

**MINUTES**  
**April 14, 2009**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:01 p.m. by Chairperson Elda Nichols.

Members present were: Barb Mercer, Greg Matteson, Joe Larsen, Joe Sisk, Mark Grotbo, and Michelle Edwards. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Shawn Clark, Joe Rapkoch, John Hough, Carla McNamara, Wanda Zell, Brian Aklestad, Dawn Wagner, Lena Tronsen, Tonia Mertz, Angela Champaneria, Peggy Taylor, Sharol O'Brien, Sanna Clark, Ula Omdahl, Lisa Banka, Ron Gruber, Camille Seubert, Donna Sparks, and Kristin Wiederrick.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the March 10, 2009, regular meeting as submitted.  
Motion: Joe Larsen    Second: Joe Sisk- passed unanimously.

A motion was made to approve the amended minutes of the April 10, 2009, special meeting as submitted.  
Motion: Joe Larsen    Second: Joe Sisk- passed unanimously.

**PUBLIC COMMENT**

Comment on any public matter

Chairperson Elda Nichols read the laws pertaining to discussion on school related issues.

Sanna Clark informed the public that they could sign up for Adult Ed classes by contacting her or Casey Smith. RECCS is holding these classes on Sat. May 9<sup>th</sup>.

Community Positive Comment on District Operations

Peggy Taylor said that the junior students had a wonderful time on the Explore America trip. The kids were well behaved and it was a great learning experience.

Sharol O'Brien said that Marvin Christianson stopped by the school after recuperating from his surgery and that he looked great.

Trustee Joe Sisk thanked Joe Larsen for his years of service on the school board.

**REPORTS**

Shelby Elementary School

Mr. Rapkoch said that the RTI implementation process goes into the next phase when the Core Team attends the training sessions in Helena on April 27<sup>th</sup> & 28<sup>th</sup>. Their visit to Choteau was very successful as they were able to pick up on many ideas and strategies that they can implement into their program. The CRT's went very well. The students had a very positive attitude throughout the testing period. He gave a big thanks to Donna Sparks for coordinating and organizing the CRT testing. The Science Curriculum Committee along with the middle school and high school Science teachers will be meeting to discuss the Science program and the possibility of finding a

district-wide textbook series for Science. The Shelby Elementary will be hosting the “Catch the Wind” program through Mortensen Construction on Tuesday, April 22<sup>nd</sup> for the 3<sup>rd</sup> -6<sup>th</sup> graders.

#### Shelby Middle/High School

Mr. Clark said that Shelby High School will be hosting a Circus of Science Family Science night. The program will include SpectrUM which includes world class hands-on science exhibits, activities, and educators. Mr. Clark would like to implement block scheduling into the high school. He talked about the advantages and disadvantages of block scheduling and gave the board two different schedules to consider. The senior class will be taking their senior trip to Whitefish for a day of bowling, and laser tag. Mr. Clark thanked Mike Alford for the great job he has done as an aide for the Alternative Ed students.

#### Superintendent’s Report

Mr. Genger reported that he has only received one bid on the addition of classrooms in the storage area at the Administration Office. He would like to wait until May to see if anyone else is interested in putting in a bid.

He talked to Technology Coordinator John Hough to see if anything could be done through technology to limit the use of cell phones in the school building. Mr. Hough said he is looking into different options. The district and board members are looking at developing a policy limiting the use of cell phones and other electronic devices to ensure the safety of the students.

Mr. Genger presented the board members with the proposed school calendar for the 2009-2010 school year. The first day of school for the students would be August 25<sup>th</sup> and the last day, May 28<sup>th</sup>. The teachers would like a PIR day on May 27<sup>th</sup> with no students but board members were concerned that the students would not show up on the final day the 28<sup>th</sup>. The start date and end date were approved but the PIR days are still being finalized. Joe Larsen and Mark Grotbo expressed that they would like to see the school year be longer to provide a more extensive education for our students.

A break was taken at 8:04 p.m. The meeting reconvened at 8:12 p.m.

#### **INFORMATION ITEMS**

##### Preliminary Budget(s)

Mr. Genger gave the following Preliminary Budget Report:

Preliminary Budget(s) Maximum budget authority for the Elementary \$2,442,733.74 (with a levied amount of \$31,585.28 =5.05 mils) this amounts to a \$600.00 increase to this year’s budget. Highest budget authority without a vote for the High School is \$1,529,424.00. This amount is \$6,935.00 more that the current High School budget. Both budgets are based on 0% growth from the State’s funding formula. These amounts are based on the worst case scenario. The district has decided to run an elementary general fund levy in the amount of \$31,585.05. The actual tax increase could be less due to the anticipated growth of the county’s tax base due to the wind farm.

##### Bullying/Harrassment/Intimidation Issues

Dawn Wagner spoke to the board about her concerns about bullying at the elementary school. The concerned parties decided to form a committee to address this issue. The committee members are as follows: Trustee Greg Matteson, Trustee Michelle Edwards, Elementary Principal Joe Rapkoch, Dawn Wagner, Lena Tronson, Wanda Zell, and Tonia Mertz.

##### Cell Phone/Electronic Device use on school grounds

After discussion in Mr. Genger’s superintendent’s report about electronic devices and cyberbullying the board members asked Mr. Genger to contact other schools to see what kind of

policies they have in place. Mr. Genger said he would contact Joe Brott at MTSBA for more information concerning this issue.

### Sports Complex

Mr. Genger and board members Elda Nichols and Greg Matteson met with city officials, and engineers to discuss issues with the Sports Complex. It was decided that drainage was the key issue and that is was the first priority. The first week in May has been tentatively set for work to begin on the drainage. The Red Horse Unit from Malstrom Air Force Base has offered to help with this project free of charge.

## **PERSONNEL ACTION ITEMS**

### Hiring of 2009-2010 Certified Staff

A motion was made to hire the following JH/HS teachers for the 2009-2010 school year: Kathy Johnson, Brian Hayes, Curt Leeds, Charlotte Hanson, Clayton Davis, Eric Tokerud, Lauri Tokerud, Holly Pepprock, Janet Smedsrud, Joan Svennungsen, Julia Arnold, Kathy Cleverly, Ray Wanty, Robert Lee, Ron Gruber, Sanna Clark, Sharol O'Brien, Tyson Byers, Tracy Stevens, Ula Omdahl, Vicky Warila, Mike White, Cris Steinbacher, Wendy Reynolds, HS/MS Principal Shawn Clark.  
Motion: Joe Sisk Second: Joe Larsen - passed unanimously.

A motion was made to hire the following Elementary teachers for the 2009-2010 school year: Barbara Donnell, Brandy Kiefer, Christine Leary, Donna Sparks, Janelle Lutke, Jennifer Klette, JoEve Aikins, Kelly Hayes, Kimberly Hayes, Kristin Wiederrick, Peggy Taylor, Prudy Hulman, Sara Aikins, Sara Kincaid-Park, Shelly Wanty, Suzanne Hough, Tammerah Robertson, Tom Reynolds, Veronica Goodan, Mallory Stinger, Penny Stevens, Elementary Principal Joe Rapkoch.  
Motion: Mark Grotbo Second: Barb Mercer - passed unanimously.

## **ACTION ITEMS**

### Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The approved warrants were numbered 60304 through 60424. The student activity checks for this month were numbered 9596 through 9665. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.  
Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

### Clerk's Report

A motion was made to cancel the following student activity warrants:  
#9634-9636

Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

There were no student attendance agreements to be presented this month.

One individual transportation contract was presented for the child of Kirby and Kelly Lohr. A motion was made to accept the agreement.

Motion: Mark Grotbo Second: Michelle Edwards - passed unanimously.

### Action on Senior Trip

A motion was made to allow the seniors to take their senior trip to Whitefish.

Motion: Joe Sisk Second: Michelle Edwards - passed unanimously

Second Reading/Adoption of Policy Updates

Second Reading of policies 1700, 2161P, 2333, 2410, 3231, 3310, 5015, 5130.

A motion was made to adopt the policy updates.

Motion: Barb Mercer

Second: Greg Matteson - passed unanimously.

School Calendar

A motion was made to approve the beginning and ending dates of the 2009-2010 school calendar.

PIR dates are still being discussed.

Beginning Date: August 25<sup>th</sup>      Ending Date: May 28<sup>th</sup>

Motion: Joe Larsen

Second: Greg Matteson - passed unanimously.

**CORRESPONDENCE**

The board received a letter from OPI notifying them of our schools accreditation standard. Grades K-12 received regular accreditation standard. The Camrose Colony received regular accreditation with deviation. This was due to the fact that there were too many children for the classroom size.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, May 12, 2009, at 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

A motion was made to adjourn the meeting at 10:01 p.m.

Motion: Joe Larsen

Second: Mark Grotbo - passed unanimously.

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**BUSINESS MANAGER/CLERK**

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**CHAIRMAN OF THE BOARD**