

**MINUTES**  
**May 11, 2021**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the High School Auditorium at 1001 Valley Street. The meeting was called to order at 7:00 p.m. by Chairperson Rikki James.

Members present were: Rikki James, Jay Hould, Angela Lamb, Dan Leck, Richard Jorata and Chad Scarborough. Member(s)absent: Brian Aklestad. The superintendent, clerk, elementary principal and high school principal were present throughout the proceedings. Visitors present were Suzanne Hough, John Hough, Jennifer Mosley, Ron Gruber, Shannon Scarborough, Ron Buck, Philip Kleinsasser and Peter Hofer.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the April 13, 2021 regular board meeting.

Motion: Angela Lamb

Second: Richard Jorata- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 71607 through 71659. The student activity checks for this month were numbered 15907 through 15937. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the Administration office.

Motion: Angela Lamb

Second: Chad Scarborough-passed unanimously.

Voided Checks

A motion was made to void the following student account checks due to cancellation of games:

Check # 15804 payable to Shane Clark in the amount of \$96.00

Check # 15805 payable to Kyle Vandenacre in the amount of \$132.14

Check # 15806 payable to Daryl Vandenacre in the amount of \$156.14

Check # 15804 payable to Frank Goings in the amount of \$126.24

Motion: Richard Jorata

Second: Dan Leck- passed unanimously.

**Public Comment**

Ron Buck thanked the Board for allowing him and the students to go to Helena to meet with the governor and to visit the Historical Society Museum.

Sue Hough told the Board that Driver's Education has started and the actual driving will start on May 20<sup>th</sup>.

Dan Leck congratulated the Crump for being nominated as one of the candidates for the Superintendent of the Year.

**REPORTS**

Elementary Principal Reports

Mr. Smith reported that the students had been going on field trips and that a few of these field trips had been sponsored by 3 Rivers Communications. He also reported that 3 Rivers awarded the Youth Technology Grant in the amount of \$4000 to Shelby Elementary for the purchase of Lego Spike Robotics kits.

Junior/High School Principal Report

Mr. Fisher reported on the events happening at junior high and high school. He also reported that a doctor from Cut Bank did a presentation about the harmful effects of vaping. He added that the Prom went pretty well and that the students did pretty good on following protocols.

Superintendent Schedule

Mr. Crump told the Board that he is heading to Billings for the State Golf Tournament on May 17<sup>th</sup> through the 19<sup>th</sup>.

**ACTION ITEMS**

Resignation/Retirement

A motion was made to accept the resignation of Brittany Blair.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

A motion was made to accept the resignation/retirement of Lee Davis.

Motion: Jay Hould

Second: Dan Leck- passed unanimously.

The board and staff thanked them for their years of service to the district.

Hiring

Mr. Crump made recommendations to hire the following coaches and summer staff:

Head High School Football Coach- Mike White

Assistant High School Football Coaches- Brennan Hayes and Logan Erickson

Head High School Volleyball Coach- Lexy Fisher

Assistant High School Volleyball Coaches- Bridget Blevins and Kelsey Smedsrud

Motion: Dan Leck

Second: Richard Jorata- passed unanimously.

Head Junior High Football Coach- Zachary Hayes

Motion: Chad Scarborough

Second: Angela Lamb- passed unanimously.

Summer School Teachers- Jessilou Canada, Mary Eme Manda, Tim Lange and Brittany Blair (June only if needed)

Motion: Angela Lamb

Second: Chad Scarborough- passed unanimously.

Summer Maintenance Project Managers- Mike White and Thad White

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Summer Maintenance Staff- Zach Hayes, Rhett Reynolds, Cami Blevins and Tyler White

Motion: Angela Lamb

Second: Chad Scarborough- passed unanimously.

Memorandum of Agreement

Mr. Crump made a recommendation to approve the Memorandum of Agreement with the Shelby Education Association.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Healthy is Wellness Program Coaching

Mr. Crump made a recommendation to approve the Healthy is Wellness Program.

Motion: Jay Hould

Second: Richard Jorata- passed unanimously.

JPT/EBMS Insurance Renewal

Mr. Crump made a recommendation to accept a three-year commitment with JPT/EBMS insurance renewal.

Motion: Chad Scarborough

Second: Richard Jorata- passed unanimously.

Policy First Reading

3110- Entrance, Placement and Transfer

1310- District Policy and Procedures  
2100- School Calendar and Day  
2050- Student Instruction (new)  
2410P- Graduation Requirements  
2221- School Emergency and Closures  
1700- Uniform Complaint Procedure  
3225P- Sexual Harassment of Students Procedures  
5012P- Sexual Harassment of Employees Procedures  
3310- Student Discipline  
3130- Students of a Legal Age  
5120P- Fingerprint Background Check Procedure (new)  
5120F- Determination of Eligibility for Hire (new)  
5120F- Privacy Act Statement (new)  
5120F- Dissemination Log (new)  
5122F- Application Rights and Consent to Fingerprint  
5232- Child Abuse and Neglect Reporting  
5228P- Drug and Alcohol Testing for Bus Drivers  
5228F- Acknowledgement of Receipt Form (new)  
5228F2- Request for Records (new)  
5328P- FMLA Procedures  
7220- Use of Federal Title I Funds (new)

The motion to approve the first reading of the above policies came from the policy committee.  
Second: Angela Lamb- passed unanimously.

### **Discussion Items**

#### Board Walk Through

The board walk through is scheduled on Monday, June 7<sup>th</sup> at 3:00 p.m.

#### Board Meeting Location

The board meeting location will be at the boardroom for the June board meeting.

#### Year End Projects

Mr. Crump gave updates on the Athletic Facility projects and presented a bid for air handler for the elementary school.

#### Open Position Update

Mr. Crump informed the Board that he will be doing more interviews for the open positions.

#### Year End Awards Reception

The reception is on Monday, June 1<sup>st</sup>, 4:30 p.m. at the Marias Valley Golf Course.

#### Graduation

The high school graduation is on Sunday, May 30<sup>th</sup> at 3:00 p.m.

#### Correspondence

A retirement letter from Linnet Doane was received. The board and staff thanked her for her years of service and her dedication to the district.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, June 8<sup>th</sup> at 7:00 p.m. Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana.

The meeting was adjourned at 8:17 p.m.

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**BUSINESS MANAGER/CLERK**

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**VICE-CHAIRPERSON OF THE BOARD**

**MINUTES  
May 11, 2021  
Reorganization of the Board**

**CALL TO ORDER**

The reorganizational meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the High School Auditorium at 1001 Valley Street. The meeting was called to order at 8:18 p.m. by Chairperson Rikki James.

Whereas, The Board of Trustees of Shelby School, District No. 14 of Toole County, State of Montana, have received nomination petitions and write-in intent declarations equal to the number of positions to be elected for the Shelby Public School Board, notice was given by the clerk of the district that the Trustee Positions would be filled by acclamation. Therefore, the regular Trustee election was not held on May 4, 2021.

Be it Resolved, Brian Aklestad, of Galata, Montana; Dan Leck of Shelby, Montana and Jay Hould of Shelby, Montana were duly elected by acclamation to fill the Office of Trustee for the term of 3 years.

Swear in newly elected Trustees

The trustees elected by acclamation, Brian Aklestad, Dan Leck and Jay Hould, were sworn in by District Clerk, Carmelita Flynn.

Elect Officers

A motion was made to nominate Rikki James as Chairperson.  
Motion: Richard Jorata Second: Jay Hould  
Rikki James was named Chairperson unanimously.

A motion was made to nominate Chad Scarborough as Vice-Chairperson.  
Motion: Dan Leck Second: Angela Lamb  
Chad Scarborough was named Vice-Chairperson unanimously.

A motion was made to appoint Carmelita Flynn as District Clerk for Shelby School District.  
Motion: Richard Jorata Second: Jay Hould- passed unanimously.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, June 08, 2021 at 7:00p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Chairperson Rikki James adjourned the meeting at 8:21 p.m.

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**BUSINESS MANAGER/CLERK**

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**VICE-CHAIRPERSON OF THE BOARD**