

MINUTES
July 14, 2020

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the High School Auditorium at 1001 Valley Street. The meeting was called to order at 7:02 p.m. by Chairperson Rikki James.

Members present were: Rikki James, Jay Hould, Brian Aklestad, Angela Lamb and Chad Scarborough. Member(s)absent: Dan Leck and Richard Jorata. The superintendent, clerk, elementary and high school principals were present throughout the proceedings. Visitors present were Suzanne Hough, John Hough, Holly Hovland, Kariana Bushnell, Karen Watson, Julie Olsen, Kim Hayes, Bob and Sarah Clary, David Clark, Josie Johannes, Julie Wray, Lexy Fisher, Tiffany Stores, LeAnn and Kaylee Appley, Doug and Tracy Richman, Kristen Russell, Ron Buck, Sanna and Travis Clark, Shelly Hunt, Jennifer Mosley, Janelle Koschmeder, Heidi Hooker, Alyssa Cliver, Eric and Lauri Tokerud and Mac McDermott.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the June 9, 2020 regular meeting.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 70995 through 71049. The student activity checks for this month were numbered 15592 through 15605. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the Administration office.

Motion: Brian Aklestad

Second: Jay Hould- passed unanimously.

Voided Check

A motion was made to void Student Account Check # 15595 payable to Universal Awards in the amount of \$149.96.

Motion: Angela Lamb

Second: Brian Aklestad- passed unanimously.

Public Comment

Trustees Angela Lamb and Rikki James commented that the cafeteria staff have been awesome and they thanked them for their hard work.

REPORTS

Superintendent Schedule

Mr. Crump told the Board that he is planning to attend a virtual conference at the end of the month.

ACTION ITEMS

Property Insurance Renewal

Mr. Crump made a recommendation to accept the Property Insurance Renewal with EMC Insurance Companies.

Motion: Angela Lamb

Second: Chad Scarborough- passed unanimously.

Resignation/Retirement

A motion was made to accept the resignation of Becky Hansell.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

The Board thanked Becky for her dedication and years of service to the District.

Hiring

Mr. Crump made a recommendation to hire Lexi Fisher as the new head volleyball coach.

Motion: Angela Lamb

Second: Brian Aklestad- passed unanimously.

Mr. Crump made a recommendation to hire Janica Wagan as the new math teacher.

Motion: Brian Aklestad

Second: Jay Hould- passed unanimously.

Custodial/Bus Negotiations

The motion to approve the custodian and bus drivers negotiations was made by the negotiation committee.

Second: Richard Jorata- passed unanimously.

Classified Contracts

Mr. Crump made a recommendation to offer a 3% increase in wages to all classified staff for the 2020-2021 school year.

Motion: Angela Lamb

Second: Chad Scarborough- passed unanimously

First Reading of the following Board Policies

A motion was made to approve the first reading of the following board policies:

BP 1110 - Taking Office

BP 1420F- Notice Regarding Public Comment

BP 2150 - Suicide Awareness and Prevention

BP 5330 – Maternity and Paternity Leave

Motion: Angela Lamb

Second: Brian Aklestad- passed unanimously.

Second Reading of Board Policy 2410

A motion was made to approve the second reading of Board Policy 2410.

Motion: Angela Lamb

Second: Brian Aklestad- passed unanimously.

Attendance/Transportation Agreement

A motion was made to approve the student attendance agreement as presented.

Motion: Brian Aklestad

Second: Angela Lamb - passed unanimously.

Discussion Items

COVID-19 Reopening Plan

Mr. Crump presented a document which is a summary of Shelby Public School District's reopening after a pandemic plan. He said that this plan take into account the state and federal recommendations for reopening schools. Mr. Crump told the Board that the Governor's Order is the simplest one to follow. The plan includes reducing bus routes in town but out of town routes stay the same; bus drivers will do visual symptom screenings as students board buses and face coverings are required while on a district bus; students are required to wear masks upon arrival and dismissal; there will be multiple designated entrances/exits; there will be temperature checks for all students entering the facility; students will be placed in smaller groups by doing a block schedule; different grades will operate on their designated schedule; prohibit congregation especially on the hallways and students will remain in their classrooms. Mr. Crump added that the school will be close to non-school staff and that parents are asked to conduct much business as possible with the secretary via phone.

A lot of comments from parents and teachers. One parent commented that she really appreciate our efforts to open our schools but she is worried about the mental health of her kid. Teachers commented that 60% of the staff are high risks and that they want to be with the students but they also want to be safe.

A break was taken at 8:58 p.m. and reconvened at 9:06 p.m.

JH/HS Schedule

Mr. Crump presented the schedule for the junior high and high school students.

Staff Handbook

The Superintendent will develop an organizational chart indicating channels of authority and reporting relationship for school personnel.

Elementary Student Handbook

A behavior flow chart is being added to the elementary student handbook.

Junior High/High School Handbook

There is a change on the student’s cell phone use. Cell phone can only be used unless it is expressly allowed by the teacher. Changes on dual credit course where a student earns 2-4 college credits, will earn ½ a credit towards his/her graduation requirements. Changes on how students wishing to meet with the counselor may stop by the counselling office before or after school or between classes to request an appointment or students may also ask a teacher to contact the counselor to schedule an appointment.

Project Update

A fence will be built around the track, concrete company will pour concrete for high jump and few people are looking at the roof.

Vehicle Purchase Update

On the assembly line right now and will be shipped to us as soon as they are done.

Correspondence

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, August 11, 2020 at 7:00 p.m. High School Auditorium, 1001 Valley Street, Shelby, Montana.

ADJOURNMENT

The meeting was adjourned by Chairperson Rikki James at 9:18 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD

MINUTES
July 28, 2020
SPECIAL MEETING

CALL TO ORDER

A special meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the High School Auditorium at 1001 Valley Street. The meeting was called to order at 7:02 p.m. by Chairperson Rikki James.

Members present were: Rikki James, Jay Hould, Angela Lamb, Richard Jorata and Chad Scarborough. Member(s)absent: Dan Leck and Brian Aklestad. The superintendent, clerk and high school principal were present throughout the proceedings. Visitors present were Emily and Mac McDermott, Bob and Sara Clary, Kariana Bushnell, Lois Migneault, David Clark, Karen Watson, Ronni Gray, Jennifer Van Heel, Ron Buck, LeAnn Appley, Suzanne Hough, Shannon Scarborough, Kristen Russell, Travis and Sanna Clark, Heidi Hooker, Stephen Carlisle, Brittany Blair Tomsheck, Kim Hayes, Tiffany Stores, Ron Gruber, Jen Mosley, Josie Johannes, Lexy Fisher, Holly Hovland, Amy Fugle, Sara Benjamin, Doug Richman, Wendy and Tom Reynolds, Julie Olsen, Merle Clark Bancroft, Bill Hunt and Brittany Gardiner.

The **Pledge of Allegiance** was recited.

Public Comment

Julie Olsen thanked the summer crew for all their hard work and for making the district facilities looking good and ready for school opening.

Action Regarding the COVID-19 Reopening

Adopt the District's declaration of an unforeseen local emergency as provided in 20-9-806, MCA
A motion was made that the board of trustees declare an unforeseen emergency within the meaning of that term as setforth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2021. This motion is based on COVID-19 risks; in recognition that the Governor's April 22, 2020, Directive implicating Executive Orders 2-2020 and 3-2020 specifies that elected school boards and their districts that adopt their own declaration of emergency will continue to receive all state funding , including transportation funding.

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Discussion

Mr. Crump handed out to the Board and to the public a draft document which will serve as a framework for opening Shelby Schools in a healthy and safe manner and in relation to the phase of COVID-19 spread within the state and local level. The Superintendent explained that he gathered the recommendations from the Governor's Office, the Office of Public Instructions, the Academy of Pediatrician's and the CDC and then apply them to our local situation but Mr. Crump added that the default will always be the CDC guidance. He said that the plan will remain flexible and adaptable to the potential changes within each step. He added that he will be talking about Step 3 which will conform to Phase 2 and with no cases in Toole County right now. A lot of discussion between the board members and parents about wearing masks, social distancing, student transportation, recess, student gatherings, classroom and meals for students.

A recess was taken at 7:49 p.m. Chairperson Rikki James had to leave the meeting and Trustee Jay Hould took over the meeting. The meeting resumed at 7:56 pm.

Mr. Crump informed the public that it will be a closed campus for grades 7-12 and student will not be assigned any lockers. He added that organized extra-curricular activity rules will be coming from MHS. The Superintendent further explained that this draft document will be updated

regularly as new information becomes available and additional requirements are requested by the Shelby Schools. Mr. Crump reminded everybody that the plan being discussed is just a draft and will not be adopted and put into action until it is being approved by the Board of Trustees.

ADJOURNMENT

The meeting was adjourned by Trustee Jay Hould at 8:30 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD