

**MINUTES
December 8, 2009**

CALL TO ORDER

The District Building Tour began at the Shelby Elementary School Cafeteria at 901 Valley Street. The meeting was called to order November 18, 2009, at 12:00 a.m. by Chairperson Elda Nichols.

Members present were: Elda Nichols, Barb Mercer, Greg Matteson, Joe Sisk, and Brian Aklestad. Member(s) absent were: Supt. Matt Genger, Michelle Edwards and Mark Grotbo. The clerk was present throughout the entire proceedings. Visitors present were Shawn Clark and Lyle Kimmet.

The Board toured the Shelby Elementary School, Shelby High School, the Vo-ed building, and the Historic Middle School (Alternative Ed School).

The building tour was adjourned at 2:00 p.m.

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:01 p.m. by Chairperson Elda Nichols.

Members present were: Elda Nichols, Barb Mercer, Greg Matteson, Joe Sisk, and Brian Aklestad. Member(s) absent: Mark Grotbo and Michelle Edwards. The superintendent and clerk were present throughout the entire proceedings. Visitors present were Joe Rapkoch, Shawn Clark, Carla McNamara, Sanna Clark, and Sharol O'Brien.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the November 10, 2009, regular meeting.
Motion: Greg Matteson Second: Barb Mercer - passed unanimously.

PUBLIC COMMENT

Comment on any Public Matter

None

Community Positive Comment on District Operations

Carla McNamara asked what the protocol is when activity trips have been cancelled due to bad weather. Mr. Clark told her that the bus driver has the say on whether or not the trip will be cancelled. Sharol O'Brien said that yearbooks are for sale. Barb Mercer commented that the Veteran's Day Assembly was very well done and a very positive thing for the community. Joe Rapkoch said that the 5th grade students attended a symphony in Great Falls and were the best behaved kids in the bunch. He also said that the 6th graders Egyptian Assembly was well received and fun. Mr. Genger said that K-12 students sent out 250 Christmas cards to the soldiers. Mr. Genger's son Noah gave him the contact information for the soldiers.

REPORTS

Elementary Principal's Report

Mr. Rapkoch reported that there will be a parent meeting for the Olweus Bully Prevention Program on Thursday, January 7th and 7:00 p.m. in the elementary cafeteria. On Friday, January 8th at 1:00 p.m. will be the kick-off celebration for the Olweus Bully Prevention Program. He gave a powerpoint with information on the Olweus Program. He said that the students have taken a survey with questions about bullying. He also thanked Alice Burchak for her help in getting the conservation grant. The elementary Special Education Program will be audited next Tuesday.

High School Principal's Report

Mr. Clark said that he was going to talk to Mark Daniels to try and get a program in place to do a radio spot. He would like to have a student and an adult do a radio spot periodically to update the community on happenings in the high school. Barb Mercer asked Mr. Clark if the staff is backing the senior project. He said that they are but that there is still a lot of planning to do to have a concrete program so that it will be successful. Elda Nichols asked Mr. Clark if the parent teacher conference that is held in the 3rd quarter could be moved to the 2nd quarter so that there's more time to improve on poor grades. Mr. Clark said that was a good idea and he would look into it.

Superintendent's Report

Mr. Genger said that emergency lights have been installed in the high school gym. The elementary sprinkler system hasn't been charged yet. WTR will be here Thursday to go over repairs that need to be done at the elementary. A School Improvement Survey is being handed out to students and teachers, and mailed to parents. Joe Sisk thanked Mr. Genger for the opportunity to attend a School Law & Technology Symposium. He said the symposium focused on cyberbullying.

INFORMATION ITEMS

District Employee Resignations

Mr. Genger informed the board that Donna Sparks has resigned as Head HS/JH Volleyball Coach effective immediately and that Cathy Snyder resigned as Head Cook effective January 1, 2010. Mr. Genger thanked both employees for their dedication and hard work.

Superintendent Evaluation

Chairperson Elda Nichols handed out Superintendent Evaluation Forms to the Trustees.

Olweus Bully Prevention Program

Donna Sparks gave a presentation to the board showing them positive examples of how the teachers are trying to prevent bullying. She also thanked the board for allowing the district to purchase the Olweus Program as it is expensive but well worth it. These are the rules that the students have been asked to follow:

1. We will not bully others.
2. We will help students who are bullied.
3. We will include students who are left out.
4. We will tell an adult if someone is being bullied at school and at home.

PERSONNEL ACTION ITEMS

None

ACTION ITEMS

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list and the monthly listing of Student Activities accounts as presented and added. The approved warrants were numbered 61242 through 61325. The student activity checks for this month were numbered 9907-9925. The claims approval list may be referenced in the claims approval file in the administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Joe Sisk

Second: Barb Mercer - passed unanimously.

Clerk's Report

There were no warrants/checks to be voided and no student attendance agreements or individual transportation contracts.

A motion was made to approve the District Audit Report.

Motion: Brian Aklestad

Second: Barb Mercer - passed unanimously.

Increase Lunch Ticket Prices

After discussion the lunch ticket prices will increase on the first day of the second semester, January 12, 2010 as follows:

Breakfast	K-12	\$1.25
	Adult	\$1.50
Lunch	K-6	\$1.75
	7-12	\$2.00
	Adults	\$2.50

CORRESPONDENCE

None

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, January 12, 2009, at 7:00 p.m.

Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

Chairperson Elda Nichols adjourned the meeting at 8:40 p.m.

BUSINESS MANAGER/CLERK

CHAIRMAN OF THE BOARD