

**MINUTES**  
**August 13, 2019**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairperson Rikki James.

Members present were: Rikki James, Dan Leck, Jay Hould and Angela Lamb. Member(s) absent: Brian Aklestad, Richard Jorata and Krista Mellinger. The superintendent, elementary principal and clerk were present. Visitors present were Suzanne Hough, John Hough, Ron Buck, Ceilon Aspensen, Philip Kleinsasser, Emily and Mac McDermott and Lorette Carter.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the July 09, 2019 regular board meeting.

Motion: Angela Lamb

Second: Dan Leck- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 70307 through 70389. The student activity checks for this month were numbered 15129 through 15137. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Angela Lamb

Second: Dan Leck- passed unanimously.

Void Claim Warrant

A motion was made to void Claim Warrant # 70356 payable to OETC-Organization in the amount of \$2472.00.

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

**Public Comment**

Ron Buck informed the Board that the Shelby Volunteer Fire Department has requested the use of our school facility for the next fire department training.

**Reports**

Safe Routes To School

Lorette Carter told the Board that the Safe Routes To School Program is a very great program that benefit our students health and even parents. She added that it is very important to remind students the dangers of texting while driving. She also gave thanks to Emily McDermott and Angela Lamb who have been participating in this program. She is also thankful for the partnership between the City of Shelby and the Shelby Public Schools to make this program a success.

Art Trip

Ceilon Aspensen, Art teacher for the Junior/High School students discussed her plans for the Art History Tour in Europe. She said that this trip will give students extra college credits and that she trust EF Tours which specializes in school and student trips. She added that the students will be participating in various fundraisers to earn money for this trip. She also said that this trip might happen next year or the year after, depending if the kids will raise enough money.

Superintendent's Schedule

The Superintendent told the Board that he has no upcoming plans.

Public Hearing of 2019-2020 Budget

The Superintendent presented the proposed budget for the 2019-2020 school year.

## ACTION ITEMS

### Adoption of 2019-2020 Budget

A motion was made to adopt the Elementary School budget for the 2019-2020 school year.

#### Elementary District

General Fund	\$2,637,695.53
Transportation	160,000.00
Bus Depreciation	48,502.30
Tuition fund	80,000.00
Retirement	365,000.00
Technology	51,999.10
Flex Fund	45,697.56
Building Reserve	62,855.54
Debt Service	296,838.95

Motion: Jay Hould

Second: Dan Leck- passed unanimously.

A motion was made to adopt the High School budget for the 2019-2020 school year.

#### High School District

General Fund	\$1,583,655.59
Transportation	130,000.00
Bus Depreciation	162,376.95
Tuition	80,000.00
Retirement	230,000.00
Adult Education	70,000.00
Technology	53,549.82
Flex Fund	88,298.93
Building Reserve	195,464.50
Debt Service	148,121.33

Motion: Jay Hould

Second: Dan Leck- passed unanimously.

#### Art Trip

Mr. Crump made a recommendation to approve the Art Trip with no specific dates and to have more conversations about it.

Motion: Jay Hould

Second: Angela Lamb- passed unanimously.

#### Resignation/Retirement

Mr. Crump made a recommendation to accept the resignation of Brandy Kiefer, Danny Hintz and Susan Cleverley. The Board thanked them for their service to the Shelby Public Schools.

Motion: Jay Hould

Second: Angela Lamb- passed unanimously.

#### Hiring

Mr. Crump made recommendations to hire the following:

Maggie Cooper – Cafeteria Staff

Sanna Clark – Math Teacher

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Kariana Bushnell- Elementary Teacher

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Merle Clark Bancroft- Bus Driver

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

#### High School Girls Basketball- 8<sup>th</sup> Graders

Mr. Crump made a recommendation to allow 8<sup>th</sup> grade girls to participate on the JV girls basketball team.

Motion: Dan Leck

Second: Jay Hould- passed unanimously.

Staff Handbook

The Superintendent made a recommendation to approve the staff handbook.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Elementary School Handbook

Mr. Crump made a recommendation to approve the elementary school handbook.

Motion: Angela Lamb

Second: Dan Leck- passed unanimously.

Junior High/High School Handbook

Mr. Crump made a recommendation to approve the junior high/high school handbook.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

Computer Disposal

The Superintendent made a recommendation to sell outdated and unmanageable computers to TEQ Services.

Motion: Angela Lamb

Second: Jay Hould- passed unanimously.

**DISCUSSION**

JH/HS Schedule

Mr. Crump commented that we are lucky to have teachers and a community that support our school system. He added that Sanna Clark will be taking over Kathje Griffis' entire schedule so no additional changes are needed.

Bus Purchase Update

Mr. Crump told the Board that we will be figuring out on how to pick up the new Coyote bus from the manufacturer.

Floor Update

The Superintendent informed the Board that the crew will start working on it on Wednesday.

Concrete Update

The Superintendent told the Board that the project is getting closer to get done.

Opening PIR Days

Mr. Crump informed the Board about the opening PIR days.

Correspondence

25-Year Award from EBMS

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, September 10, 2019 at 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Chairperson Rikki James adjourned the meeting at 8:32 p.m.

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**BUSINESS MANAGER/CLERK**

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**CHAIRPERSON OF THE BOARD**