

MINUTES
September 11, 2012

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:02 p.m. by Chairperson Brian Aklestad.

Members present were: Brian Aklestad, Rikki James, Joe Sisk, Felicia Midboe, Mark Cross and Jay Hould. Member(s) absent: Tom Carter. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Suzanne Hough, John Hough, Shawn Clark, Sara White, Peggy Taylor, Sharol O'Brien, Matt Berg, Kathy Cleverly, Craig Widhalm, Briana Wipf, Eve Jacobson, Carla McNamara and Brice Stewart.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the amended minutes of the August 14, 2012, regular meeting.

Motion: Joe Sisk

Second: Felicia Midboe- passed unanimously.

PUBLIC COMMENT

None

Positive comment on District Operation

Mr. Genger thanked Felicia and Brian Midboe for all the work they have donated to the District. Chairperson Brian Aklestad said it was a nice opportunity to meet the new teachers. High School Principal Shawn Clark told the Board that Jill Conant did a really good job in organizing the September 11 assembly.

REPORTS

Shelby Elementary School

Elementary School Principal Peggy Taylor reported that there are 235 students registered in kindergarten through sixth grade. She said that they had several days of moving and rescheduling but all routines are starting to be finalized including the lunchroom and walking program. She also reported that there was a parent information meeting on August 30th. Mrs. Taylor told the Board that each month she will invite students to come have lunch with the Principal at a special table they are setting up and she also plan to sit with the individual classes during lunch. She explained to the Board that they are looking on a research about lunchroom behavior and considering some options to improve the atmosphere for example playing a classical music.

High School Report

High School Principal Shawn Clark reported that the student leadership retreat was held the first week of August at the Darrell Fenner 4-H Camp, south of Big Fork. He said that the retreat has been hosted by the Shelby High School student council for the past ten years and provides students with a great opportunity to try new things, work together and make plans for an exciting and meaningful school year. He told the Board that tutoring sevicees will be offered to a number of students throughout the day. Mr. Clark also said that there are sixteen students currently enrolled in the Alternative School and the program will give five of those students the opportunity to graduate this year by being able to take additional classes as well as make up classes from previous years.

Superintendent Report

Superintendent of Schools Matt Genger reported that the elementary school roof has been completed. He said that he will ask the contractor for the project which is Swank Enterprises, for a

letter ensuring the District the other portions of the roof do not have structural deficiencies and that Swank and the steel manufacturer for the roof will take responsibility for the roof if it proves deficient. He informed the Board that there are three new applicants for the custodial position and that the current crew has been making up the difference in cleaning classrooms but unfortunately maintenance on the grounds are behind schedule. He also reported on the preliminary numbers of enrollment which are 145 students for high school, 58 students for middle school and 237 students for elementary school.

Personnel Action Items

A motion was made to hire Jaime Jacobsen as the new Camrose Colony teacher for the 2012-2013 school year.

Motion: Rikki James

Second: Mark Cross- passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 64281 through 64397. The Student Activity checks for this month were numbered 11501 through 11564. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Sisk

Second: Felicia Midboe- passed unanimously.

Clerk's Report

A motion was made to void warrant number 64219 payable to EMC Insurance Companies.

Motion: Rikki James

Second: Mark Cross- passed unanimously.

Second Reading and Adoption of Policies

A motion was made to approve the second reading and adoption of policies number 1400, 2510, 3120, 2612P, 5010, 5140, 5328, 5328P, 5450, and 5500.

Motion: Jay Hould

Second: Joe Sisk- passed unanimously.

There will be a third and final reading of these policies as requested by Trustee Jay Hould.

First Reading of Policy # 3416

A motion was made to approve the first reading of policy number 3416.

Motion: Mark Cross

Second: Felicia Midboe- passed unanimously.

Adoption of Elementary and Staff Handbooks

A motion was made to adopt the Elementary handbook as presented.

Motion: Felicia Midboe

Second: Rikki James- passed unanimously.

The motion to approve the staff handbook was moved to a later date.

Correspondence

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, October 09, 2012 at 2:30 p.m.
Location will be determined later.

ADJOURNMENT

Chairperson Brian Aklestad adjourned the meeting at 7:53 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD