

MINUTES
June 8, 2021

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Vice-Chairperson Chad Scarborough.

Members present were: Chad Scarborough, Angela Lamb, Dan Leck and Richard Jorata. Member(s)absent: Brian Aklestad, Rikki James and Jay Hould. The superintendent, clerk, elementary principal and high school principal were present throughout the proceedings. Visitors present were Suzanne Hough, John Hough, Robert Balsley, Philip Kleinsasser, Peter Hofer, Albert Hofer and Walter Hofer.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the May 11th, 2021 regular board meeting and the re-organizational meeting.

Motion: Richard Jorata

Second: Angela Lamb- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 71660 through 71732. The student activity checks for this month were numbered 15938 through 15940. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the Administration office.

Motion: Richard Jorata

Second: Dan Leck-passed unanimously.

Voided Checks

A motion was made to void student account check number 15932 payable to Shepherd High School in the amount of \$432.00

Motion: Dan Leck

Second: Richard Jorata- passed unanimously.

Public Comment

Richard Jorata commented that the graduation went very well and a shout-out to Mr. Buck's speech. Mr. Crump announced that Mike White was the Teacher of the Year and Alyssa Edwards was the Classified Employee of the Year.

Sue Hough commented that the 8th grade celebration went well and the students had a great time.

REPORTS

Elementary Principal Reports

Mr. Smith reported on the field trips that the elementay kids are doing and other activities that are happening before the end of the school year. He added that there will be a Kindergarten Promotion Ceremony on May 26th which is a new event for the kindergarten students.

Junior/High School Principal Report

Mr. Fisher reported on the events happening at junior high and high school. He thanked everyone that helped during the graduation. He added that we have 2 new students enrolled in our school and that there are 6 kids doing the credit recovery.

Superintendent Schedule

Mr. Crump told the Board that he will have a conversation with Rikki James about the delegate assembly and added that he will be attending the MREA meeting in Helena on June 28th, 2021.

ACTION ITEMS

Resignation/Retirement

A motion was made to accept the resignation of Tyler Stark.

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Hiring

Mr. Crump made recommendations to hire the following teachers, coaches and summer staff:

Math Teacher- Benedicto Pastrana

Motion: Angela Lamb

Second: Dan Leck- passed unanimously.

Elementary Teachers- Jessilou Canada and Mary Eme Manda

Motion: Dan Leck

Second: Angela Lamb- passed unanimously.

Summer School Teachers- Robyn Maloney, Benedicto Pastrana and Kristi Calvery

Motion: Richard Jorata

Second: Angela Lamb- passed unanimously.

Summer Maintenance- Wendy Reynolds, Karen Watson and Harold Miller

Motion: Dan Leck

Second: Angela Lamb- passed unanimously.

Junior High Assistant Football Coach- Tyler White

Motion: Dan Leck

Second: Angela Lamb- passed unanimously.

High School Assistant Football Coach- Mark Blevins

High School Head Boys' Basketball Coach- Tom Reynolds

High School Head Girls' Basketball Coach- Ryan McDermott

Motion: Richard Jorata

Second: Dan Leck- passed unanimously.

Offer of Employment

Mr. Crump made a recommendation to offer employment to the following staff:

Paraprofessionals

Amber Sanchez, Brittany James, Cheryl Aklestad, Chris Gorth, Heather Landis, Jacque Coolidge, Jeanne Widhalm, Jessica Sudbrook, John Pastrana, Julie Olsen, Karen Watson, Kelly Buxel, Miranda Anderson, Sandra Blosser, Stacie Wolfe, Stephanie Murphy, Tanner Dean and Valerie Stratton.

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Cafeteria Staff- Christy McAllister, Jenna Riphenburg and Maggie Cooper

Motion: Richard Jorata

Second: Dan Leck- passed unanimously.

School Secretaries- Dallas Stirling and Alyssa Edwards

Motion: Dan Leck

Second: Angela Lamb- passed unanimously.

Custodians- Lyle Kimmet, Guy Knickerbocker, Janet Kuntz, Monica Gilmore, Rob Sonju and Jeff Wray

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Bus Drivers- Jeanne Wigen, Kevin Dodson and Merle Bancroft

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Transportation/Maintenance Director- Robert Balsley

Motion: Richard Jorata

Second: Angela Lamb- passed unanimously.

Payroll Secretary- Jessica Ruff

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Business Manager- Melit Flynn

Motion: Richard Jorata

Second: Dan Leck- passed unanimously.

Technology Director- John Hough

Motion: Dan Leck

Second: Richard Jorata- passed unanimously.

Policy Second and Final Reading

3110- Entrance, Placement and Transfer

1310- District Policy and Procedures

2100- School Calendar and Day

2050- Student Instruction (new)

2410P- Graduation Requirements

2221- School Emergency and Closures

1700- Uniform Complaint Procedure

3225P- Sexual Harassment of Students Procedures

5012P- Sexual Harassment of Employees Procedures

3310- Student Discipline

3130- Students of a Legal Age

5120P- Fingerprint Background Check Procedure (new)

5120F- Determination of Eligibility for Hire (new)

5120F- Privacy Act Statement (new)

5120F- Dissemination Log (new)

5122F- Application Rights and Consent to Fingerprint

5232- Child Abuse and Neglect Reporting

5228P- Drug and Alcohol Testing for Bus Drivers

5228F- Acknowledgement of Receipt Form (new)

5228F2- Request for Records (new)

5328P- FMLA Procedures

7220- Use of Federal Title I Funds (new)

The motion to approve the second and final reading of the above policies came from the policy committee.

Second: Richard Jorata- passed unanimously.

Policy First Reading

3416- Administering Medication to Students

3417- Communicable Diseases

5230- Prevention of Disease Transmission

5325- Breastfeeding in the Workplace

8200- Food Services

8301- District Safety

8410- Operation and Maintenance of Facilities

8421- Lead Renovation
3413- Student Immunization
3310- Student Discipline
3311- Firearms and Weapons
4315- Visitor and Spectator Conduct
4332- Conduct on School Property
5223- Personal Conduct

The motion to approve the first reading of the above policies came from the policy committee.
Second: Richard Jorata- passed unanimously.

Attendance/Transportation Contracts

A motion was made to approve the attendance and transportation contracts.

Motion: Richard Jorata Second: Angela Lamb- passed unanimously.

Discussion Items

Board Walk-Through

The walk-through was rescheduled to Tuesday, June 22, 2021 at 4:00 p.m.

COVID-19 School Plan

Mr. Crump told the Board that he would like to schedule a special board meeting on June 22, 2021 to review the COVID-19 protocols for next year. He added that the district has to have the plan posted by June 24, 2021 to be eligible for the ESSER Funds.

Year End Projects

Mr. Crump told the Board that electrical work will be done at the welding area and work is being done in the coaches' locker room.

Open Position Update

Mr. Crump updated the Board on the open positions.

Correspondence

A thank you letter from Linnet Doane for the nice retirement gift that she received.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, July 13th at 7:00 p.m. Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana.

The meeting was adjourned at 7:58 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD

MINUTES
June 22, 2021
Board Walk Through
SPECIAL MEETING

Walk-Through

The Board of Trustees performed a walk-through on the various facilities of the district starting at 4:00 p.m. until 6:12 p.m.

CALL TO ORDER

A special meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 6.24 p.m. by Chairperson Rikki James.

Members present were: Rikki James, Jay Hould, Brian Aklestad, Angela Lamb and Chad Scarborough. Member(s) absent: Dan Leck and Richard Jorata. The superintendent was present.

The **Pledge of Allegiance** was recited.

Approval of COVID-19 Reopening Plan

A recommendation was made to approve draft 1 of the COVID-19 reopening plan.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

ADJOURNMENT

The meeting was adjourned by Chairperson Rikki James at 6:48 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD