

**MINUTES**  
**August 14, 2018**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Vice-Chairperson Rikki James.

Members present were: Rikki James, Richard Jorata, Dan Leck, and Krista Mellinger. Member(s) absent: Brian Aklestad, Jay Hould and Anna Fretheim. The superintendent and clerk were present. Visitors present were Suzanne Hough, John Hough, Kimberly Hayes, Brittany Blair Tomsheck, Alyssa Finch, Julie Olsen, Julie Martin, Philip Kleinsasser, Emily and Mac McDermott and Lorette Carter.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the July 10, 2018 regular board meeting.

Motion: Richard Jorata

Second: Krista Mellinger- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 694531 through 69605. The student activity checks for this month were numbered 14568 through 14580. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Richard Jorata

Second: Krista Mellinger- passed unanimously.

**Public Comment**

John Hough gave a big thank you to his wife Suzanne Hough for her help getting the chromebooks ready for the students before school starts. Sara Aikins White praised and thanked the custodians for their hardwork in making the classrooms look really nice. Melit Flynn thanked Karen Watson and Dallas Stirling for the painting job inside the Administration Building.

**Reports**

Safe Routes To School

Lorette Carter gave thanks to the District for their 15 years of partnership with the Safe Routes To School Program and also thanked Tom Reynolds for taking a part of this program. She added that the kids are really enjoying walking and riding their bikes to school and she hopes that this program will continue for a very long time.

Superintendent's Schedule

The Superintendent told the Board that he has no specific schedule at this time.

Public Hearing of 2018-2019 Budget

The Superintendent presented the proposed budget for the 2018-2019 school year.

**ACTION ITEMS**

**Adoption of 2018-2019 Budget**

A motion was made to adopt the Elementary School budget for the 2018-2019 school year.

Elementary District

General Fund	\$2,622,933.55
Transportation	198,000.00
Bus Depreciation	118,865.24
Tuition fund	80,000.00
Retirement	365,000.00

Technology	54,967.47
Flex Fund	57,547.50
Building Reserve	69,597.89
Debt Service	352,756.44
Motion: Dan Leck	Second: Krista Mellinger- passed unanimously.

A motion was made to adopt the High School budget for the 2018-2019 school year.

High School District

General Fund	\$1,581,542.71
Transportation	130,000.00
Bus Depreciation	189,571.03
Tuition	80,000.00
Retirement	230,000.00
Adult Education	70,000.00
Technology	63,340.94
Flex Fund	92,647.90
Building Reserve	160,608.23
Debt Service	171,394.12
Motion: Krista Mellinger	Second: Richard Jorata- passed unanimously.

Resignation/Retirement

Mr. Crump made a recommendation to accept the resignation of Judy Swick-Scofield. The Board thanked her for her service to the Shelby Public Schools.

Motion: Dan Leck Second: Krista Mellinger- passed unanimously.

Hiring

Mr. Crump made recommendations to hire the following:

Melody Taylor - Elementary School Teacher.

Motion: Dan Leck Second: Krista Mellinger- passed unanimously.

Zach Hayes- Junior High Girls Head Basketball Coach

Tracy Richman- Assistant Junior High Girls Head Basketball Coach

Motion: Dan Leck Second: Krista Mellinger- passed unanimously.

Kari Underdal and Tracy Richman- High School Girls Basketball Assistant Coaches

Motion: Richard Jorata Second: Krista Mellinger- passed unanimously.

Staff Handbook

The Superintendent made a recommendation to the Board to approve the staff handbook.

Motion: Krista Mellinger Second: Richard Jorata- passed unanimously.

Elementary School Handbook

Mr. Crump made a recommendation to the Board to approve the elementary school handbook

Motion: Krista Mellinger Second: Dan Leck- passed unanimously.

Junior High/High School Handbook

Mr. Crump made a recommendation to the Board to approve the junior high/high school handbook.

Motion: Richard Jorata Second: Dan Leck- passed unanimously.

Attendance/Transportation Agreements

A motion was made to approve the student attendance agreements for the elementary school.

Motion: Dan Leck Second: Krista Mellinger- passed unanimously.

**DISCUSSION**

JH/HS Schedule

Mr. Crump explained that there are few changes to the junior high and high school class schedule.

School App

Mr. Crump told the Board that the School App still needed few updates and he added that Apple users will also be able to utilize the App soon.

After School Program Update

The Superintendent informed the Board that the After School Program received a lot of support from the community and the funds donated are very close to meet our goal. He said that families who are participating in the program will be charged certain amount. Mr. Crump added that the After School Program will run until 5:30 p.m. on all school days.

Opening PIR Days

Mr. Crump informed the Board about the opening PIR days.

Correspondence

None.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, September 11, 2018 at 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Vice-Chairperson Rikki James adjourned the meeting at 8:00 p.m.

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**BUSINESS MANAGER/CLERK**

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**VICE-CHAIRPERSON OF THE BOARD**