

MINUTES
December 12 , 2011

CALL TO ORDER

The District Building Tour began at the Shelby Elementary School at 901 Valley Street. The meeting was called to order November 16, 2011, at 11:00 a.m. by Vice-Chairperson Tom Carter.

Members present were: Tom Carter, Elda Nichols, Felicia Midboe and Rikki James. The Superintendent was present throughout the entire tour.

The Board toured the Shelby Elementary School, Vo-Ed Building and the Shelby High School.

Tom Carter has to leave so it was no longer a quorum and the building tour was adjourned at 12:55 p.m. The other members stayed and continued the walk through until 1:55 p.m.

The regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order on December 12, 2011 at 7:00 p.m. by Chairperson Mark Grotto.

Members present were: Mark Grotto, Joe Sisk, Brian Alstead, Rikki James and Felicia Midboe. Member(s) absent: Elda Nichols and Tom Carter. The superintendent and clerk were present. Visitors present were Shawn Clark, John Hough, Peggy Taylor, Charlotte Hanson, Pru Lybeck, Janelle Lutke, Kelly Hayes, Ron Gruber, Sanna Clark, Sharol O'Brien, Ula Omdahl, Dana Hellinger, Maria Elena Lopez, Mari Sanchez, Carla McNamara, Eve Jacobson, Mark Cross, Jay Hould, Diane Hould, Annette Long, Larissa Long, Emily McDermott and Philip Kleinsasser.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the November 7, 2011, regular meeting.

Motion: Brian Aklestad

Second: Felicia Midboe- passed unanimously.

PUBLIC COMMENT

Comment on any public matter

Mark Cross shared his comments with the Board on what he learned about the four day school week during the visit at Jefferson County High School.

Positive comment on District Operation

The Superintendent commented on the wonderful concert. Carla McNamara pointed out that the Speech and Drama is still doing very well.

REPORTS

Shelby Elementary School

Peggy Taylor reported that the Kindergarten Class was the winner of the roller skating party for recycling the most paper and newspaper on America Recycles Day on November 15th. They brought in over 800 pounds of recycling. She thanked the National Honor Society and the City of Shelby for their help with this project. The Home N School has scheduled the annual Santa Store in the Elementary Cafeteria on December 14th from 3:30 to 7:30 p.m. She also reported that part of the RTI process is to build capacity in the building and the Leadership Team is doing that by sharing information with the whole staff. They developed an area of the teacher's lounge into an information corner. There are bookshelves with resources and a bulletin board with our referral forms and the first edition of RTI newsletter. She told the board if they want to learn more about Response to Instruction/Intervention, please feel free to check out the corner.

Shelby Middle/High School

Shawn Clark presented his written report to the Board.

Superintendent's Report

Mr. Genger reported that the elementary building comfort level is much higher with the addition of insulation, vapor barrier, sheet rock and other materials . The gymnasium and locker rooms are much warmer during the cold weather. Both Trane and Ray Dawes have visited the building and are working on the HVAC system to engineer the system to operate at the highest efficiency possible. He said that the gas pressure problem is currently being studied and remedied. He is hoping to schedule a Facilities Committee meeting before the January board meeting to discuss and prioritize future projects.

INFORMATION ITEMS

Visit at Jefferson County High School

Members of our district visited the Jefferson County High School to get some information on the four day school week. Comments were heard, but more were on positive sides. For example, detentions are served on Fridays, so the students are generally more concerned with their behavior to avoid having to serve detention, students have more time to spend with family and friends, more time to do their homework during the long weekend and that they learn much or more material each day as in a five day week.

MTSBA Law Workshop

John Hough reported that the workshop was enjoyable, except nobody agreed on anything. MTSBA has implemented a policy for Social Networking not to catch students and teachers doing something wrong but more on protecting them.

Projected Costs of Elementary Building Energy Recovery

Ray Dawes estimate was \$10,000 to \$15,000 for the study to determine the actual amount the District over paid due to insufficient or improper design.

PERSONNEL ACTION ITEMS

A motion was made to hire Ron Buck as an Elementary Educational Aide.

Motion: Rikki James

Second: Felicia Midboe- passed unanimously.

A motion was made to approve the Elementary Principal Internship for Peggy Taylor.

Motion: Rikki James

Second: Felicia Midboe- passed unanimously.

ACTION ITEMS

Early Graduation Request

The action was done on a closed session as requested. A motion was made to grant an early graduation for Larissa Long.

Motion: Joe Sisk

Second: Rikki James- passed unanimously.

Extend Early Retirement Incentive

A motion was made to extend the retirement incentive to five years with an expiration date set on Monday, February 13, 2012 at 5:00 p.m.

Motion: Brian Aklestad

Second: Felicia Midboe- passed unanimously.

Payment of Stipend

A motion was made to pay a stipend of \$12,000.00 to Matt Genger for elementary principal duty and \$3, 500.00 to Peggy Taylor for elementary head teacher duty.

Motion: Rikki James

Second: Felicia Midboe- passed unimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 63523 through 63607, with the exception of warrant number 63536. The Student Activity checks for this month were numbered 11102 through 11181. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Brian Aklestad

Second: Joe Sisk- passed unanimously.

Clerk’s Report

There were no claim warrants and student activity checks to be voided.

CORRESPONDENCE

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, January 10, 2012, 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

A motion was made to adjourn the meeting at 8:43 p.m.

Motion: Joe Sisk

Second: Brian Aklestad – passed unanimously.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD