

MINUTES
April 10, 2007

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Elda Nichols, Barb Mercer, Greg Matteson, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were John Gardipee, Cam Seubert, Lynda Fretheim, Helen Brown, Carla McNamara, Gayle Fenger, Tim Fenger, Vicky Warila, Sanna Clark, Lisa Ballantyne, Wendy Reynolds, Marla Hasquet, Kurt Brauchle, Nancy Martin, Tawnee Hartwell, Dawna Widmar, Jack Widmar, Peggy Taylor, JoEve Aikins, Sara Jo Aikins, Rikki James, Donna Matoon, Kathy Brown, Joe Rapkoch, Kathy Cleverly, Charlotte Hanson, Joan Stewart, LouEllen Wanken and Shawn Clark.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the March 13, 2007, regular meeting as amended.
Motion: Greg Matteson Second: Barb Mercer – passed unanimously.

PUBLIC COMMENT

Comment on any public matter

None

Community Positive Comment on District Operations

Kevin Mitchell shared a letter from the Office of Public Instruction congratulating Marigail Sveum on the Fiscal Year 06 audit that is entirely free of audit findings – no small accomplishment. Mr. Mitchell mentioned that in his 9 years on the Board, this is the first time this has happened. Vicky Warila reported that Fabio was outstanding at the State Geography Bee and was one question away from the finals. He represented Shelby very well. Wendy Reynolds said the play was awesome. Sanna Clark reported the results are back from the math competition. There were a number of superiors and honorable mentions. Barb Mercer said she attended the meeting when Mr. Fauque and students from North Toole County High School talked about their science fair. This meeting was well attended and very informational. Shawn Clark said Ron Buck is really getting the site council going. Mark Grotbo echoed Barb Mercer that the meeting was very positive and listening to the Sunburst students was very impressive. Shawn Clark said we will be looking into some kind of ISI program. Vicky Warila announced they will be holding their first History Fair May 15th at 7:00 p.m. The fair will include all 7th and 8th graders. Shawn Clark said we will be looking at student lead conferences. Tom Rogers said the welcome assembly for the students from Mexico is tomorrow at 8:45 a.m.

REPORTS

Presentations

Vicky Warila and Kathy Cleverly gave a presentation on student lead conferences.

Administrator's Written Reports

The Elementary Principal, Middle School/High School Principal and Superintendent submitted their written reports to the board.

Mr. Rapkoch added to his written report saying there will be a Safe Routes to School workshop at the Elementary School this Saturday from 1:00 to 4:00.

Mr. Clark added to his written report with a handout of information for the Ag Program. The information was on a new elective class for next year's 7th and 8th graders. Mr. Clark also added that Mr. Fauque said he would be interested in helping us get an ISI program started.

INFORMATION ITEMS

Mr. Rogers reported that a new budget sheet came out at 4:00 p.m. today which indicates that we have the ability to run levies, but advised we wait and see what happens with the legislature.

PERSONNEL ACTION ITEMS

A motion was made to hire Jeanne Wigen as a bus driver.

Motion: Joe Sisk Second: Joe Larsen-passed unanimously.

A motion was made to accept the resignations/retirements of Sharon Bashor as Librarian, Jan Buyske as Secretary, Timothy Clark as Health Enhancement Teacher, Carol Lybbert as a Bus Driver, Keely Huso as Third Grade Teacher, Tom Rogers as Superintendent and Nicole Sanford as Vocal Music Teacher.

Motion: Joe Larsen Second: Mark Grotbo-passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office. The approved warrants were numbered 57726 through 57823. The student activity checks for this month were numbered 8435 through 8517.

Motion: Greg Matteson Second: Barb Mercer - passed unanimously.

Clerk's Report

Student Activity check number 8469 needs to be voided. The check was payable to Browning Middle School for district wrestling entry fee. Browning schools returned the check with a note that they still owed us for the final four basketball tournament, "so now we are even".

A motion was made to void the above mentioned check.

Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

An invoice was received from HiLine Redi-Mix for cement for the pole vault pit. The invoice, totaling \$367.85, was marked "Paid-Donation". The clerk sent a thank you note around for the board to sign thanking the HiLine Redi-Mix for their donation.

The "new" ceremony recognizing the Golden Gavel award winners will be May 16th in Great Falls at the Heritage Inn. This is the same day as the trip planned to Missoula to observe their Senior Project Interviews. Elda Nichols indicated she may be able to attend the awards ceremony to receive the Golden Gavel Award. Kevin Mitchell and Mark Grotbo may attend the Great Falls award ceremony. Marigail Sveum said she would accompany Elda if no one else was able to attend.

The May board meeting scheduled for May 8th is the same day as the Annual School Election, so the clerk asked if the date could be changed. It was discussed to reschedule the regular May board meeting to be held Monday, May 14th.

A motion was made to change the May board meeting date to May 14, 2007 at 7:00 p.m.

Motion: Joe Larsen Second: Elda Nichols - passed unanimously.

Discussion and possible action on adoption of a new Reading series

Peggy Taylor presented the recommendation of the Reading Committee. The MacMillan/McGraw-Hill Series was recommended by the committee at a projected cost of \$40,000.

Mr. Rapkoch said he wanted to publicly thank and congratulate the reading committee on putting in over 1000 hours on this.

Mr. Rogers added this was an Elementary School goal for the year.

A motion was made to approve the recommendation of the committee to adopt the new reading series.

Motion: Mark Grotbo Second: Elda Nichols – passed unanimously.

Discussion and possible action regarding Senior Project

A motion was made to discuss the Senior Project.

Motion: Joe Larsen Second: Elda Nichols

The following community members commented on the Senior Project:

Tawnee Hartwell, Gayle Fenger, Helen Brown, Jack Widmar, Cam Seubert, Carla McNamara, Tim Fenger, Vicky Warila, Lisa Ballantyne, Wendy Reynolds, Marla Hasquet, Nancy Martin, Donna Matoon, Dawna Widmar, Kathy Brown, Lance Stewart, Joan Stewart and John Gardipee.

The motion passed unanimously.

A break was taken at 10:02 p.m. The meeting reconvened at 10:09 p.m.

A motion was made to implement a Senior Project only for next year as presented with a research project required in Senior English and with the Portfolio work accomplished and required. The other projects will be voluntary.

Motion: Joe Larsen Second: Barb Mercer

After discussion, Joe Larsen withdrew his motion.

A motion was made to institute the Senior Project on a pilot basis for one year on a voluntary basis implementing the new portions voluntarily and keeping the existing portions in the curriculum.

Motion: Mark Grotbo Second: Joe Larsen – passed unanimously.

Recommendations for teaching contracts for 2007-2008 school year for tenured and non-tenured teachers

A motion was made to hire the following tenured teachers from Shelby Elementary School and Cam Rose School:

Peggy Taylor	JoEve Aikins	Barb Donnell
Jeanean Haugestuen	Cristine Steinbacher	Kimberly Hayes
Chris Leary	Penny Stevens	Shelly Wanty
Kelly Hayes	Tammarah Robertson	Sara Aikins
Sharon Bashor	Tom Reynolds	Donna Sparks
Kristin Wiederrick		

Motion: Barb Mercer Second: Greg Matteson – passed unanimously.

A motion was made to hire the following teacher from Shelby Elementary School for a fourth consecutive contract gaining tenure:

Sara Kincaid

Motion: Elda Nichols Second: Mark Grotbo – passed unanimously.

A motion was made to hire the following Non-Tenured teachers from Shelby Elementary School:

Janelle Lutke	Brandy Kiefer	Keely Huso
Ronnie Goodan	Suzanne Hough	Anna Edgar

Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

A motion was made for non-renewal of the contract of Philip Combs.
Motion: Barb Mercer Second: Greg Matteson – passed unanimously.

A motion was made to hire the following tenured teachers from Shelby Middle School:
Kathy Cleverly Rob Lee Jane Shaffer
Tracy Stevens Vicky Warila
Motion: Elda Nichols Second: Mark Grotbo – passed unanimously.

A motion was made to hire the following Non-Tenured teacher from Shelby Middle School:
Joan Svennungsen
Motion: Elda Nichols Second: Greg Matteson – passed unanimously.

A motion was made to hire the following tenured teachers from Shelby High School:
Sanna Clark Clayton Davis Charlotte Hanson
Brian Hayes David Madison Sharol O'Brien
Ula Omdahl Holly Pepprock Wendy Reynolds
Janet Smedsrud Molly Springer Eric Tokerud
Lauri Tokerud Ray Wanty
Motion: Greg Matteson Second: Elda Nichols – passed unanimously.

A motion was made to hire the following teacher from Shelby High School for a fourth consecutive contract gaining tenure:
Ron Gruber
Motion: Joe Sisk Second: Elda Nichols
In favor: Joe Sisk, Elda Nichols, Mark Grotbo, Joe Larsen, Barb Mercer and Kevin Mitchell
Opposed: Greg Matteson
Motion passed

A motion was made to hire the following teacher from Shelby High School for a fourth consecutive contract gaining tenure:
Bruce Sailer
Motion: Mark Grotbo Second: Joe Sisk – passed unanimously.

A motion was made to hire the following Non-Tenured teachers from Shelby High School:
Julia Arnold Tim Clark Holly Olszewski
Nicole Sanford
Motion: Joe Larsen Second: Elda Nichols – passed unanimously.

Call for bids – District Liability Insurance

A motion was made to instruct the clerk to call for bids for the District Liability Insurance.
Motion: Elda Nichols Second: Mark Grotbo - passed unanimously.

Discussion and possible action on Superintendent Search

A motion was made to discuss the procedures for conducting the superintendent search.
Motion: Joe Sisk Second: Mark Grotbo
Mr. Rogers shared some personal thoughts on the superintendent search.
The board decided to close the applications May 7, 2007, at 4:00 p.m.
The screening of applications is scheduled for May 10, 2007 at 5:00 p.m.
The interviews are scheduled to be held May 17 and 18, 2007.
A special meeting was set for April 26, 2007 at 7:00 p.m. to discuss the questions for the interviews and decide upon a rating system for the applications.
The salary range for the new superintendent was set at \$70,000 to \$75,000 and that is for 260 work days.
The motion passed unanimously.

CORRESPONDENCE

The letter from the OPI congratulating District Clerk, Marigail Sveum on a job well done regarding the fiscal year 2006 audit entirely free of audit findings that was previously mentioned by Mr. Mitchell.

A letter was received from Richard Letang, Director of Field Services for the Montana Public Employees Association giving official notice that they intend to begin bargaining on the Custodian and Bus Driver Agreements.

NEXT MEETING OF THE BOARD

Regular Meeting, Monday, May 14, 2007, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

A motion was made to adjourn the meeting at 11:24 p.m.
Motion: Joe Sisk Second: Mark Grotbo - passed unanimously.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD