

MINUTES
August 14, 2012

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:05 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Tom Carter, Joe Sisk, Felicia Midboe, Rikki James, Jay Hould and Mark Cross. Member(s) absent: None. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, Suzanne Hough, John Hough, Kathy Cleverly, Sara Aikins White, Ron Gruber, Carla McNamara, Lorette Carter, Briana Wipf, Julie Martin, Diane Hould, Philip Kleinsasser and Jessica Brusven.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the July 10, 2012, regular meeting.

Motion: Joe Sisk

Second: Mark Cross- passed unanimously.

PUBLIC COMMENT

Positive Comment on District Operations

None

PUBLIC HEARING FY 2012-2013 BUDGET

Presentation of FY2012-2013 Budget

Mr. Genger presented the proposed budget for the 2012-2013 school year.

REPORTS

Superintendent's Report

The Superintendent reported that Swank crew is working on the roof at the Elementary School and that he is expecting a letter from them concerning the remaining sections of the roof. He also reported that the abatement of the tile and mastic around the horseshoe has been completed. The custodial crew will paint and finish the floor before the opening of the new school year.

INFORMATION ITEMS

Report on Safe Routes to School

Lorette Carter reported that the sidewalk project has been completed. She said that the walk to school program was very successful and that there were around 60 kids walking to school on Wednesdays last year. She thanked the district for hiring Gene Schilling for putting up and picking up the crosswalk signs last school year. She asked if the Board will allow one of the employees to put up the crosswalk signs this year.

PERSONNEL ACTION ITEMS

Recommendations to hire for 2012-2013 school year

A motion was made to hire Mike White as high school head football coach and Bob Brusven and Logan Lybeck as high school football assistant coaches.

Motion: Mark Cross

Second: Joe Sisk

Voting in favor of the motion were Rikki James, Tom Carter, Joe Sisk, Felicia Midboe and Mark Cross. Jay Hould abstained from voting and voting against the motion was Brian Aklestad. The motion passed 5 to 1.

A motion was made to hire Jennifer Rau as the FACS teacher depending on the results of background check.

Motion: Jay Hould

Second: Rikki James- passed unanimously.

A motion was made to hire Janet Kuntz as an aide for food services, Aron Graff as a custodian depending on the results of background checks and physical exams and Kevin Dodson as a new bus driver.

Motion: Joe Sisk

Second: Mark Cross- passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 64191 through 64280. The student activity checks for this month were numbered 11495 through 11500. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Tom Carter

Second: Joe Sisk- passed unanimously.

First Reading of Policies

A motion was made to approve the first reading of policies number 1400, 2510, 3120, 2612P, 5010, 5140, 5328, 5328P, 5450 and 5500.

Motion: Mark Cross

Second: Joe Sisk- passed unanimously.

A recess was taken at 8:00 p.m. and reconvened at 8:07 p.m.

Approval of Student and Employee Handbooks

A motion was made to approve the Elementary School Handbooks as written.

Motion: Tom Carter

Second: Mark Cross- passed unanimously.

A motion was made to approve the High School and Middle School Handbooks.

Motion: Joe Sisk

Second: Felicia Midboe- passed unanimously.

The motion to approve the Employee Handbooks was tabled until the next board meeting.

Clerk's Report

The clerk presented to the Board a list of expenses incurred during the month of July and the reimbursement from the State for the Summer Food Program. Overall, the program operated at a

deficit of \$944.32 for the month of July. Chairperson Brian Aklestad suggested that the District should work to get the word out a little better next summer so more kids will utilize the program.

Adoption of FY 2012-2013 Budgets

Elementary District

General Fund	\$2,510,674.00
Transportation	198,900.00
Bus Depreciation	155,746.30
Tuition fund	18,825.32
Retirement	364,020.00
Technology	52,285.36
Flex Fund	18,014.29
Debt Service	319,292.50

A motion was made to adopt the Elementary District budgets for the 2012-2013 school year with the amendment of the amount in bus depreciation.

Motion: Mark Cross

Second: Tom Carter- passed unanimously

High School District

General Fund	\$1,580,715.55
Transportation	126,480.00
Bus Depreciation	194,923.08
Retirement	225,996.00
Adult Education	67,000.00
Technology	49,453.04
Flex Fund	25,662.04
Debt Service	159,897.50
Building Reserve	98,179.78

A motion was made to adopt the High School District budgets for the 2012-2013 school year with the amendment of the amount in bus depreciation.

Motion: Mark Cross

Second: Joe Sisk- passed unanimously.

CORRESPONDENCE

A letter of resignation from Ula Omdahl was received.

Board and Superintendent Goal Review

The meeting went on a closed session at 8:45 p.m. for the Board and Superintendent Goal Review.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, September 11, 2012, 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

Chairperson Brian Aklestad adjourned the meeting at 10:02 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD