

AGENDA
Board of Trustees Regular Meeting
Shelby School District # 14
Tuesday, January 8, 2013 7:00 p.m.
Administration Board Room
1010 Oilfield Avenue, Shelby, Montana

Technology Committee Meeting : Tuesday, January 8, 2013 @ 6:00 p.m.
Administration Board Room

- | | | |
|-------|--|---|
| I. | Call to Order | Brian Aklestad |
| II. | Pledge of Allegiance | Brian Aklestad |
| III. | Approval of Minutes (12/18/12) | Brian Aklestad |
| IV. | Public Comment
1. Comment on any Public Matter
2. Positive Comment on District Operations | Brian Aklestad |
| V. | Reports
1. Elementary
2. MS/HS
3. Superintendent | Peggy Taylor
Shawn Clark
Matt Genger |
| VI. | Personnel Action Items
1. Recommendation for Hire | Brian Aklestad |
| VII. | Action Items
1. Clerk's Report
2. Approval of Claims and Student Accounts
3. Void Warrant
4. Adopt a New Flex Benefit Plan
5. Second Reading /Adoption of BP # 7515
6. Discuss/Approve Increase to School Lunch Prices
7. Mid-Year Review/Superintendent Evaluation | Melit Flynn

Brian Aklestad
Brian Aklestad
Brian Aklestad
Brian Aklestad |
| VIII. | Correspondence | |
| IX. | Adjournment | |

Next Regular Meeting of the Board of Trustees – Tuesday, February 12, 2013 @ 7:00 p.m.
Administration Board Room 1010 Oilfield Avenue, Shelby, Montana

MINUTES
December 18, 2012

CALL TO ORDER

The regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order on December 18, 2012 at 1:00 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Joe Sisk, Tom Carter, Jay Hould, Mark Cross and Felicia Midboe. Member(s) absent: None. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, John Hough, Peggy Taylor, Ron Gruber, Carla McNamara, Emily McDermott, Lorette Carter and Philip Kleinsasser.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the amended minutes of the November 13, 2012, regular meeting.

Motion: Joe Sisk

Second: Tom Carter- passed unanimously.

PUBLIC COMMENT

Comment on any public matter

None

Positive comment on District Operation

Brian Aklestad commented that the Junior High concert was very good last night and he also thanked Peggy Taylor for her immediate action concerning the tragic event in Connecticut. Emily McDermott praised the Elementary Staff for sending out letters so quickly to the parents.

REPORTS

Shelby Elementary School

Peggy Taylor reported that during the month of December, the students at Shelby Elementary School were involved in a "Sparkle Box" project. She said that the students listened to the story of The Sparkle Box which is about a family that writes down their good deeds and acts of kindness then reads them during Christmas. She also reported that Mrs. Kiefer's class collected some money for the animal shelter, the 4th graders donated to the Marias River Electric Energy fund and the 5th graders volunteered to come play games with the younger students during recess. She said that after the winter break, there will be two student teachers in our schools. She also said that a parent survey was conducted during conferences and a link has been put on our school webpage to gather parent and community input. She explained that the response was not good but there were concerns about the amount of homework going home, especially on Wednesdays which is traditionally family night. She told the Board that the staff is reading and looking at research about the effectiveness of assigning homework and adjusting the school's procedures and policies accordingly.

She reported to the Board that the City of Shelby Police Department, Border Patrol and Firefighters work directly with the school system to ensure that the students of our schools are safe. She also reported that all departments conduct training exercises in our schools so they are familiar with the buildings, classrooms and playgrounds and that she would like to thank them for their dedication and professional expertise.

Shelby Middle/High School

Shawn Clark reported that a few students attended the University of Great Falls science day this past Wednesday. He said that the students had the opportunity to participate in Chemistry and Biology experiments to better gain an understanding about what college science can be like. He told the Board that My Voice Aspirations survey was given to all students. He explained that the survey measures students' opinions in eight areas including belonging, heroes, sense of accomplishment, curiosity and creativity, spirit of adventure, leadership and responsibility and confidence to take action. He told the Board that the High School and Middle School staff handled it very well in dealing with the crisis that happened in Connecticut. He also told the Board that right now a lot of people have keys to the school buildings and that it will be a good idea to change the locks.

Superintendent's Report

Mr. Genger reported that the freezer has been moved and operational for awhile but unfortunately the installing of steel siding and roof has been delayed due to supplier's forgetting to order the metal. He said that ABC Roofing is also engineering a plan to put rain gutters on the southside of the Vo-tech building to hopefully alleviate the excess amount of ice that builds throughout the winter. He also reported that Elementary School front doors are schedule to receive all new hardware as the present hardware is failing and the Administration building will be installing a new front door and will be closing the existing north door.

Technology Report

John Hough reported that he has been discussing with 3 Rivers in regards to the lack of ability to broadcast television or video in the High School. He also reported that he has been in conversation with CDWG as well as Baracuda Networking to bring a web filtering appliance in for a 30 day demonstration. He said that this device provides a piece of the puzzle as we continue to build up our ability to support more devices on the network. He told the Board that he is working with the Technology Committee to firm up a day and time to meet and discuss the current technology as well as how to get to the next step. He also told the Board that the High School computer lab is due for a refresh this summer and the computers that were purchased with Perkins money to use for AutoCad classes and currently used by MTDA students are also in need of replacement. He also said that he was able to get the iPads that were purchased for the resource rooms configured and distributed to the classrooms. He also showed the Board a demonstration of Lighthouse's redicat classroom audio enhancement product.

INFORMATION ITEMS

MTSBA Workshop

Four members of the Board attended the MTSBA Technology and Law conference in Helena. Felicia Midboe said it was very interesting and insightful. Mark Cross, Joe Sisk and Brian Aklestad also shared what they learned during the conference. Their advice was to be very careful on what you write in your email and what you post in your facebook since everything will come back to you and it can get you in a lot of trouble.

Safe Routes to School

Lorette Carter thanked the District for partnering with the City of Shelby for the Safe Route to School program. She said that drivers are slowing down since the meridian signs are up and they really help with the kids' safety while crossing the streets. She also said that the City of Shelby will continue to support the program whether there is funding available or not.

PERSONNEL ACTION ITEMS

A motion was made to hire John Gardipee for the Nurse position as required for Special Needs.

Motion: Joe Sisk

Second: Rikki James- passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 64571 through 64644. The Student Activity checks for this month were numbered 11641 through 11697. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Sisk

Second: Rikki James- passed unanimously.

First Reading of Policy# 7515

A motion was made to approve the first reading of policy # 7515.

Motion: Tom Carter

Second- Mark Cross- passed unanimously.

CORRESPONDENCE

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, January 8, 2013, 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

The meeting was adjourned by Chairperson Brian Aklestad at 2:30 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD

January Board Report

Shelby Elementary School

The Elementary staff has several committees meeting to do some vertical team planning and have discussions about topics such as Writing/Spelling expectations, Science and Social Studies alignment and safety concerns. The Safety committee members are Tom Reynolds, Marlana Schwenke, Ron Buck, Kelly Hayes, Kristin Wiederrick, and Peggy Taylor. This group will meet to discuss concerns and make recommendations to the staff about ways to make our school safer. One area that we addressed immediately is implementing a stricter visitor policy. All visitors to the school will be asked to stop by the office and get a visitor badge before going down the hall to any classrooms. The office will also announce visitors using the intercom system. Teachers are carrying their keys and a lockdown drill has been scheduled. On January 25th, during our professional development day, the K-12th staff will take a look at our Crisis Plan and make adjustments as necessary.

The STAR lab will be in our school on January 14th-16th. Sara White has been organizing the presentation and will help with the lessons which will focus on stories passed down from generation to generation. The presentations will be related to Indian Education for All and Greek Mythology which are topics that meet state common core requirements and standards.

The second round of DIBELS testing will be completed January 14th-18th.

MontCAS (CRT) testing will be in March for grades 3rd-6th.

January 2013
Board Notes

1. The District experienced a few broken pipes and boiler malfunctions over the Christmas Break. On Saturday, December 23, one of the Elementary boilers wouldn't ignite and water pipes in Miss Donnell's room froze. (Not necessarily related) Fortunately, both Lee and Marlena were on hand to prevent any major damage(s). However in the High School, water pipes burst in Mrs. Arnold's room. (12/26/12). Ron and Dave were able to locate the leak that was inside the south wall and shut the water valves off. Both pipes were repaired the next day. Minor repairs to the wall will be needed.
2. Recommendations for Hire: I am recommending Laura Beach for Girl's Basketball (Assistant) and Craig Widhalm for Boy's Basketball. (Assistant) They will work with the younger groups (C-Squads). I want to continue to involve these teachers with the students.
3. New Flex Plan: The Board needs to approve American Fidelity as the District's Flex Plan Administrator.
4. School Lunch Increase: I am proposing a 15 cent increase to all categories K – 6, 7 – 12, and adult. New prices will be K—6 (\$1.90), 7 – 12 (\$2.15) and Adult (\$2.65). This increase is to keep the Food Service program in compliance with USDA. Compliance is based on USDA's Paid Lunch Equity Pricing Worksheet.
5. FYI: Mr. Tom Carter and Mr. Joe Sisk – their terms end this year.

0962 Shelby Public Schools District

Generated on 01/04/2013 02:53:32 PM Page 1 of 1

Student Enrollment Summary Report

Effective Date: 01/04/2013 Enrollment Types: P, S, N

Total Race/Ethnicities: 7 of 7 Total Schools: 3

Race/Ethnicity Source: Federal Male/Female/Total: 224/217/441

Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)**Shelby 7-8**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	-	-	-	-	-	18/13/31	-	18/13/31
08	3/0/3	0/1/1	-	-	-	13/15/28	-	16/16/32
All Grades	3/0/3	0/1/1	-	-	-	31/28/59	-	34/29/63

Shelby Elementary School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	3/0/3	0/1/1	-	-	-	12/13/25	1/2/3	16/16/32
02	1/1/2	3/1/4	0/1/1	-	-	14/18/32	-	18/21/39
03	-	1/1/2	-	-	1/0/1	15/9/24	-	17/10/27
04	-	3/1/4	-	-	-	13/17/30	-	16/18/34
05	3/2/5	0/1/1	-	-	-	12/17/29	-	15/20/35
06	1/0/1	0/2/2	1/0/1	0/1/1	-	13/14/27	-	15/17/32
KF	1/0/1	-	-	1/1/2	-	14/12/26	-	16/13/29
PK	-	-	-	-	-	3/5/8	1/0/1	4/5/9
All Grades	9/3/12	7/7/14	1/1/2	1/2/3	1/0/1	96/105/201	2/2/4	117/120/237

Shelby High School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
09	0/1/1	2/0/2	-	-	-	16/22/38	3/0/3	21/23/44
10	1/1/2	1/1/2	-	0/1/1	-	23/10/33	1/0/1	26/13/39
11	2/1/3	1/0/1	-	-	-	7/12/19	1/0/1	11/13/24
12	-	1/1/2	0/1/1	-	-	14/17/31	-	15/19/34
All Grades	3/3/6	5/2/7	0/1/1	0/1/1	-	60/61/121	5/0/5	73/68/141

Student Population Excluding White not of Hispanic Origin

School	Total	Percentage
Shelby 7-8	4	6.35%
Shelby Elementary School	36	15.19%
Shelby High School	20	14.18%
Total	60	13.61%

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11090		6375 ACADIA HEALTHCARE	11,307.57					
1		1978571 12/06/12 reimb medicaid payment	1,996.73*		115	999-6200	920	313
2		1978572 12/06/12 reimb medicaid payment	130.00*		115	999-6200	920	313
3		1981565 12/13/12 reimb medicaid payment	1,933.66*		115	999-6200	920	313
4		1981566 12/13/12 reimb medicaid payment	97.50*		115	999-6200	920	313
5		1982830 12/20/12 reimb medicaid payment	2,307.36*		115	999-6200	920	313
6		1982833 12/20/12 reimb medicaid payment	48.75*		115	999-6200	920	313
7		1984165 12/27/12 reimb medicaid payment	113.75*		115	999-6200	920	313
8		1984166 12/27/12 reimb medicaid payment	4,679.82*		115	999-6200	920	313
11116		6646 ALL SEASON HEATING & AIR	624.00					
		part of PO#8203						
		JV#101190						
1		16313 12/31/12 serviced 8 units/bus barn	312.00					
			*		210	100-2600	340	
2		16313 12/31/12 serviced 8 units/bus barn	312.00*		110	100-2600	340	
11109		6007 ALLEGIANCE	280.00					
1		290490 09/01/12 term run out fees	140.00		101	100-2500	810	
2		290490 09/01/12 term run out fees	140.00		201	100-2500	810	
11131		6640 American Council on Education	11.50					
1		121336 12/14/12 1 tester	11.50*		217	610-1000	610	
11112		59 BEN TAYLOR INC	3,985.88					
		High School, Camrose, Uplander, and Taurus are district car						
		cf						
1		70285 12/31/12 route fuel 60% EL	1,262.11		110	100-2700	624	
2		70285 12/31/12 route fuel 40% HS	841.43		210	100-2700	624	
3		70285 12/31/12 district car fuel 50% EL	153.50		101	100-2650	624	
4		70285 12/31/12 district car fuel 50% HS	153.50		201	100-2650	624	
5		70285 12/31/12 EL athletic fuel	278.43		101	720-2700	624	
6		70285 12/31/12 HS athletic fuel	841.39		201	720-2700	624	
7		70285 12/31/12 HS non-athletic fuel	455.52		201	710-2700	624	
11098		5023 CAMROSE COLONY	809.90					
		breakfast-reduced=\$1.11						
		free=\$1.48						
		lunch-reduced=\$2.27						
		free= \$2.72						
1		12/21/12 Camrose food reimbursement	809.90*		212	910-3100	630	
		HOT LUNCH FOOD BILLS						

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11091		3 CITY OF SHELBY WATER DEPT	1,834.56					
5		12/26/12 bus barn/water/garbage	77.94		110	100-2700	421	
		BUS BARN WATER BILL						
6		12/26/12 bus barn/water/garbage	77.94		210	100-2700	421	
		BUS BARN WATER BILL						
7		12/26/12 hs&el/water/garbage/sewer/land	1,007.20		101	100-2600	421	
		WATER, GARBAGE & LANDFILL BILL						
8		12/26/12 hs&el/water/garbage/sewer/land	671.48		201	100-2600	421	
		WATER, GARBAGE & LANDFILL BILL						
11093		1610 COMBUSTION SERVICE COMPANY INC	1,799.01					
1		28204 12/26/12 trouble shoot boiler/EL	1,799.01		101	100-2600	340	
11107		15 CULLIGAN SOFT WATER SERVICE	284.25					
1		12/31/12 soft water and rental/service	95.00		101	100-2600	450	
2		12/31/12 soft water and rental/service	189.25		201	100-2600	450	
11147		220 DAVIS BUSINESS MACHINES	2,197.98					
1		123834 12/19/12 COPIER MAINT/TONER	507.49		101	100-1000	440	
2		123834 12/19/12 COPIER MAINT/TONER	507.49		201	100-1000	440	
3		123834 12/19/12 COPIER MAINT/TONER	507.50		201	100-2300	440	
4		123834 12/19/12 COPIER MAINT/TONER	507.50		101	100-2300	440	
5		124066 12/19/12 staples/EL	168.00		101	100-1000	610	
G366		2851 DIANA KNUDSON	238.70					
1		01/03/13 mileage out of district	188.70		182	107-2212	582	570
2		01/03/13 phone allowance	50.00		182	107-2212	531	570
11089		2896 EBMS	44,854.36					
1		01/01/13 health ins premium/January	42,704.36*		189	100-2500	260	
3		01/01/13 hs retiree premium/January	1,612.50*		201	100-1000	261	
4		01/01/13 el retiree premium/January	537.50*		101	100-1000	261	
11104		74 FOOD SERVICES OF AMERICA	3,795.54					
1		4332364 12/04/12 food bill	1,943.47*		212	910-3100	630	
2		4332021 12/03/12 food bill	9.78*		212	910-3100	630	
3		4333702 12/05/12 food bill/credit	-24.17*		212	910-3100	630	
4		4332363 12/04/12 food bill	364.35*		212	910-3100	630	
5		4337342 12/11/12 food bill	634.07*		212	910-3100	630	
6		4342450 12/18/12 food bill	551.01*		212	910-3100	630	
7		4342451 12/18/12 food bill	317.03*		212	910-3100	630	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11097		22 GENERAL DISTRIBUTING CO	165.08					
1		91991 12/24/12 apparatus repair	20.00*		201	310-1000	440	
2		94732 12/31/12 cylinder rental	145.08		201	310-1000	450	
11149		5832 HAVRE LAUNDRY	59.49					
1		24708 12/20/12 rug rentals	59.49		101	100-2600	440	
11106		2752 J & V RESTAURANT SUPPLY	135.00					
2		53605 12/18/12 semi-annual hood suppression	105.00		101	100-2600	440	
3		53605 12/18/12 fuse links	30.00		101	100-2600	610	
11138		6191 JACK R STOKES	65.00					
1		12/21/12 reimb meals/BBB & GBB	65.00		201	720-3500	582	
11133		6750 JANITOR'S WORLD SUPPLIES	5,051.20					
1		175710 12/13/12 roll towel	2,648.80	9178	101	100-2600	610	
2		175710 12/13/12 toilet paper	2,402.40	9178	101	100-2600	610	
11136		6291 JEANNE M WIGEN	76.00					
1		12/21/12 reimb meals	46.00		201	720-3500	582	
2		12/21/12 reimb meals	30.00		101	720-3500	582	
11096		2622 JOE RAPKOCH	5,375.00					
		2nd of 3 payments-\$5375/year retirement incentive						
1		01/03/13 retirement incentive 2nd pay	5,375.00					
					101	100-1000	266	
11146		5402 JUNIOR LIBRARY GUILD	2,310.00					
1		175184 12/21/12 W Reynolds books	2,310.00		201	100-2225	640	
11148		3436 KENCO SECURITY & TECHNOLOGY	106.00					
2		1010467 01/01/13 Labor & Monitoring-01-13	53.00		101	100-2600	340	
3		1010467 01/01/13 Labor & Monitoring-01-13	53.00*		201	100-2600	340	
11137		6458 KEVIN DODSON	60.00					
1		12/21/12 reimb meals/S & D-honor band	60.00		201	710-3400	582	
11092		5735 LANE AND ASSOCIATES INC	554.40					
3		1652 12/20/12 bus drivers drug test	277.20		110	100-2700	330	
4		1652 12/20/12 bus drivers drug test	277.20		210	100-2700	330	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11084		1590 LYNN PETTIGREW	107.46					
1		12/12/12 CSPD wshop in Great Falls	107.46		115	420-1000	582	323
11085		2 MARIAS RIVER ELECTRIC COOP	7,114.14					
		el 60%						
		hs 40%						
		switch between 110 & 210 every month						
		Cf						
1		12/21/12 electric	3,918.39		101	100-2600	412	
2		12/21/12 electric	2,612.27		201	100-2600	412	
3		12/21/12 bus barn electric	583.48		210	100-2700	412	
11114		5930 MEADOW GOLD GREAT FALLS	2,316.14					
3		12/20/12 dairy products/invoices attach	2,316.14*		212	910-3100	630	
		HOT LUNCH FOOD BILLS						
11139		6366 MICHAEL GORDER	11.00					
1		12/01/12 reimb meals/MS BBB	11.00		101	720-3500	582	
11145		5961 NAEIR	311.00					
1		H494625 12/11/12 supplies/Matt Genger	155.50		101	100-1000	610	
2		H494625 12/11/12 supplies/Matt Genger	155.50		201	100-1000	610	
11132		6114 OFFICE CENTER (THE)	135.88					
2		10599 12/19/12 meter reading-11/15-12/14/12	135.88		182	108-2212	550	580
11144		39 PITNEY BOWES INC	449.34					
1		3829256 12/13/12 postage machine rental	224.67		101	100-5200	840	
2		3829256 12/13/12 postage machine rental	224.67		201	100-5200	840	
11135		97 SCHOOL ADMINISTRATORS OF MT	265.00					
2		12/11/12 MAEMSP conf reg/P Taylor	265.00*		101	100-2400	582	
11110		5135 SHAWN CLARK	440.83					
2		01/13/13 miles,lodge,meals/BB&GB/3Forks	413.08		201	720-3500	582	
3		01/13/13 mileage/Boys bball/Conrad	27.75		201	720-3500	582	
11086		1 SHELBY GAS ASSOCIATION	16,221.93					
		el 60%						
		hs 40%						
		switch between 110 & 210 every month						
		cf						
1		12/21/12 bus barn gas	938.58		210	100-2700	411	
2		12/21/12 gas	9,170.01		101	100-2600	411	
3		12/21/12 gas	6,113.34		201	100-2600	411	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11117		444 SHELBY GLASS	9,990.00					
1		21930 12/29/12 EL-2 pairs of doors	9,990.00		115	372-4600	340	372
11140		470 SHELBY HIGH SCHOOL - BAND	53.00					
		Lunch Workers # of days X 4 hours X 2.65 per hour						
		cf						
1		12/21/12 December lunch workers	53.00					
			*		212	910-3100	570	
11141		5789 SHELBY HIGH SCHOOL - JUNIOR CLASS	53.00					
		Lunch Workers # of days X 4 hours X 2.65 per hour						
		cf						
1		12/14/12 December lunch workers	53.00					
			*		212	910-3100	570	
11142		6163 SHELBY HIGH SCHOOL - PUBLICATIONS	53.00					
		Lunch Workers # of days X 4 hours X 2.65 per hour						
1		11/30/12 November lunch workers	53.00*		212	910-3100	570	
11143		5767 SHELBY HIGH SCHOOL - SOPHOMORE	53.00					
		Lunch Workers # of days X 4 hours X 2.65 per hour						
		cf						
1		12/07/12 December lunch workers	53.00					
			*		212	910-3100	570	
11102		61 SHELBY PAINT AND HARDWARE	10.99					
1		6395 12/20/12 shop/contact cement	10.99*		201	300-1000	610	
11105		75 SYSCO FOOD SERVICES OF MONTANA	5,591.35					
1		12/17/12 Dec. food bill inv attached	5,406.80*		212	910-3100	630	
		HOT LUNCH FOOD BILLS						
2		12/03/12 RECCS food bill	184.55*		115	434-1000	630	183
11115		6065 TRI STATE SERVICE	657.50					
1		5858 12/31/12 1st qu. elevator service	328.75		101	100-2600	340	
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-340-						
2		5858 12/31/12 1st qu. elevator service	328.75*		201	100-2600	340	
11134		3705 UNITED STATES POSTAL SERVICE	1,004.71					
		gtcc Act 5 182 107 2212 532 570						
		reccs Act 3 115 434 2000 532 XXX						
		CF						
1		12/31/12 postage admin Act 1	102.98		101	100-2500	532	
2		12/31/12 postage admin Act 1	102.98		201	100-2500	532	
3		12/31/12 postage el/hs Act 2,4	372.44		101	100-2400	532	
4		12/31/12 postage el/hs Act 2,4	372.44		201	100-2400	532	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
5		12/31/12 postage gtcc Act 5	53.87		182	107-2212	532	570
11094		6644 US BANCORP Equipment Finance Inc.	2,236.54					
mf								
1		218646693 12/22/12 copier lease/davis business	1,118.27		101	100-1000	452	
2		218646693 12/22/12 copier lease/davis business	1,118.27		201	100-1000	452	
11095		5585 VERIZON WIRELESS	264.47					
470-1311-		assigned to EL						
1		1148766395 12/21/12 supt cell bill/new phone	31.40					
					201	100-2300	531	
2		1148766395 12/21/12 supt cell bill/new phone	31.40		101	100-2300	531	
3		1148766395 12/21/12 RECCS	23.21*		115	434-2000	530	183
4		1148766395 12/21/12 Peggy Taylor cell bill	18.30		101	100-2400	531	
5		1148766395 12/21/12 S Clark cell bill	55.14		201	100-2400	531	
6		1148766395 12/21/12 cell bill rt bus	39.42*		110	100-2700	531	
7		1148766395 12/21/12 cell bill rt bus	39.43*		210	100-2700	531	
8		1148766395 12/21/12 cell bill ex curric	26.17		201	720-3500	531	
G367		3484 VISA (for GTCC) 3278	631.03					
1		01/02/12 3 rivers phone and internet	101.53		182	107-2212	531	570
2		01/02/12 3D International	529.50*		182	108-2212	592	580
G368		3484 VISA (for GTCC) 3278	456.77					
1		01/02/12 gift card/books/ tabs/binders	456.77		182	108-2212	600	580
11088		2127 WELLS FARGO BANK	40.00					
1		12/17/12 safe deposit box rent	20.00		101	100-2300	450	
2		12/17/12 safe deposit box rent	20.00		201	100-2300	450	
11099	E	6023 WELLS FARGO BANK P CARD SYSTEM	587.04					
1		12/31/12 Ed Delzer/transportation suppl	78.51		110	100-2700	610	
2		12/31/12 Ed Delzer/transportation suppl	78.51		210	100-2700	610	
3		12/31/12 bus repairs	215.01		110	100-2700	440	
4		12/31/12 bus repairs	215.01		210	100-2700	440	
11100	E	6023 WELLS FARGO BANK P CARD SYSTEM	695.70					
1		12/31/12 M Schwenke supplies/Dec	695.70	9176	101	100-2600	610	
11101	E	6023 WELLS FARGO BANK P CARD SYSTEM	171.37					
1		12/31/12 J Flesch/RECCS supplies	108.36		115	434-1000	610	183
2		12/31/12 J Flesch/RECCS supplies	63.01		115	434-2300	610	183

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11103	E	6023 WELLS FARGO BANK P CARD SYSTEM	338.81					
1		12/31/12 Lee Davis/December purchases	338.81	9180	101	100-2600	610	
11108	E	6023 WELLS FARGO BANK P CARD SYSTEM	351.62					
1		12/21/12 J Rau cooking supplies	351.62*		201	300-1000	610	
11111	E	6023 WELLS FARGO BANK P CARD SYSTEM	1,619.72					
1		12/31/12 boys/girls basketball/3 Forks	1,619.72		201	720-3500	582	
11113	E	6023 WELLS FARGO BANK P CARD SYSTEM	496.06					
1		12/31/12 L Kimmert purchases/December	496.06	9175	201	100-2600	610	
11118	E	6023 WELLS FARGO BANK P CARD SYSTEM	38.18					
1		12/11/12 J Garsjo-RECCS supplies	38.18		115	434-1000	610	183
11119	E	6023 WELLS FARGO BANK P CARD SYSTEM	33.17					
1		12/31/12 Admin office supplies	33.17		101	100-2300	610	
11120	E	6023 WELLS FARGO BANK P CARD SYSTEM	2,037.39					
1		12/31/12 gas distributor	50.00	9171	201	100-1000	610	
2		12/31/12 shop supplies	90.29*		201	300-1000	610	
3		12/05/12 new tools for shop	1,572.37		215	451-1000	610	823
4		12/31/12 wrestling team/food& lodging	324.73		201	720-3500	582	
11121	E	6023 WELLS FARGO BANK P CARD SYSTEM	11.49					
1		12/31/12 Camrose Christmas supplies	11.49		101	71 100-1000	610	
11122	E	6023 WELLS FARGO BANK P CARD SYSTEM	108.31					
1		12/31/12 alternative cooking class	108.31*		217	100-1000	610	
11123	E	6023 WELLS FARGO BANK P CARD SYSTEM	150.00					
1		12/07/12 fuel/boys basketball/3 Forks	150.00*		201	720-3500	624	
11124	E	6023 WELLS FARGO BANK P CARD SYSTEM	33.67					
1		12/19/12 R Stubbs supplies	33.67*		212	910-3100	630	
11125	E	6023 WELLS FARGO BANK P CARD SYSTEM	303.56					
1		12/22/12 M White rooms/no receipt	303.56		201	720-3500	582	
11126	E	6023 WELLS FARGO BANK P CARD SYSTEM	86.15					
1		12/07/12 Matt Genger/meals & fuel	86.15*		101	100-2500	582	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11127	E	6023 WELLS FARGO BANK P CARD SYSTEM	109.34					
1		12/03/12 books/Camrose School	109.34		101 71	100-1000	640	
11128	E	6023 WELLS FARGO BANK P CARD SYSTEM	349.46					
1		12/03/12 W Reynolds books	150.00	8889	101	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 Teaching Science with	24.26	8942	101	999		
3		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 sCIENCE THE "WRITE" WAY	42.24	8942	101	999		
4		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 25 Tot. Terif. SS act	14.36	8942	101	999		
5		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 3D Graph Organ.	10.37	8942	101	999		
6		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 comp activ for reading	17.35	8942	101	999		
7		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 Teach. Big book of	14.77	8942	101	999		
8		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 Daily geog. Pract	7.74	8942	101	999		
9		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-12/03/12 Motivational Posters	14.00	9087	201	100-1000	610	
10		12/06/12 W Reynolds books	54.37		201	100-1000	640	
11129	E	6023 WELLS FARGO BANK P CARD SYSTEM	381.12					
1		12/06/12 Paint gallon	250.00	9181	201	100-2600	610	
2		12/06/12 Painting supplies	50.00	9181	201	100-2600	610	
3		12/06/12 additiional paint	81.12		201	100-2600	610	
11130	E	6023 WELLS FARGO BANK P CARD SYSTEM	599.64					
1		12/31/12 HS GBB meals	599.64		201	720-3500	582	
11087		6523 WELLS FARGO FINANCIAL LEASING	485.08					
1		6745320751 12/15/12 GTCC copier 01/29/13-02/28	485.08		182	108-2212	550	580
Total:			143,435.38					
Total Electronic Claims			8,501.80					
Total Non-Electronic Claims			134,933.58					

Fund/Account	Amount
101 General Fund	
101	\$33,189.78
110 Transportation Fund	
101	\$2,262.19
115 Miscellaneous Federal Funds	
101	\$21,822.34
182 Interlocal Agreement	
101	\$2,001.33
189 Retirement Insurance	
101	\$42,704.36
201 General Fund	
101	\$23,825.57
210 Transportation Fund	
101	\$3,363.58
212 Food Services	
101	\$12,574.05
215 Miscellaneous Federal Funds	
101	\$1,572.37
217 ADULT EDUCATION FUND	
101	\$119.81
Total:	\$143,435.38

01/04/13
17:49:26

SHELBY SCHOOL DISTRICT
Claim Approval Signature Page
For the Accounting Period: 12/12

Page: 10 of 10
Report ID: AP100A

I have carefully examined the above Register and refer the same to the
Board of Trustees.

Filed: _____

Allowed Amount \$ _____

Disallowed Amount \$ _____

Approved by the Board of Trustees

Chairman

Attest: _____
Clerk

Account	Opening Balance	Receipts				Invest	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
407 ART CLUB	1753.52	368.86	0.00	0.00	0.00		0.00	0.00	1384.66
101 ATHLETICS	1801.58	814.48	0.00	0.00	0.00		0.00	0.00	987.10
405 AUTO/WOOD SHOP/VICA	1556.62	0.00	0.00	0.00	0.00		0.00	0.00	1556.62
402 BAND	2509.25	0.00	0.00	0.00	0.00		0.00	0.00	2509.25
213 BPA	1032.26	0.00	0.00	0.00	0.00		0.00	0.00	1032.26
203 CHEERLEADERS	696.51	0.00	0.00	0.00	0.00		0.00	0.00	696.51
403 CHOIR	2044.08	0.00	0.00	0.00	0.00		0.00	0.00	2044.08
313 CLASS OF 2013 (SR)	2656.49	0.00	0.00	0.00	0.00		0.00	0.00	2656.49
314 CLASS OF 2014 (JR)	3723.30	0.00	0.00	0.00	0.00		0.00	0.00	3723.30
315 CLASS OF 2015 (SO)	1827.86	0.00	0.00	0.00	0.00		0.00	0.00	1827.86
316 CLASS OF 2016 (FR)	289.71	0.00	0.00	0.00	0.00		0.00	0.00	289.71
202 CONCESSIONS	3971.95	0.00	0.00	0.00	0.00		0.00	0.00	3971.95
503 DISTRICT 7 MUSIC FESTIVAL	4863.16	0.00	0.00	0.00	0.00		0.00	0.00	4863.16
217 EF TOURS	2988.59	419.80	0.00	0.00	0.00		0.00	0.00	2568.79
206 EXPLORE AMERICA	836.78	0.00	0.00	0.00	0.00		0.00	0.00	836.78
212 FCCLA	1421.11	530.00	0.00	0.00	0.00		0.00	0.00	891.11
211 FFA	2746.20	0.00	0.00	0.00	0.00		0.00	0.00	2746.20
209 FINE ARTS	1143.75	0.00	0.00	0.00	0.00		0.00	0.00	1143.75
406 FRENCH CLUB	2508.31	0.00	0.00	0.00	0.00		0.00	0.00	2508.31
208 HOWL	97.38	0.00	0.00	0.00	0.00		0.00	0.00	97.38
640 MIDDLE SCHOOL BAND	1913.72	0.00	0.00	0.00	0.00		0.00	0.00	1913.72
610 MIDDLE SCHOOL BOYS ATHLETICS	5397.66	0.00	0.00	0.00	0.00		0.00	0.00	5397.66
624 MIDDLE SCHOOL BUILDERS CLUB	972.93	0.00	0.00	0.00	0.00		0.00	0.00	972.93
622 MIDDLE SCHOOL CHEERLEADERS	1246.09	0.00	0.00	0.00	0.00		0.00	0.00	1246.09
641 MIDDLE SCHOOL CHOIR	74.10	0.00	0.00	0.00	0.00		0.00	0.00	74.10
623 MIDDLE SCHOOL DRILL TEAM	415.47	0.00	0.00	0.00	0.00		0.00	0.00	415.47
611 MIDDLE SCHOOL GIRLS ATHLETICS	3943.00	0.00	0.00	0.00	0.00		0.00	0.00	3943.00
643 MIDDLE SCHOOL HOME EC	686.42	0.00	0.00	0.00	0.00		0.00	0.00	686.42
642 MIDDLE SCHOOL INDUSTRIAL ARTS	412.23	0.00	0.00	0.00	0.00		0.00	0.00	412.23
621 MIDDLE SCHOOL STUDENT COUNCIL	636.97	0.00	0.00	0.00	0.00		0.00	0.00	636.97
612 MIDDLE SCHOOL UNIFORM MAINTENANCE	3604.35	0.00	0.00	0.00	0.00		0.00	0.00	3604.35
401 NHS	534.42	0.00	0.00	0.00	0.00		0.00	0.00	534.42
219 REACT	1496.39	242.37	0.00	0.00	0.00		0.00	0.00	1254.02
501 RECOGNITION	2817.74	0.00	0.00	0.00	0.00		0.00	0.00	2817.74
214 SCHOOL PLAY	396.86	0.00	0.00	0.00	0.00		0.00	0.00	396.86
216 SCIENCE CLUB	1420.14	0.00	0.00	0.00	0.00		0.00	0.00	1420.14
700 SHELBY ELEMENTARY	2761.59	0.00	0.00	0.00	0.00		0.00	0.00	2761.59
205 SPEECH & DRAMA	3295.94	0.00	0.00	0.00	0.00		0.00	0.00	3295.94
201 STUDENT COUNCIL	2477.71	0.00	0.00	0.00	0.00		0.00	0.00	2477.71
102 TOURNAMENT FUNDS	3297.62	0.00	0.00	0.00	0.00		0.00	0.00	3297.62
104 UNIFORM MAINTENANCE	11261.34	130.00	0.00	0.00	0.00		0.00	0.00	11131.34
404 VO-AG	3291.17	0.00	0.00	0.00	0.00		0.00	0.00	3291.17
207 YEARBOOK	1646.52	0.00	0.00	0.00	0.00		0.00	0.00	1646.52
Total for Student Accounts	94468.79	2505.51							91963.28
Bank Account Totals	94468.79	2505.51	0.00	0.00	0.00		0.00	0.00	91963.28
							Bank Balance		91963.28
							Plus Outstanding Checks		6738.40
							Minus Outstanding Deposits		0.00

Balance	98701.68
Minus Receipts in Transit	0.00

Statement Balance	98701.68

Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
101 General Fund	213,405.35	901,678.18	8,070.51	909,748.69	2,511,772.00	1,602,023.31
110 Transportation Fund	11,567.03	64,817.22	0.00	64,817.22	198,900.00	134,082.78
111 Bus Depreciation Fund	0.00	0.00	0.00	0.00	160,223.00	160,223.00
114 Retirement	25,015.65	108,134.20	0.00	108,134.20	364,020.00	255,885.80
128 Technology Fund	0.00	50,153.97	0.00	50,153.97	52,285.36	2,131.39
129 Flexibility Fund	0.00	11,992.50	300.00	12,292.50	18,014.29	5,721.79
150 Debt Service	0.00	0.00	0.00	0.00	323,311.00	323,311.00
160 Building	0.00	4,000.00	0.00	4,000.00	17,030.00	13,030.00
201 General Fund	120,895.12	598,322.01	7,150.16	605,472.17	1,577,323.00	971,850.83
210 Transportation Fund	10,153.88	49,903.33	0.00	49,903.33	126,480.00	76,576.67
211 Bus Depreciation Fund	0.00	0.00	0.00	0.00	190,457.00	190,457.00
214 Retirement	14,121.14	66,818.16	0.00	66,818.16	228,696.00	161,877.84
217 ADULT EDUCATION FUND	1,688.35	4,842.16	0.00	4,842.16	67,000.00	62,157.84
228 Technology Fund	0.00	49,384.94	0.00	49,384.94	49,453.04	68.10
229 Flexibility Fund	0.00	12,192.50	0.00	12,192.50	25,662.04	13,469.54
250 Debt Service	0.00	0.00	0.00	0.00	159,054.00	159,054.00
260 Building	0.00	11,539.00	0.00	11,539.00	20,539.00	9,000.00
261 Building Reserve	0.00	28,732.67	0.00	28,732.67	56,964.78	28,232.11
Grand Total:	396,846.52	1,962,510.84	15,520.67	1,978,031.51	6,147,184.51	4,169,153.00

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
100	Regular Education Programs -						
107	GTCC Interlocal Funds						
2212	Instruction of Curriculum Development Services						
112-570	Professional-Education	5,410.67	32,463.86	0.00	32,463.86	64,927.08	32,463.22
	GTCC Interlocal Dues						
115-570	Office/Clerical/Technology	2,466.96	18,583.95	0.00	18,583.95	34,256.64	15,672.69
	GTCC Interlocal Dues						
160-570	Sick Leave	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	GTCC Interlocal Dues						
170-570	Vacation Leave	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	GTCC Interlocal Dues						
210-570	Social Security/Medicare	587.33	3,843.93	0.00	3,843.93	7,363.88	3,519.95
	GTCC Interlocal Dues						
220-570	Teachers' Retirement	404.18	2,425.06	0.00	2,425.06	4,856.00	2,430.94
	GTCC Interlocal Dues						
230-570	PERS	167.75	1,263.70	0.00	1,263.70	2,258.00	994.30
	GTCC Interlocal Dues						
240-570	Unemployment Compensation	25.20	163.33	0.00	163.33	307.44	144.11
	GTCC Interlocal Dues						
250-570	Workers' Compensation	42.78	277.27	0.00	277.27	524.32	247.05
	GTCC Interlocal Dues						
260-570	Health Insurance	0.00	12,239.40	0.00	12,239.40	12,239.40	0.00
	GTCC Interlocal Dues						
320-570	Professional-Educational Services	0.00	0.00	0.00	0.00	2,500.00	2,500.00
	GTCC Interlocal Dues						
340-570	Technical Services	0.00	130.00	0.00	130.00	1,500.00	1,370.00
	GTCC Interlocal Dues						
440-570	Repair and Maintenance Services	0.00	0.00	0.00	0.00	4,725.33	4,725.33
	GTCC Interlocal Dues						
531-570	Telephone	151.53	934.16	0.00	934.16	2,000.00	1,065.84
	GTCC Interlocal Dues						
532-570	Postage	53.87	263.95	0.00	263.95	1,000.00	736.05
	GTCC Interlocal Dues						
582-570	Travel Out-of-District	188.70	2,157.43	0.00	2,157.43	5,008.70	2,851.27
	GTCC Interlocal Dues						
610-570	Supplies	0.00	658.97	0.00	658.97	4,500.00	3,841.03
	GTCC Interlocal Dues						
650-570	Periodicals	0.00	99.00	0.00	99.00	100.00	1.00
	GTCC Interlocal Dues						
660-570	Minor Equipment-New	0.00	198.00	0.00	198.00	1,500.00	1,302.00
	GTCC Interlocal Dues						
681-570	Software	0.00	0.00	0.00	0.00	500.00	500.00
	GTCC Interlocal Dues						
810-570	Dues & Fees	0.00	0.00	0.00	0.00	500.00	500.00
	GTCC Interlocal Dues						
	Function Total:	9,498.97	75,702.01	0.00	75,702.01	155,566.79	79,864.78
	Program Total:	9,498.97	75,702.01	0.00	75,702.01	155,566.79	79,864.78

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
108	GTCC Professional Development - Dues						
2212	Instruction of Curriculum Development Services						
150-580	Stipends	0.00	3,000.00	0.00	3,000.00	4,500.00	1,500.00
	GTCC Professional Development Dues						
210-580	Social Security/Medicare	0.00	229.52	0.00	229.52	430.00	200.48
	GTCC Professional Development Dues						
220-580	Teachers' Retirement	0.00	2,300.15	0.00	2,300.15	2,000.00	-300.15
	GTCC Professional Development Dues						
240-580	Unemployment Compensation	0.00	9.60	0.00	9.60	20.00	10.40
	GTCC Professional Development Dues						
250-580	Workers' Compensation	0.00	16.28	0.00	16.28	35.00	18.72
	GTCC Professional Development Dues						
320-580	Professional-Educational Services	0.00	17,800.07	0.00	17,800.07	36,000.00	18,199.93
	GTCC Professional Development Dues						
330-580	Other Professional Services	0.00	425.00	0.00	425.00	1,000.00	575.00
	GTCC Professional Development Dues						
340-580	Technical Services	0.00	3,340.24	0.00	3,340.24	5,000.00	1,659.76
	GTCC Professional Development Dues						
550-580	Printing, Binding and Duplication	620.96	4,928.38	0.00	4,928.38	8,000.00	3,071.62
	GTCC Professional Development Dues						
592-580	Meals & Lodging	529.50	24,277.82	0.00	24,277.82	21,948.52	-2,329.30
	GTCC Professional Development Dues						
596-580	Mileage	0.00	5,249.20	0.00	5,249.20	7,000.00	1,750.80
	GTCC Professional Development Dues						
600-580	Supplies and Materials	456.77	7,467.46	0.00	7,467.46	9,720.00	2,252.54
	GTCC Professional Development Dues						
	Function Total:	1,607.23	69,043.72	0.00	69,043.72	95,653.52	26,609.80
	Program Total:	1,607.23	69,043.72	0.00	69,043.72	95,653.52	26,609.80
	Program Group Total:	11,106.20	144,745.73	0.00	144,745.73	251,220.31	106,474.58
	Fund Total:	11,106.20	144,745.73	0.00	144,745.73	251,220.31	106,474.58
	Grand Total:	11,106.20	144,745.73	0.00	144,745.73	251,220.31	106,474.58