

MINUTES
September 12, 2006

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Chairman Kevin Mitchell.

Members present were: Kevin Mitchell, Barb Mercer, Greg Matteson, Elda Nichols, Mark Grotbo, Joe Larsen and Joe Sisk. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Lyle Kimmet, Cris Steinbacher, Cookie Bashor, Sara Aikins, Donna Sparks, Lorette Carter, Tom Carter, Ron Migneault, Sanna Clark, Charlotte Hanson, George Waldner, Peter Hofer and David Madison.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the August 8, 2006, regular meeting and the August 21, 2006, special meeting as submitted.

Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

PUBLIC COMMENT

Comment on any public matter

None

Community Positive Comment on District Operations

Barb Mercer observed the DIBELS program this week and really enjoyed it. Joe Rapkoch said Sara Aikins received notice that 16 of last year's 3rd graders are published poets in "Celebration of Young Poets". Congratulations to Sara and those students for being published. Kevin Mitchell commented on the great start to the school year adding that the buildings look great and thanks to everybody. Joe Sisk said the breakfast was great the other day.

REPORTS

School Presentations

Elementary – Donna Sparks

Mrs. Sparks spoke on several items. They are beginning the classroom guidance this week concentrating on organizational and homework strategies. Positive attitude work with the 6th grade is coming up. Every other week Mrs. Sparks will join the 6th grade reading class. Peer mediators will meet next week. This is a group of 12 5th and 6th grade students that help solve minor disagreements. There are a high number of students that have volunteered in different areas such as in the lunchroom, library and as playground scanners.

Administrator's Written Reports

Shelby Elementary School – Mr. Rapkoch's report shared that the start of the school year was very smooth. The Elementary School held their open house the night before school started which seemed to help with the smooth start. The goal setting meetings are being scheduled so the professional development objectives can be set. The first site council meeting is scheduled for September 26th. This first meeting is to establish the council's set of By-laws, so we can establish the foundation to run these councils. The Balanced Leadership Conference is September 7th and 8th. Several calendar items were listed.

Shelby Middle/High School - Mr. Clark's report recognized Jeren Starr and Emily Gravens for scoring in the top 2% of all participating Montana students on the Montana University System Writing Assessment. Mr. Madison is assembling a committee and directing research and creation of a senior portfolio project. The committee will present at the March board meeting. Initial names for the Ag committee have been submitted. This committee will be in charge of presenting a concrete plan to resurrect the Ag program at the March meeting. The second week of school will engage the freshman student in the Seven Habits of Highly Effective Teens materials. Mrs. Pepprock and Mr. Wanty are team teaching AP English Compositions and AP US History. The Middle School teachers will be reinventing the Middle School schedule. Fall athletics are underway. The Middle School students lack playground areas and locker space. The shop ceiling tiles need attention and Mr. Hayes appreciates the new ventilation system in the shop. The football/track complex needs attention. The middle school and high school sports schedules were listed.

Superintendent's report - Mr. Rogers' report reminded the board that the budget work session is scheduled for Monday, the 18th. The doors have been replaced in the elementary gym and the automatic door openers are installed. The new overhead doors in the shop are also installed and the gym and auditorium doors will be completed next. The roof repairs at the high school are also completed. The unions that were leaking in the elementary heating system have been repaired but the seals are wearing and need to be replaced. The opening enrollment figures are: Shelby Elementary 254, Cam Rose 20, Shelby 7-8 101 and Shelby High School 193 for a total of 568. This is down 17 students overall from the end of last school year. We have 2 full-time students in alternative school and 4 others that take one or more classes each day. MCEL is coming up October 18-20; please let Marigail know if you will be attending. The NSBA Annual Conference is April 14-17 in San Francisco, please let Mr. Rogers know as soon as possible if you are interested in attending.

School Presentations

High School - David Madison

Mr. Madison shared a pamphlet that included a sample PSAT/NMSQT test. This test is offered to the Sophomores and Juniors. Mr. Madison tells the students that this is the most difficult test they've had up to this point in their life. Mr. Madison also handed out a handbook of guidance and counseling, which included the dates of the several tests available to the students.

INFORMATION ITEMS

Tom Carter - Recognition Program - Tom spoke about starting up a program to honor community members that are or were supporters of our sports programs. One idea was to paint the seat they use/used in the gymnasium. He said he is open to suggestions and ideas, but would really like to see the program get set up. The board agreed with this idea and it was decided to set up a committee to establish the program.

Lyle Kimmet - Custodian's Insurance - Lyle spoke about the increase in the insurance premiums being more than the raises received this year and asked about the possibility of looking into other companies for coverage. The board mentioned that negotiations will be starting early 2007 and this could be discussed then.

A break was taken at 8:29 p.m. The meeting reconvened at 8:39 p.m.

PERSONNEL ACTION ITEMS

A motion was made to approve the list of activities sponsors as presented.

Motion: Joe Larsen Second: Elda Nichols - passed unanimously.

A motion was made to approve the list of substitute teachers as presented.

Kevin Mitchell and Joe Sisk abstained from the vote because each has a relative(s) included in the list.

Motion: Greg Matteson Second: Barb Mercer - passed unanimously.

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Sisk Second: Mark Grotbo - passed unanimously.

Clerk's Report

Student attendance agreements were presented for the children of Anna and Joe Fretheim and Ron and Kari Kinyon. A motion was made to accept the agreements.

Motion: Mark Grotbo Second: Elda Nichols - passed unanimously.

The clerk informed the board of an upcoming MTSBA workshop in Missoula on the 25th. She asked that any members that would like to attend please let her know by Monday the 18th and she will submit the registration.

The clerk reminded the board to let her know by tomorrow if they plan to attend MCEL or not so she can submit the rooming list to the motel.

Adoption of District Goals

SHELBY PUBLIC SCHOOLS DISTRICT GOALS

Primary Goal:

All students will be proficient as measured by the state assessments by the 2013-2014 school year.

2006-2007 Goals:

- 1) Increase student achievement by offering a challenging curriculum with a variety of programs that challenge and stimulate individual student needs while having high expectations for success from all students and staff.
- 2) Develop and advance internal communication between the board, administration, staff, and students; improve and promote external communication between the schools and parents/community.

A motion was made to adopt the goals.

Motion: Joe Larsen Second: Mark Grotbo - passed unanimously.

Mr. Rogers informed the board that the action plan will come to the board at the November meeting.

First Reading of policy revision/additions

First Reading of policies 3231, 3345, 5140, 5322, 5430 and 7400. Joe Sisk moved to hear the first reading and Barb Mercer seconded. There was no vote taken, as this was just a first reading.

CORRESPONDENCE

A letter was received from Richard Letang, Director of Field Services for the Montana Public Employees Association. The letter was referencing the raise in the insurance premium for the custodians. This issue was addressed earlier by Lyle Kimmet in the Information Items.

NEXT MEETING OF THE BOARD

Special Meeting, Monday, September 18, 2006, at 7:00 p.m.

Regular Meeting, Tuesday, October 10, 2006, at 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

A motion was made to adjourn the meeting at 9:14 p.m.

Motion: Elda Nichols Second: Mark Grotbo – passed unanimously.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD

DRAFT