussed in closed session.

Motion: Elda Nichols                      Second: Greg Matteson – passed unanimously.

The meeting was closed in accordance with Montana law 2-3-203(3) at 7:23 p.m.

The meeting was opened at 7:58 p.m.

A motion was made to uphold the discipline as discussed in closed session.

Motion: Joe Sisk                              Second: Mark Grotbo – passed unanimously.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, June 13, 2006, 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 8:00 p.m.  
Motion: Joe Sisk      Second: MarkGrotbo – passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**

**DRAFT**

**MINUTES**  
**June 13, 2006**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Elda Nichols, Barb Mercer, Greg Matteson, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Cris Steinbacher, Sanna Clark, Gordon Smedsrud, Dave Pillatzke, Sara Aikins, Troy Wanken and Charlotte Hanson.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the May 9, 2006, regular meeting and the May 23, 2006, special meeting as presented.

Motion: Greg Matteson            Second: Elda Nichols - passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

None

Community Positive Comment on District Operations

Mark Grotbo said he attended the 8<sup>th</sup> grade graduation and said they did a nice job putting that together. His wife went with the 5<sup>th</sup> grade to Ulm Pishkin and said it was a nice outing and the kids enjoyed it. Kevin Mitchell said the high school graduation was enjoyable for the most part. He enjoyed the main speaker but heard the upper area could not hear the speaker. Mr. Rogers added we need to look at the system.

**BOARD REORGANIZATION**

Approval of Board Committees

A motion was made to approve the listing of Board Committees as submitted.

Motion: Mark Grotbo            Second: Joe Larsen - passed unanimously.

**REPORTS**

Superintendent's report - Mr. Rogers reported the principals are at the MASCD conferences in Helena. He also reported the Distance Learning Program took in \$21,375 this year and it was adequate to fund the salary for our distance learning teacher. Dillon Elementary hired a Spanish teacher for next year, but Mr. Rogers didn't anticipate a problem filling the classes next year. Mr. Rogers is working with the consortium on a consulting basis; he will be the liaison between the consortium and the school districts. We will receive compensation for this consulting by having our dues to the MREA paid. Three students actually graduated because they were able to participate in the Distance Learning. When we open the bids for the door replacement we will see the funds we have available to also repair the roof at the high school where it is leaking. We also want to see if we are able to tackle other projects such as windbreaks on the north side of the elementary gym doorways and a cover over the

back entry from the high school to the vo-ed building. The budget for next year is in preparation; he is putting it together and getting the final touches. We should be fine in both the elementary and high school.

### **INFORMATION ITEMS**

Charlotte Hanson spoke for the Shelby Community Theatre. She reported they are looking into having a combined performance with the Speech and Drama Team in the fall. The Speech and Drama would use their profits to help defray expenses and the Shelby Community Theatre would use theirs for their scholarship programs. They propose rehearsing at the high school and hold the performance as a Dinner Theatre at the Elks.

### **PERSONNEL ACTION ITEMS**

A motion was made to hire Philip Combs and Anna Edgar as Special Education teachers.

Motion: Barb Mercer                      Second: Elda Nichols – passed unanimously.

Motions were made as follows to hire the extracurricular coaching staff for the 2006-2007 school year:

#### **Football**

HS Head: Mike White

Motion: Barb Mercer                      Second: Mark Grotbo – passed unanimously

HS Asst: Brian Hayes

Motion: Joe Sisk                              Second: Joe Larsen – passed unanimously

HS Asst: Bill Hansell

Motion: Greg Matteson                      Second: Mark Grotbo – passed unanimously

MS Head: Kelly Hayes

Motion: Mark Grotbo                      Second: Greg Matteson – passed unanimously

MS Asst: Ron Buck

Motion: Barb Mercer                      Second: Mark Grotbo – passed unanimously

HS Asst: Motion made to ask the head coach to submit another name for the unfilled position

Motion: Mark Grotbo                      Second: Joe Larsen – passed unanimously

#### **Girl's Volleyball**

HS Head: Donna Sparks

HS Asst: Jill Conant

HS Asst: Kristin Wiedderick

Motion: Joe Sisk                              Second: Joe Larsen – passed unanimously

MS Head: Donna Sparks

MS Asst: Jill Conant

MS Asst: Wendy Reynolds

Motion: Greg Matteson                      Second: Barb Mercer – passed unanimously

#### **Boy's & Girl's Cross County**

Head: Debbie Munson

Asst: Tom Rogers

Motion: Joe Larsen                              Second: Joe Sisk – passed unanimously

#### **Boy's Basketball**

HS Head: Tom Reynolds

Motion: Elda Nichols                              Second: Joe Sisk – passed unanimously

HS Asst: Ray Wanty

Motion: Joe Sisk                              Second: Elda Nichols – passed unanimously

MS Head: Mike White

MS Asst: James Russell

MS Asst: Ron Buck



Motion: Mark Grotbo                      Second: Elda Nichols – passed unanimously  
HS Asst: Travis Clark  
Motion: Joe Sisk                            Second: Joe Larsen – passed unanimously

#### Girls Basketball

HS Head: Doug Richman  
HS Asst: Tracy Richman  
Motion: Joe Larsen                        Second: Greg Matteson – passed unanimously  
MS Head: Doug Richman  
MS Asst: Tracy Richman  
MS Asst: Lorelee Underdal  
MS Asst: Wendy Reynolds  
Motion: Barb Mercer                      Second: Mark Grotbo – passed unanimously

#### Wrestling

HS Head: Brian Hayes  
HS Asst: Shannon McAlister  
HS Asst: Rob Lee  
Motion: Greg Matteson                  Second: Joe Sisk – passed unanimously  
MS Head: Sean Pahut  
MS Asst: Rod Stirling  
Motion: Elda Nichols                     Second: Mark Grotbo – passed unanimously

#### Boy's & Girl's Golf

HS Head: David Madison  
HS Asst: Tom Reynolds  
Motion: Joe Sisk                         Second: Greg Matteson – passed unanimously  
MS Coach: Tom Reynolds  
Motion: Barb Mercer                     Second: Mark Grotbo – passed unanimously

#### Boy's & Girl's Track

HS Head: Clayton Davis  
HS Asst Boy's: Eric Tokerud  
HS Asst Girl's: Cris Steinbacher  
Motion: Joe Larsen                      Second: Elda Nichols – passed unanimously  
MS Head Boys: Ray Wanty  
MS Asst Boys: Bill Hansell  
MS Head Girls: Mike White  
MS Asst Girls: Dallas Stirling  
Motion: Mark Grotbo                     Second: Elda Nichols – passed unanimously

A motion was made to hire the following for the 2006-2007 school year:

#### Non Certified

Marigail Sveum – Business Manager  
Ed Delzer – Transportation Director  
John Hough – Technology Director  
Motion: Joe Larsen                      Second: Barb Mercer – passed unanimously

#### Certified

Shawn Clark – HS/MS Principal  
Motion: Elda Nichols                     Second: Joe Sisk  
In favor: Elda Nichols, Joe Sisk, Kevin Mitchell, Barb Mercer, Mark Grotbo, Greg Matteson  
Opposed: Joe Larsen  
Motion passed

Joe Rapkoch – SES/Cam Rose Principal

Motion: Greg Matteson      Second: Mark Grotbo - passed unanimously  
Golden Triangle Curriculum Cooperative  
Chris Olszewski - Executive Director  
Jeredene Mayfield - Technology Coordinator/Grant Management  
Motion: Joe Larsen      Second: Elda Nichols - passed unanimously

A motion was made to accept the resignations of Sheila Grady as Cam Rose Teacher, Carolyn Burns as Elementary Music Teacher and Trena Smith as Elementary Special Education Aide.  
Motion: Greg Matteson      Second: Barb Mercer - passed unanimously.

A motion was made to accept the reassignment of Cris Steinbacher from Elementary Special Education to Cam Rose Teacher.  
Motion: Elda Nichols      Second: Barb Mercer - passed unanimously.

A motion was made to accept the contract addendum for Tom Rogers.  
Motion: Joe Larsen      Second: Joe Sisk - passed unanimously.

A motion was made to accept the requests of extra sick leave days from the following employees as submitted:  
Charlotte Hanson, Ula Hilt-Omdahl, Lisa Macalister, Sharol O'Brien, Holly Olszewski and Vicky Warila.  
Motion: Greg Matteson      Second: Joe Sisk - passed unanimously.

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented. The claims approval list may be referenced in the claims approval file in the administration office. The Student Activities accounts may be referenced in the Student Activities file in the administration office.  
Motion: Elda Nichols      Second: Mark Grotbo - passed unanimously.

### Clerk's Report

A motion was made to void student activity check number 7879 in the amount of \$230.00 for State golf fees that were paid with the coach's purchase card at the course.  
Motion: Mark Grotbo      Second: Elda Nichols - passed unanimously.

Student attendance agreements were presented for the children of Jeredene Mayfield, Roger Jacobson, Beverly Postma and Diane Hershey. A motion was made to accept the agreements.  
Motion: Joe Sisk      Second: Elda Mark Grotbo - passed unanimously.

Individual transportation contracts were presented for the children of Kirby & Penny Underdahl, Tim & Gayle Fenger, Joe & Anna Fretheim, Joe & Lore Sisk, Edward & Shirley Gardipee, Arlene Henke, Florence Larson and Troy & LouEllen Wanken. A motion was made to accept the contracts.  
Motion: Elda Nichols      Second: Barb Mercer - passed unanimously.

The MTSBA Summer Symposium for Board Chair and Newly Elected Trustees is June 24.

There is another MTSBA workshop July 12<sup>th</sup> in Bozeman titled "Investigating Wrongdoing & Implementing Discipline". If anyone on the board would like to attend, the registration must be turned in by July 7<sup>th</sup> so if anyone wants to go please let the clerk know by July 5<sup>th</sup>.

Bid Opening and awarding of bid for liability insurance

Two bids were received.

Montana Insurance Services - \$44,390 with \$2,500 deductible or \$45,487 with \$1,000 deductible

Western States Insurance Agency - \$26,509 with \$1000 deductible.

A motion was made to accept the bid from Western States Insurance.

Motion: Greg Matteson      Second: Elda Nichols – passed unanimously.

A break was taken at 8:34 p.m. The meeting reconvened at 8:43 p.m.

Bid Opening and awarding of bid for door replacement

One bid was received.

Shelby Glass - \$146,850 total

Alternate #1 - \$26,385 Main High School Entrance

Alternate #2 - \$16,295 Auditorium Doors

Alternate #3 - \$32,250 Main Gym Foyer Doors

Alternate #4 - \$23,485 Exterior Gym Doors

Alternate #5 - \$16,765 Vo-Ed Entry Doors

Alternate #6 - \$4,900 Vo-Ed Overhead Doors

Alternate #7 - \$8,550 Replace Lock Sets on needed Interior High School Doors

Alternate #8 - \$18,320 Replace Elementary Gym Doors and Repair Front with Auto Open

A motion was made to accept #8 and allow the superintendent to work with the bidder to choose other jobs that fit within the budget.

Motion: Joe Sisk      Second: Elda Nichols - passed unanimously.

Second Reading and approval of policy 2510

A motion was made to approve the second reading of policy 2510.

Motion: Barb Mercer      Second: Joe Larsen – passed unanimously.

Call for bids - Fuel

A recommendation was made to call for bids for fuel for the 2006-2007 school year. The bids will be opened at the August meeting.

A motion was so made.

Motion: Joe Sisk      Second: Elda Nichols

The Board asked that wording be added that the bidder state what “Wholesale Pricing” is based on.

Motion passed unanimously.

Approval to set budget reserve amounts

A recommendation was made to approve the budget reserve amounts as follows:

Elementary District General Fund	10%
Elementary District Transportation	20%
Elementary Retirement	35%

High School District General Fund	10%
High School District Transportation	20%
High School Retirement	35%

A motion was made to approve the Elementary District reserves as presented.

Motion: Elda Nichols      Second: Barb Mercer – passed unanimously.

A motion was made to approve the High School District reserves as presented.

Motion: Joe Larsen      Second: Mark Grotbo – passed unanimously.

Discussion and possible action on purchase of school buses

A motion was made to allow the transportation department to place the order for a replacement bus in the amount of \$83,000 with a delivery date of February.

Motion: Joe Sisk                      Second: Elda Nichols - passed unanimously.

Approval of Early Release Days for 2006-2007

A motion was made to approve the listing of early release days for the 2006-2007 school year as presented.

Motion: Greg Matteson              Second: Mark Grotbo - passed unanimously.

Set Board Meeting date for July

A motion was made to set July 17<sup>th</sup> as the date for the July board meeting.

Motion: Mark Grotbo              Second: Elda Nichols - passed unanimously.

**CORRESPONDENCE**

A letter was shared from Andrew Carlson of CSPD Region II expressing his sincere gratitude to the district for their support of Joe Rapkoch as a member of the Region II council.

A letter was shared from Loren and Deb Skartved thanking Miss Aikins for her help with their son this year, saying she was able to identify the learning needs and put interventions in place.

A letter was shared from David Hall of OPI stating he was impressed with his visit to our district, enjoyed time with the employees and was extremely pleased with the efforts of the District Clerk.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, July 17, 2006, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 9:28 p.m.

Motion: Joe Sisk              Second: Joe Larsen - passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**